

DSPACE 7 USER MANUAL

DSPACE 7.x LEARNING

Community, Collection and Content (Item) Management

Content (Item) management

Overview

The item submission process lets authorized users deposit contents using metadata and bitstreams. It primarily consists of components.

1. Target collection where the item needs to be submitted
2. Submission form using which metadata and bitstreams related to the item are submitted
3. The submission form also helps in defining Access rights around an item

Submission Form Highlights

1. Bitstream upload section

This section allows users to upload bitstream(s) by browsing or drag & drop mechanism.

2. Target Collection

It is a location where the item will be submitted.

3. General Metadata section

Users can define general or primary metadata about an item in this section.

4. Additional Metadata section

This section allows users to add secondary or additional metadata.

5. Bitstreams Management

Bitstreams uploaded by users list in this section. Using various options, they can further define these bitstreams or remove them from the attachment list.

6. Deposit License

Users need to accept the license in this section to submit the item to the repository.

7. Manage Item Submission

- Discard:** The user can discard the submission by clicking this button. Action will delete all information populated in the form permanently.
- Save:** This button helps save information in the submission form and helps resume information update should the process gets interrupted.
- Save for Later:** Save information in the MyDSpace section to update later.
- Deposit:** Click this button to complete the submission. The item will go to the next step as per the workflow defined for the collection.

Drop files to attach them to the item, or [browse](#)

Collection **03 Rewrite Tests** [Add more](#)

Describe

Author *

Don [Linkup](#) [Add](#)

Add an author

Title *

Title

enter the title about the work

Other Titles

Other Titles [Add](#)

If this item has any alternative titles, please enter these here

Date of Issue *

year month day

↑ ↓

Publisher

Publisher

enter the name of the publisher of the previously issued instance of this item

Notes: give the date of previous publication or publication, for use later in the day and month if they were applicable

Citation

Citation

Enter the standard citation for the previously issued instance of this item

Series/Report No.

Series [Add](#)

Report No.

Enter the series and number assigned to this item by your community

Identifiers

ISSN [Add](#)

Identifiers

If this item has any identification numbers or codes associated with it, please enter the type and the actual number as codes

Type

Type [Add](#)

Select the type of content or media here. To select more than one value in this list, you may have to hold down the "CTRL" or "CMD" key

Language

Language [Add](#)

Select the language of the main content of the item. If the language does not appear in the list, please select "Other". If the content does not really have a language (for example, if it is a dataset or an image), please select "N/A"

Describe

Subject Keywords

Subject Keywords

Abstract

Abstract

enter the abstract of the item

Sponsors

Sponsors

Enter the names of any sponsors and/or funders outside the box

Description

Description

enter any other description or comments in this box

Upload Files

Here you will find all the files currently in the item. You can update the file metadata and access conditions or **upload additional files just dragging & dropping them everywhere in the page**

Thumbnail

instruction manual template 03.doc (506 KB)

[Download](#) [Link](#) [Delete](#)

instruction manual template 03.doc

Thumbnail

kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf (1.63 MB)

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kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf

Deposit License

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Discard

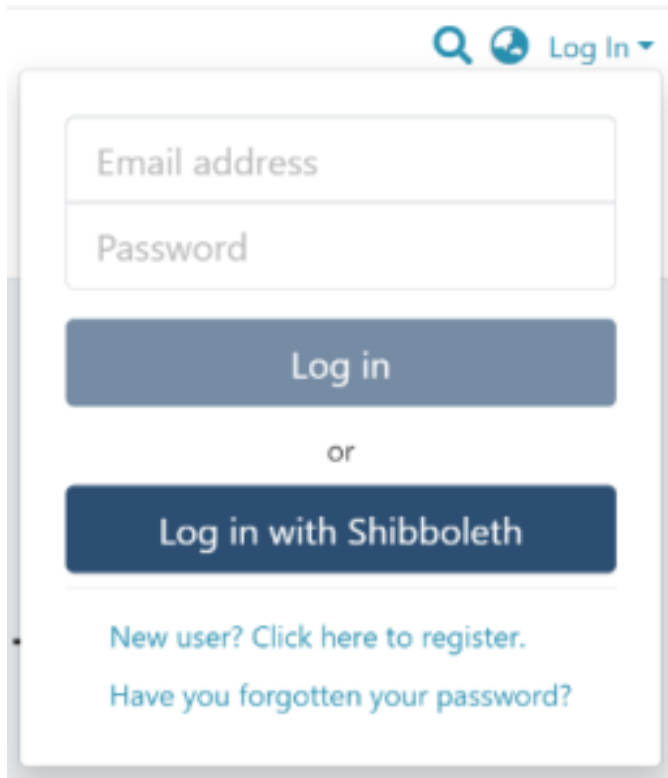
Save

Save for later

Deposit

Item Submission Process

Step 1: Login using your credentials

A login form interface with a search icon and a globe icon at the top right, followed by a "Log In" link with a dropdown arrow. The form contains two input fields: "Email address" and "Password". Below these fields is a blue "Log in" button. Underneath the button is the word "or". Below "or" is a dark blue button labeled "Log in with Shibboleth". At the bottom of the form, there are two links: "New user? Click here to register." and "Have you forgotten your password?".

Search icon, Globe icon, Log In ▾

Email address

Password

Log in

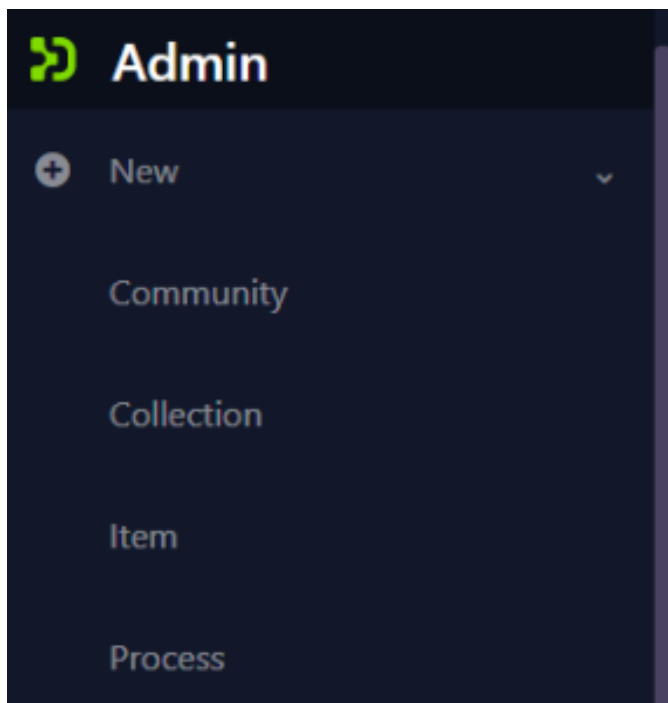
or

Log in with Shibboleth

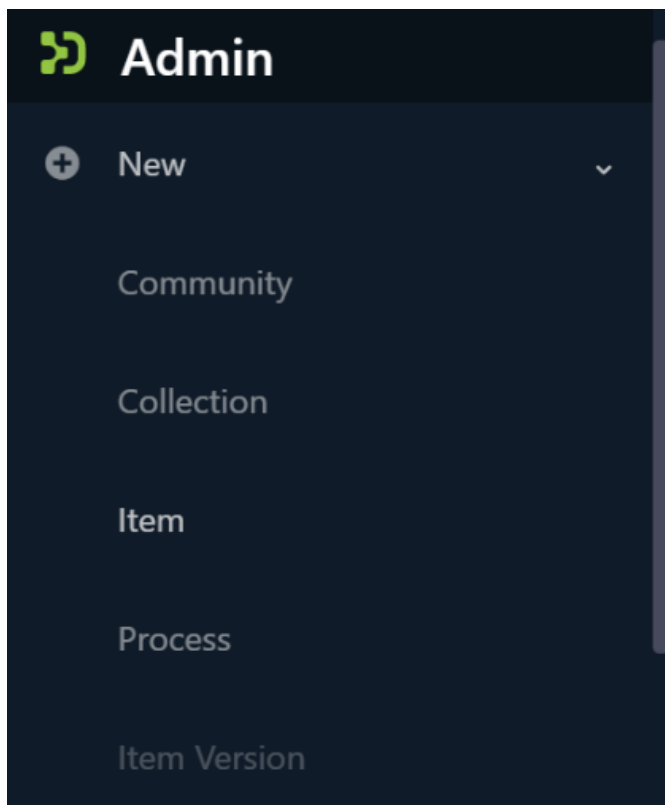
New user? Click here to register.

Have you forgotten your password?

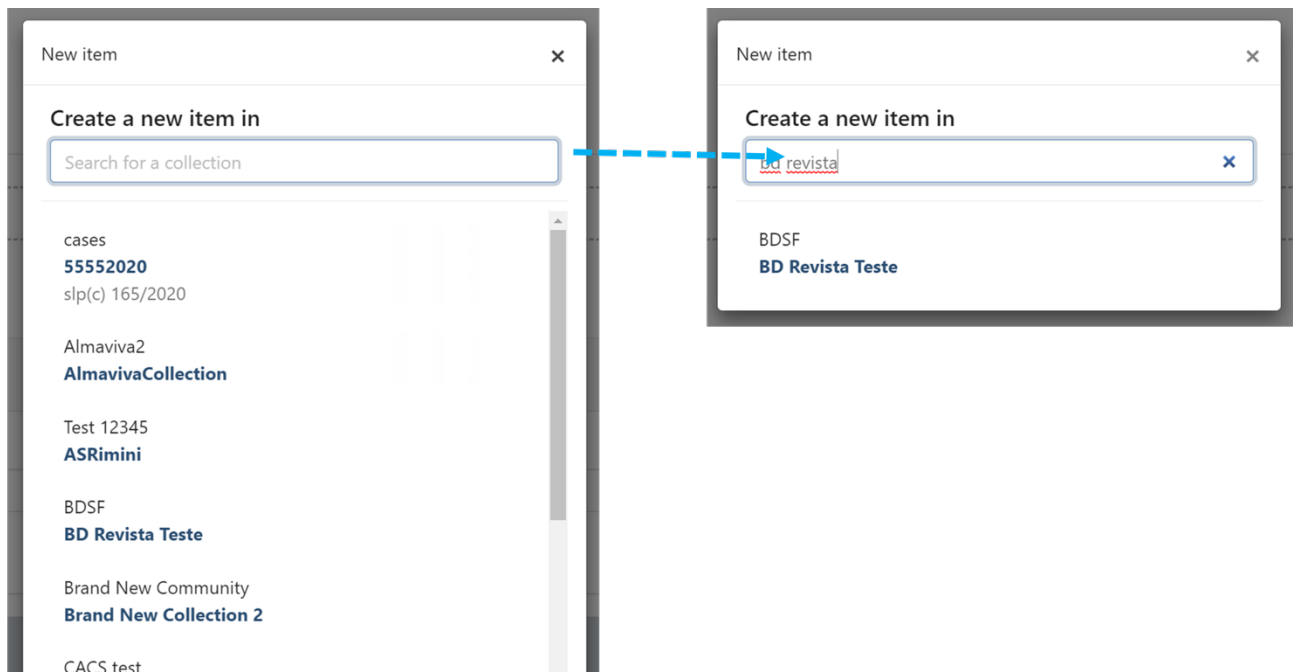
Step 2: Roll over the cursor on the “+” sign



Step 3: Click on “New” and click on “item” for proceeding further in the Item addition process







Step 4: A popup window with a collection list will appear. The user can select the target collection by typing its name or scrolling down the collection list. Then, click on the collection to initiate item submission.



Step 5: Users will see the item submission form after selecting the target collection. The first step is to upload the attachment(s) in the item. In DSpace terminology, an attachment is known as a “bitstream”.



Click on the “browse” link to upload attachment(s). Users can upload multiple files by selecting them together or dragging in the space.

Communities & CollectionsAll of DSpace ▾


Home • Edit Submission

Drop files to attach them to the item, or [browse](#)

Collectionkhuda baksh library ▾Add more +


Describe

Author




Author

Enter the author's name (Family name, Given names).


+ Add more





A progress bar showing bitstream upload progress will appear, as demonstrated in the illustration below. In addition, after a successful bitstream upload, a prompt confirming success or failure will appear.

Communities & CollectionsAll of DSpace ▾


Home • Edit Submission

Queue length: 1 | kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdfProcessing...

Collectionkhuda baksh library ▾Add more +


Describe

Author




Author

Enter the author's name (Family name, Given names).

+ Add more





Bitstream upload in progress

Communities & CollectionsAll of DSpace ▾Upload successful


Home • Edit Submission

Drop files to attach them to the item, or [browse](#)

Collectionkhuda baksh library ▾Add more +


Describe

Author

Author

Enter the author's name (Family name, Given names).

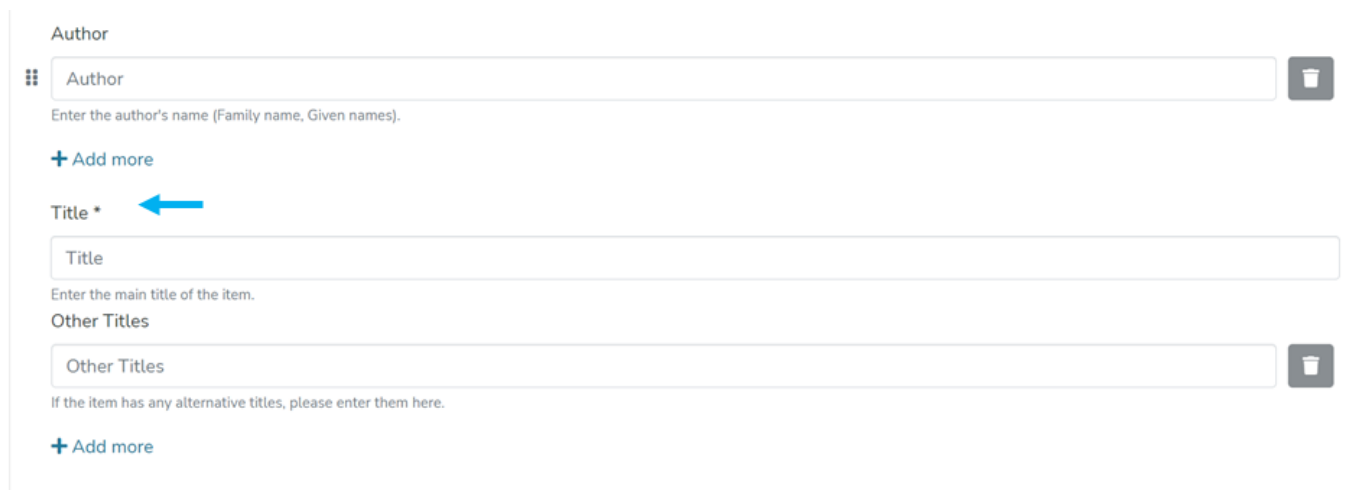
+ Add more



Bitstream Upload Successful

Step 6: After bitstream upload, the next step is to describe the item by adding metadata.

Metadata fields marked with “*” are mandatory, and users need to populate information in these fields to complete the submission mandatorily. A few examples in the standard submission form are Author, Title, and Date of Issue.



Author

Author

Enter the author's name (Family name, Given names).

+ Add more

Title *

Title

Enter the main title of the item.

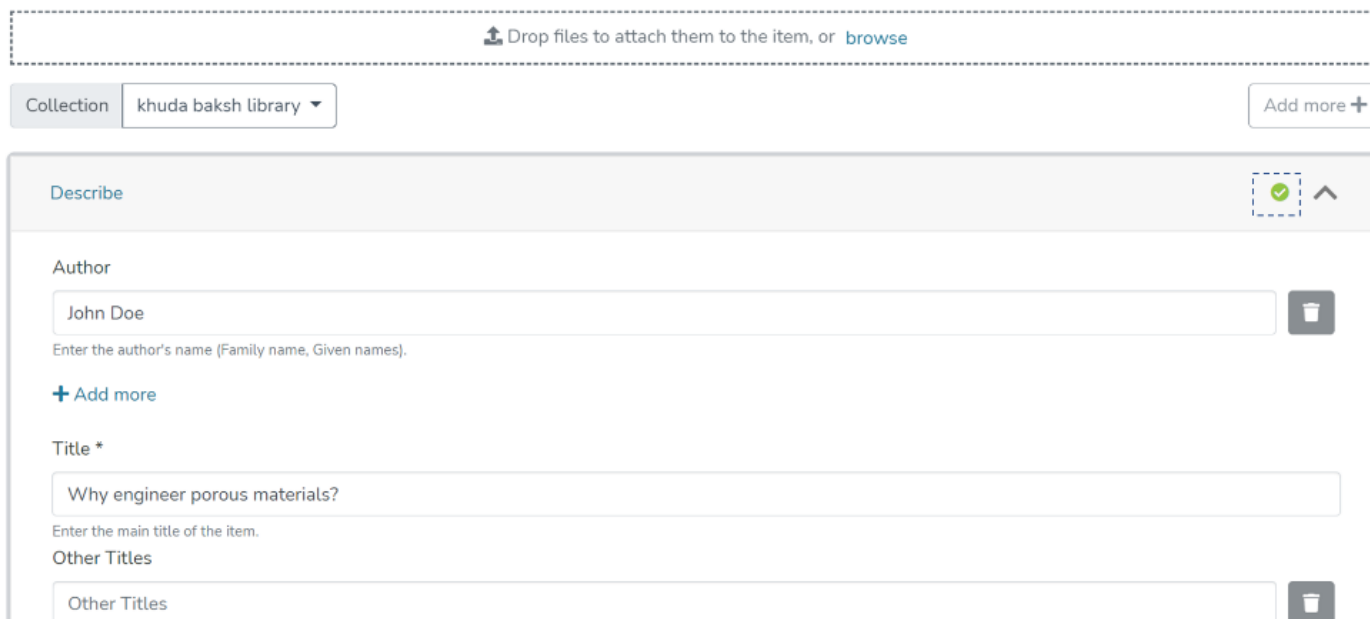
Other Titles

Other Titles

If the item has any alternative titles, please enter them here.

+ Add more

Users will notice an alert mark at the top right of the “Describe” tab turning from Amber to green once mandatory fields have values. Below is an illustration showing the state of the “Describe” section having values in all mandatory fields.



Drop files to attach them to the item, or [browse](#)

Collection khuda baksh library Add more +

Describe

Author

John Doe

Enter the author's name (Family name, Given names).

+ Add more

Title *

Why engineer porous materials?

Enter the main title of the item.

Other Titles

Other Titles

Step 7: The user can further update bitstreams by clicking on Buttons appearing next to the bitstream title.

Collection
BD Revista Teste
Add more +

Upload files

Here you will find all the files currently in the item. You can update the file metadata and access conditions or **upload additional files just dragging & dropping them everywhere in the page**

No Thumbnail

kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf (1.63 MB)

Deposit license

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Discard
Save
Save for later
Deposit

Download: Click this button to download bitstream on a local machine.

Edit: Update bitstream details and access rights using this button. More explanation is provided below.

Delete: Clicking this button will delete the bitstream from the submission form.

Step 8: By clicking the edit button next to the bitstream, users can update bitstream information, as explained below. Update the bitstream title and add descriptions to describe the attachment further. Please refer to the below illustration demonstrating both functions.

Here you will find all the files currently in the item. You can update the file metadata and access conditions or **upload additional files just dragging & dropping them everywhere in the page**

No Thumbnail

kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf (1.63 MB)

Title *

kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf

Enter the name of the file.

Description

This section has the option of adding multiple description values.

Add

Enter a description for the file

You can add a description here.

Users can define access conditions for the bitstream by selecting the appropriate option from the dropdown list. These options are:

- **Open Access:** Select this option to make the bitstream available without any restriction.




This screenshot shows a web form for configuring access conditions. At the top, there is a 'Collection' dropdown menu set to 'BD Revista Teste' and a text area for a description with the placeholder 'You can add a description here.' To the right of the description area are three icons: a green square, a red circle with a diagonal line, and a red trash can. Below these is an 'Add more +' button. The main section of the form contains an 'Access condition type' dropdown menu set to 'openaccess'. Below this are two date selection fields: 'Grant access from *' with a 'From' input and a calendar icon, and 'Grant access until *' with an 'Until' input and a calendar icon. At the bottom of this section is a 'Group *' dropdown menu. The footer of the form has a red 'Discard' button on the left and three blue buttons ('Save', 'Save for later', 'Deposit') on the right.

- **Lease:** This option is applicable when a user wants to keep bitstream accessible until a specific date in the future. The bitstream will not be available as open-access content after the defined date under the “Grant access until” option.



This screenshot shows the same web form as above, but with the 'Access condition type' dropdown menu set to 'lease'. All other elements, including the collection dropdown, description text area, icons, date selection fields, and footer buttons, remain the same.

- **Embargo:** In contrast to a lease, an embargo allow the user to keep bitstream access restricted until a future date. This date is defined in the “Grant access from” field. The bitstream will be available as open-access content to users after this date.

Collection **BD Revista Teste** you can add a description here. Add more +

Access condition type
embargo

Grant access from *  Grant access until * 




From Until

Group *



Discard **Save** **Save for later** **Deposit**

- Administrator: Select this option if the bitstream's access remains limited to administrators.

Collection **BD Revista Teste** you can add a description here. Add more +

Access condition type
administrator

Grant access from *  Grant access until * 

From Until

Group *

Discard **Save** **Save for later** **Deposit**

Step 9: Finally, users must click on the “I confirm the license above” checkbox to accept the deposit license and click on the “Deposit” button to complete the item submission.

Collection

BD Revista Teste ▾

Add more +

Deposit license

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☒ I confirm the license above

Discard

Save

Save for later

Deposit

Process Overview

As the name suggests, the Permanently Delete option is exercised when the authorized user(s) wants to permanently delete any item (Metadata + bitstreams) from the repository.

Apart from permanently deleting an item, options like “Withdraw item from repository” and “Make item Private” can temporarily help disable the content access.

Item Delete Process

Step 1: Login using your credentials

Log In ▾

Email address

Password

Log in

or

Log in with Shibboleth

New user? Click here to register.

Have you forgotten your password?

Step 2: Go to the target Item using a convenient method i.e.

1. Using search & filters options
2. Browsing through Communities & Collections
3. Browsing using Metadata elements listed under the Browse menu

Step 3: Click on the “Edit” button as highlighted on the screen below. This button will appear to the user having edit rights on the target item.

Home • my_community • my_collection2 • 95% of existing ocean climates could disappear by 2100

95% of existing ocean climates could disappear by 2100

Abstract

Canada is home to three oceans, all of which harbour thousands of fish and animals, on which many Canadians rely. But, with a warming planet, these bodies of water are rapidly changing.

Description

Canada is home to three oceans, all of which harbour thousands of fish and animals, on which many Canadians rely. But, with a warming planet, these bodies of water are rapidly changing. A new study published in the journal Nature suggests that our oceans' climates — existing environments with delicately balanced ecosystems — face extreme change under climate-

Files

95% of existing ocean climates could disappear by 2100.txt (7.53 KB)
c28143a7-0e7f-4100-ad26-f82358405841.jpg (478.6 KB)

Step 4: Click the “Permanently Delete” Button to delete the item.

Home / Publications / Publications 2 / Age- and tumor subtype-specific breast cancer risk estimates for CHEK2*1100delC carriers / Edit Item

Edit Item

Status Bitstreams Metadata Relationships View Item Curate Version History

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 0157eef4-2dc8-4ddd-8124-94cdabc15f6e
Handle: atmire/442
Last Modified: 2021-02-08T14:50:57.112+0000
Item Page: /items/0157eef4-2dc8-4ddd-8124-94cdabc15f6e

Edit item's authorization policies

Manage mapped collections

Withdraw item from the repository

Make item private

Completely expunge item

Move item to another collection

Step 5: Click on the Delete button on the confirmation screen. Should you want to continue with deletion, click on cancel to cancel the Permanent deletion of the item from DSpace.

Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 03324000-900a-40c6-b2c1-9dbbb4dbc9da
Handle: 10673/1285
Last Modified: 2021-03-07T12:09:08.717+0000
Item Page: [/items/03324000-900a-40c6-b2c1-9dbbb4dbc9da](#)

Edit item's authorization policies [Authorizations...](#)

Manage mapped collections [Mapped collections](#)

Withdraw item from the repository [Withdraw...](#)

Make item private [Make it private...](#)

Completely expunge item [Permanently delete](#)

Move item to another collection [Move...](#)

[Cancel](#)

- Update authorization policies
- Managing mapped collections
- Update item status (Withdrawn/Private/Expunge)
- Move item to another collection

Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

[Upload](#)

[Discard](#)

[Save](#)

Name	Description	Format	Actions
BUNDLE: LICENSE			Add
license.txt		License	Download Edit Delete Refresh
BUNDLE: ORIGINAL			Add
lcco_d.pdf		Adobe PDF	Download Edit Delete Refresh

[Cancel](#)

[Discard](#)

[Save](#)

- Add or remove licenses or other bitstreams (i.e. files) attached to item
- Edit metadata associated with the bitstreams, including filename, file format and file description

[Metadata](#)
[tab](#)

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

+ Add

✕ Discard

Save

Field	Value	Lang	Edit
dc.contributor.author	Authorized, Not		<div><div></div><div></div><div></div></div>
dc.date.accessioned	2020-05-19T12:02:18Z		<div><div></div><div></div><div></div></div>
dc.date.available	2020-05-19T12:02:18Z		<div><div></div><div></div><div></div></div>
dc.date.issued	2015-05-19		<div><div></div><div></div><div></div></div>
dc.description	desc		<div><div></div><div></div><div></div></div>
dc.description.abstract	Abstract		<div><div></div><div></div><div></div></div>
dc.description.provenance	Made available in DSpace on 2020-05-19T12:02:18Z (GMT). No. of bitstreams: 1 lcco_d.pdf: 596276 bytes, checksum: a67e2e0b94428b3dc49c96a2bfed458b (MD5) Previous issue date:	en	<div><div></div><div></div><div></div></div>

Add or delete metadata fields (i.e. elements added to Item) or edit values in existing fields. See further detail below.

[Relationships](#)
[tab](#)

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

✕ Discard

Save

Publications

+ Add

Now showing 1 - 1 of 1

Publication

Development of an open technology sensor suite for assisted living: a student-led research project (Royal Society Publishing, 17/06/16) Manton, James ; Bonner, Oliver ; Amjad, Omar A ; Mair, Philip ; Miele, Isabella ; Wang,

Research Projects

+ Add

Now showing 1 - 1 of 1

Research Project

EP/L015889/1

Add or delete relationships with other items or editing existing relationship with items. See further details below.

Version History Tab

Edit Item

StatusBitstreamsMetadataRelationshipsVersion HistoryCollection Mapper

Editing or adding new versions is not yet possible in this user interface.

There are no other versions for this item yet.

Cancel

Create and manage item versions in DSpace.

[Skip to end of metadata](#)
[Go to start of metadata](#)

- [Overview](#)
- [Add Authorization Policy](#)
- [Manage Policy](#)
- [Delete Policy](#)

Overview

Step 1: Login using your credentials

Log In ▾

Email address

Password

Log in

or

Log in with Shibboleth

New user? Click here to register.

Have you forgotten your password?

Step 2: Go to the Item you want to edit

Users can reach an item through multiple methods, as listed below:

1. Search an item
2. Browse communities and collections
3. Finding an item in the Administration section at Edit > Item

Click the "Edit" button on the item title's right-hand side.

[Home](#) / [Publications](#) / [Articles](#)
/ A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

No
Thumbnail

Publication:
A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

Authors
Simmons, Cameron

Abstract
BACKGROUND: Although meningitis is the most severe form of infection caused by Mycobacterium tuberculosis, the immunopathogenesis of this disease is poorly understood. We tested the hypothesis that polymorphisms in Toll-interleukin 1 receptor domain containing adaptor protein (TIRAP), an adaptor protein that mediates signals from Toll-like receptors activated by mycobacteria, are associated with susceptibility to tuberculosis (TB).

Date
2006-10-15

Authors
Simmons, Cameron

Step 3: Click the "Authorizations" button under the "Status" tab to manage the Item's authorization policies.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID:	03324000-900a-40c6-b2c1-9dbbb4dbc9da
Handle:	10673/1285
Last Modified:	2021-03-07T12:09:08.717+0000
Item Page:	/items/03324000-900a-40c6-b2c1-9dbbb4dbc9da
Edit item's authorization policies	Authorizations...
Manage mapped collections	Mapped collections
Withdraw item from the repository	Withdraw...
Make item private	Make it private...
Completely expunge item	Permanently delete
Move item to another collection	Move...

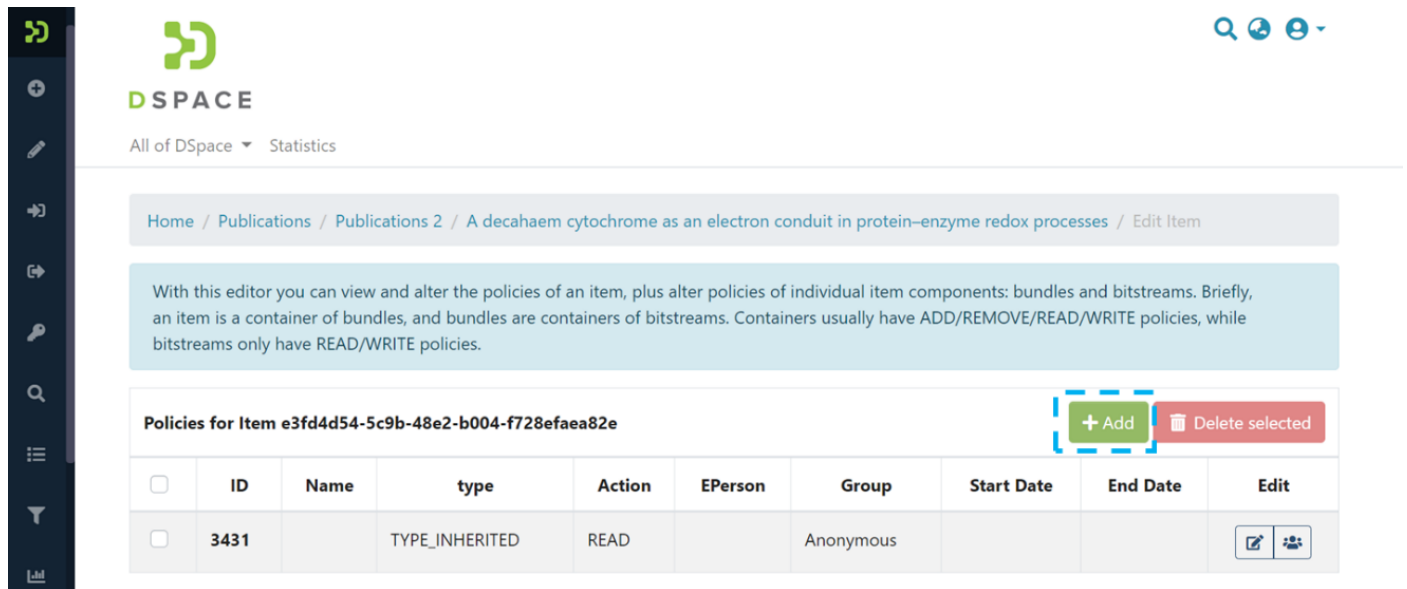
Cancel

Users can create different policies for both Item and bitstreams. These are:

1. Managing ADD/REMOVE/READ/WRITE policies for an item
2. Managing READ/WRITE policies for a bitstream

Add Authorization Policy

Step 1: Click the "Add" button to create a new resource policy for the Item.



The screenshot shows the DSpace interface. At the top, there is a navigation bar with the DSpace logo and a search icon. Below the logo, it says "All of DSpace ▾ Statistics". The main content area has a breadcrumb trail: "Home / Publications / Publications 2 / A decahaem cytochrome as an electron conduit in protein–enzyme redox processes / Edit Item". Below the breadcrumb, there is a light blue box with text explaining the editor's functionality. Below that, there is a section titled "Policies for Item e3fd4d54-5c9b-48e2-b004-f728efaea82e". In this section, there is a green "+ Add" button and a red "Delete selected" button. Below these buttons is a table with columns: ID, Name, type, Action, EPerson, Group, Start Date, End Date, and Edit. The table contains one row with the ID "3431", type "TYPE_INHERITED", and action "READ". The "Edit" column for this row has two icons: a pencil and a person.

With this editor you can view and alter the policies of an item, plus alter policies of individual item components: bundles and bitstreams. Briefly, an item is a container of bundles, and bundles are containers of bitstreams. Containers usually have ADD/REMOVE/READ/WRITE policies, while bitstreams only have READ/WRITE policies.

Policies for Item e3fd4d54-5c9b-48e2-b004-f728efaea82e

[+ Add](#) [Delete selected](#)

<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	3431		TYPE_INHERITED	READ		Anonymous			Edit Add

Step 2: Users can populate information on the "Create new resource policy" page about the policy and click on the "submit" button. Please see the description of each field followed by the below screenshot.

Create new resource policy for A decahaem cytochrome as an electron conduit in protein–enzyme redox processes

Name

1

Description

2

Select the policy type *

3

Select the action type *

4

Start Date

5

End Date

Start Date



End Date



The eperson or group that will be granted the permission

6

Search for a ePerson

Search for a group

7

Metadata

8

Search

Browse All

Now showing 1 - 5 of 129

ID	Name	Action
7cfb9fdd-dc80-48d1-97c5-cdab1b0a3d82	a a	9 <button>Select</button>
629ab955-2030-4714-a58c-f81e5064cacc	Adeena M K	<button>Select</button>
e7cd0aae-ed4a-40a4-8b05-21d9e799a360	Alan Salgado	<button>Select</button>
26f1cfe4-3927-4166-9e10-64cae16f30ca	Alejandra Tero	<button>Select</button>
babbc343-e603-4428-be4b-062f8d9a6007	Alessandra Bianchi	<button>Select</button>

« 1 2 3 4 5 6 7 8 9 10 ... 26 »

10

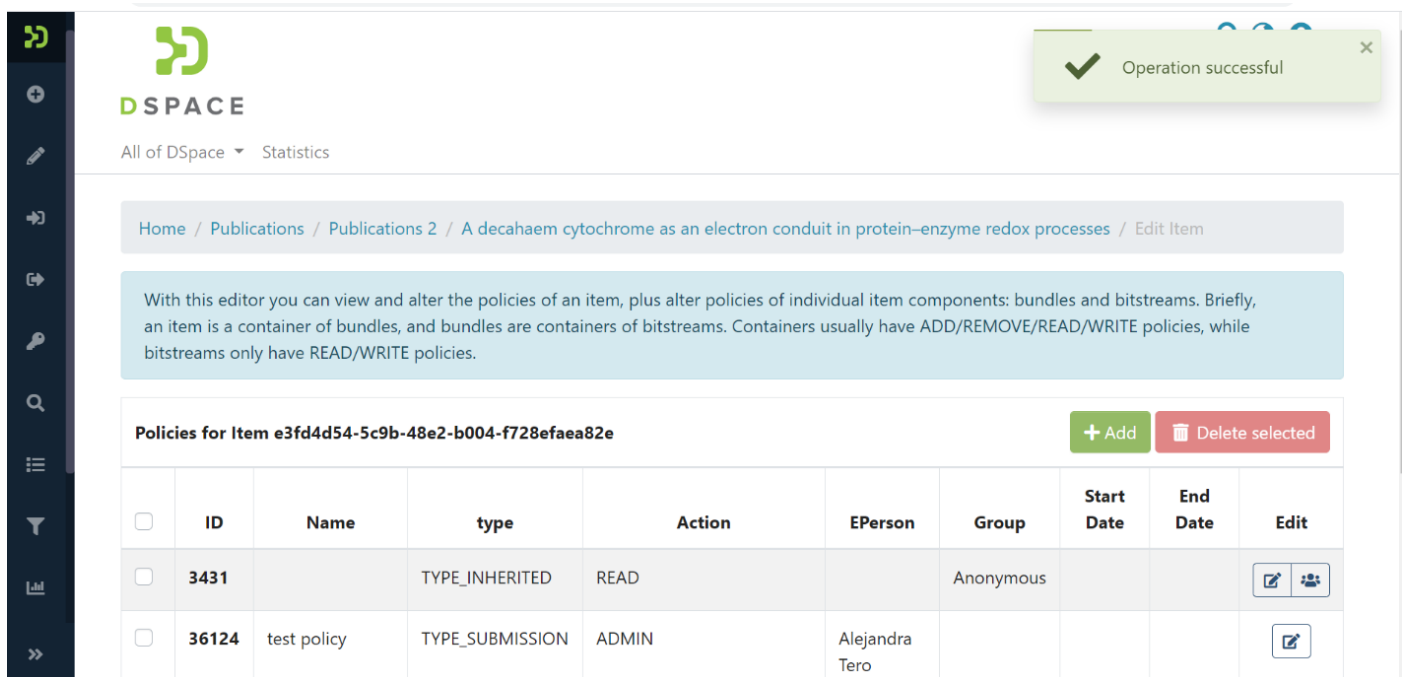
Cancel

Submit




1. **Name:** Enter Policy name.
2. **Description:** Enter the Policy description for future reference and understanding of other users.
3. **Select the policy type:** The user can select one of the following policy types:
 - a. TYPE SUBMISSION: a policy in place during the submission
 - b. TYPE WORKFLOW: a policy in place during the approval workflow
 - c. TYPE INHERITED: a policy that has been inherited from a container (the collection)
 - d. TYPE CUSTOM: a policy defined by the user during the submission or workflow phase
 - e. null: if the information is not available

4. **Select the action type:** The user can select one of the following actions from the drop-down list:
 - a. READ
 - b. WRITE
 - c. ADD
 - d. REMOVE
 - e. ADMIN
 - f. DELETE
 - g. WITHDRAWN_READ
 - h. DEFAULT_BITSTREAM_READ
 - i. DEFAULT_ITEM_READ
5. **Start date – end date:** The user can select a start date and end date for using the policy, should they want to apply it for a fixed period.
6. **The eperson or group granted the permission is the** list of users/groups granted authorization under the policy.
7. **Search for an ePerson / Search for a group:** Click on the "ePerson" or "group" to search for the entity.
8. **Search field:** Enter keywords for searching the ePerson/Group.
9. **ePerson/Group list:** Click on the select button against the user/group you want to add to the policy
10. **Submit/Cancel button:** Click on the "Submit" button to complete policy creation or click on the Cancel button to cancel the entire process.

As shown below, users will see a success prompt upon the policy creation and be back on the Manage Policies screen.



The screenshot shows the DSpace web interface. At the top, there's a navigation bar with the DSpace logo and a dropdown menu showing "All of DSpace" and "Statistics". A green success message box in the top right corner says "Operation successful". Below the navigation bar, there's a breadcrumb trail: "Home / Publications / Publications 2 / A decahaem cytochrome as an electron conduit in protein–enzyme redox processes / Edit Item". A light blue informational box states: "With this editor you can view and alter the policies of an item, plus alter policies of individual item components: bundles and bitstreams. Briefly, an item is a container of bundles, and bundles are containers of bitstreams. Containers usually have ADD/REMOVE/READ/WRITE policies, while bitstreams only have READ/WRITE policies." Below this is a section titled "Policies for Item e3fd4d54-5c9b-48e2-b004-f728efaea82e" with a green "+ Add" button and a red "Delete selected" button. A table lists the policies:

<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	3431		TYPE_INHERITED	READ		Anonymous			 
<input type="checkbox"/>	36124	test policy	TYPE_SUBMISSION	ADMIN	Alejandra Tero				

Manage Policy

Step 1: Click on the Edit policy icon appearing against each policy to update it.

The user group button next to the Edit policy icon will take users to the user group management. Please refer concerned section for more details.

DSpace

All of DSpace ▾ Statistics

Home / Publications / Publications 2 / A decahaem cytochrome as an electron conduit in protein–enzyme redox processes / Edit Item

With this editor you can view and alter the policies of an item, plus alter policies of individual item components: bundles and bitstreams. Briefly, an item is a container of bundles, and bundles are containers of bitstreams. Containers usually have ADD/REMOVE/READ/WRITE policies, while bitstreams only have READ/WRITE policies.

Policies for Item e3fd4d54-5c9b-48e2-b004-f728efaea82e

+ Add

Delete selected

<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	3431		TYPE_INHERITED	READ		Anonymous			<div> <div></div> <div></div> </div>

Step 2: Update policy information on the "Edit resource policy" page and click on the "Submit" button. Please see the description of each field appearing on the "Edit resource policy" page after the screenshot.

Home / Publications / Publications 2 / Room-temperature spin–orbit torque in NiMnSb / Edit Item

Edit resource policy 3299

Name **1**

Description **2**

Select the policy type * **3**

TYPE_INHERITED

Select the action type * **4**

READ

Start Date **5** End Date

Start Date

End Date

The person or group that will be granted the permission **6**

Anonymous

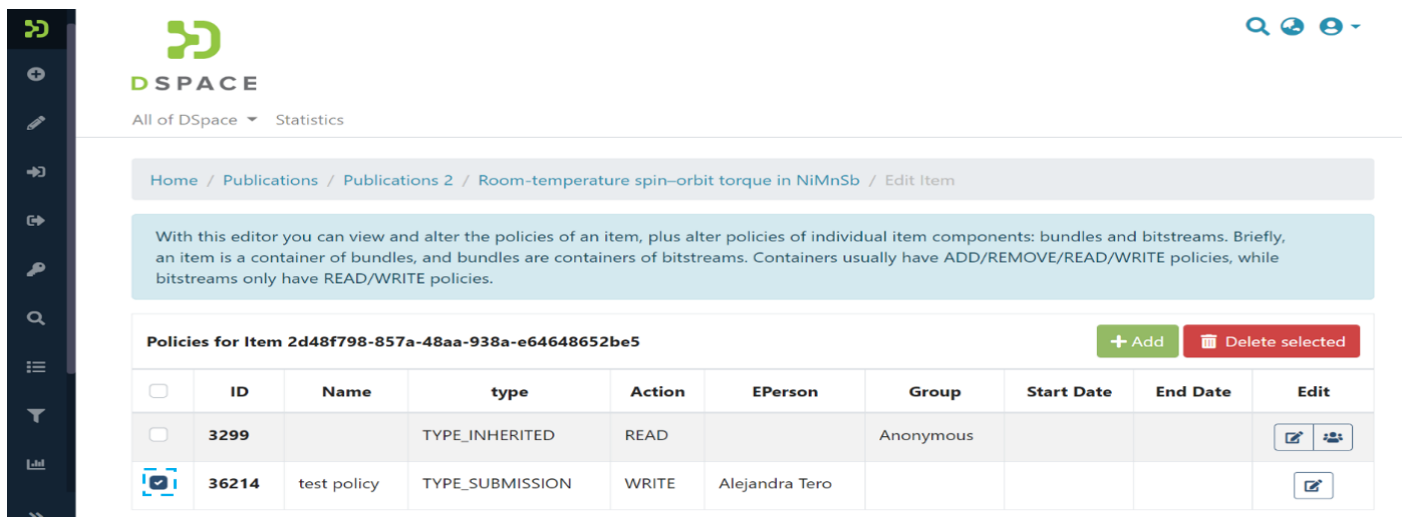
Cancel

Submit




1. **Name:** Enter Policy name.
2. **Description:** Enter the Policy description for future reference and understanding of other users.
3. **Select the policy type:** The user can select one of the following policy types:
 - a. TYPE SUBMISSION: a policy in place during the submission
 - b. TYPE WORKFLOW: a policy in place during the approval workflow

- c. **TYPE_INHERITED**: a policy that has been inherited from a container (the collection)
- d. **TYPE_CUSTOM**: a policy defined by the user during the submission or workflow phase
- e. **null**: if the information is not available
4. **Select the action type**: The user can select one of the following actions from the drop-down list:
 - a. READ
 - b. WRITE
 - c. ADD
 - d. REMOVE
 - e. ADMIN
 - f. DELETE
 - g. WITHDRAWN_READ
 - h. DEFAULT_BITSTREAM_READ
 - i. DEFAULT_ITEM_READ
5. **Start date – end date**: The user can select a start date and end date for using the policy, should they want to apply it for a fixed period.
6. **The eperson or group granted the permission is the** list of users/groups granted authorization under the policy.
7. **Search for an ePerson / Search for a group**: Click on the "ePerson" or "group" to search for the entity.
8. **Search field**: Enter keywords for searching the ePerson/Group.
9. **ePerson/Group list**: Click on the select button against the user/group you want to add to the policy
10. **Submit/Cancel button**: Click on the "Submit" button to complete policy creation or click on the Cancel button to cancel the entire process.

As shown below, users will see a success prompt upon the policy creation and be back on the Manage Policies screen.



The screenshot shows the DSpace interface. The top header features the DSpace logo and a search bar. The sidebar on the left contains various navigation icons. The main content area displays the breadcrumb trail: Home / Publications / Publications 2 / Room-temperature spin-orbit torque in NiMnSb / Edit Item. Below this, a light blue box contains a message about the editor's capabilities. The main section is titled 'Policies for Item 2d48f798-857a-48aa-938a-e64648652be5' and includes a table of policies. The table has columns for ID, Name, type, Action, EPerson, Group, Start Date, End Date, and Edit. Two policies are listed: one with ID 3299 (TYPE_INHERITED, READ, Anonymous) and one with ID 36214 (TYPE_SUBMISSION, WRITE, Alejandra Tero). The second policy is selected with a checkbox.

	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	3299		TYPE_INHERITED	READ		Anonymous			 
<input checked="" type="checkbox"/>	36214	test policy	TYPE_SUBMISSION	WRITE	Alejandra Tero				

Delete Policy

Step 1: Click on the check box on the left-hand side of each policy, and the "Delete Selected" button will be activated.

Home / Publications / Publications 2 / Room-temperature spin-orbit torque in NiMnSb / Edit Item

With this editor you can view and alter the policies of an item, plus alter policies of individual item components: bundles and bitstreams. Briefly, an item is a container of bundles, and bundles are containers of bitstreams. Containers usually have ADD/REMOVE/READ/WRITE policies, while bitstreams only have READ/WRITE policies.

Policies for Item 2d48f798-857a-48aa-938a-e64648652be5

<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	3299		TYPE_INHERITED	READ		Anonymous			
<input checked="" type="checkbox"/>	36214	test policy	TYPE_SUBMISSION	WRITE	Alejandra Tero				

Step 2: Click the "Delete selected" button to delete the policy. Please note that deleted policy is irrecoverable. You'll see success prompt upon deletion of the selected policy.

Operation successful

Home / Publications / Publications 2 / A decahaem cytochrome as an electron conduit in protein-enzyme redox processes / Edit Item

With this editor you can view and alter the policies of an item, plus alter policies of individual item components: bundles and bitstreams. Briefly, an item is a container of bundles, and bundles are containers of bitstreams. Containers usually have ADD/REMOVE/READ/WRITE policies, while bitstreams only have READ/WRITE policies.

Policies for Item e3fd4d54-5c9b-48e2-b004-f728efaea82e

<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	3431		TYPE_INHERITED	READ		Anonymous			
<input type="checkbox"/>	36124	test policy	TYPE_SUBMISSION	ADMIN	Alejandra Tero				

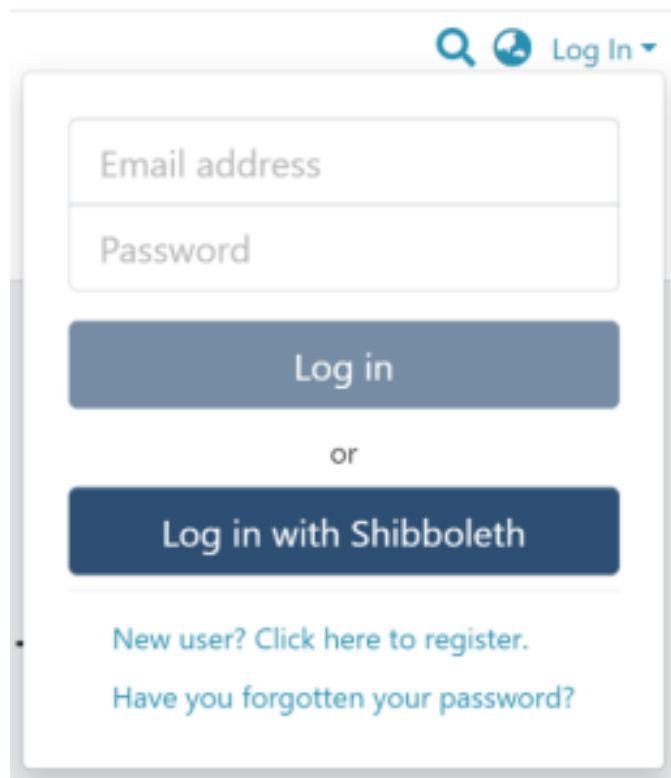
[Skip to end of metadata](#)

- Created by [DSquare Technologies](#), last modified on [Jul 31, 2022](#)
- [Go to start of metadata](#)

- [Manage mapped items to collections](#)
- [Manage Mapped Collections](#)
- [Map new collections](#)

Manage mapped items to collections

Step 1: Login using your credentials

A login form with a search icon and a 'Log In' dropdown at the top right. The form contains two input fields: 'Email address' and 'Password'. Below these is a blue 'Log in' button. Underneath the button is the word 'or'. Below that is a dark blue button labeled 'Log in with Shibboleth'. At the bottom, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

Step 2: Go to the Item you want to edit

Users can reach an item through multiple methods, as listed below:

1. Search an item
2. Browse communities and collections
3. Finding an item in the Administration section at Edit > Item

Click the "Edit" button on the item title's right-hand side.

[Home](#) / [Publications](#) / [Articles](#)

/ A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

Publication:

A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis



No
Thumbnail

Authors

Simmons, Cameron

Abstract

BACKGROUND: Although meningitis is the most severe form of infection caused by *Mycobacterium tuberculosis*, the immunopathogenesis of this disease is poorly understood. We tested the hypothesis that polymorphisms in Toll-interleukin 1 receptor domain containing adaptor protein (TIRAP), an adaptor protein that mediates signals from Toll-like receptors activated by mycobacteria, are associated with susceptibility to tuberculosis (TB).

Date

2006-10-15

Authors

Simmons, Cameron

Step 3: Click the "Collection Mapper" tab to move to the section.

Edit Item

StatusBitstreamsMetadataRelationshipsVersion HistoryCollection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID:03324000-900a-40c6-b2c1-9dbbb4dbc9da

Handle:10673/1285

Last Modified:2021-03-07T12:09:08.717+0000

Item Page:</items/03324000-900a-40c6-b2c1-9dbbb4dbc9da>

Edit item's authorization policies

Authorizations...

Manage mapped collections

Mapped collections

Withdraw item from the repository

Withdraw...

Make item private

Make it private...

Completely expunge item

Permanently delete

Move item to another collection

Move...

Cancel

Users can perform multiple functions in the Collection Mapper tab. These are:

1. Manage existing collections mapped to the Item
2. Map fresh collections to the Item

Manage Mapped Collections

Step 1: If you want to delete an existing collection mapped with the Item, click the checkbox on the left of the collection name to select it.

[Home](#) / [Publications](#) / [Articles](#)

/ [A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis](#)

/ [Edit Item](#)

Edit Item

[Status](#)

[Bitstreams](#)

[Metadata](#)

[Relationships](#)

[Version History](#)

[Collection Mapper](#)

Item Mapper - Map Item to Collections

Item: "**A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis**"

This is the item mapper tool that allows administrators to map this item to other collections. You can search for collections and map them, or browse the list of collections the item is currently mapped to.

[Browse mapped collections](#)

[Map new collections](#)

Now showing 1 - 1 of 1

Title

☐

[Rapid DSpace](#)

[Cancel](#)

[Remove item's mapping for selected collections](#)

[Cancel](#)

The "Remove item's mapping for selected collections" button will activate upon selecting the collection.

Edit Item

[Status](#)

[Bitstreams](#)

[Metadata](#)

[Relationships](#)

[Version History](#)

[Collection Mapper](#)

Item Mapper - Map Item to Collections

Item: "**Alzheimer's Disease**"

This is the item mapper tool that allows administrators to map this item to other collections. You can search for collections and map them, or browse the list of collections the item is currently mapped to.

[Browse mapped collections](#)

[Map new collections](#)

Now showing 1 - 1 of 1

Title

☐

[Rapid DSpace](#)

[Cancel](#)

[Remove item's mapping for selected collections](#)

[Cancel](#)

Step 2: Click on "Remove item's mapping for selected collections" to unmap selected collection(s) or click "Cancel" to cancel the operation.

Edit Item

[Status](#)

[Bitstreams](#)

[Metadata](#)

[Relationships](#)

[Version History](#)

[Collection Mapper](#)

Item Mapper - Map Item to Collections

Item: "**A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis**"

This is the item mapper tool that allows administrators to map this item to other collections. You can search for collections and map them, or browse the list of collections the item is currently mapped to.

[Browse mapped collections](#)

[Map new collections](#)

Now showing 1 - 1 of 1

Title



Rapid DSpace

[Cancel](#)

[Remove item's mapping for selected collections](#)

[Cancel](#)

A prompt confirming successful unmapping of the collection will appear, and the selected collection will disappear from the list in the "Browse mapped collections" tab.

[Status](#)

[Bitstreams](#)

[Metadata](#)

[Relationships](#)

[Version History](#)

[Collection Mapper](#)

Item Mapper - Map Item to Collections

Item: "**A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis**"

This is the item mapper tool that allows administrators to map this item to other collections. You can search for collections and map them, or browse the list of collections the item is currently mapped to.

[Browse mapped collections](#)

[Map new collections](#)

No collections to show

[Cancel](#)

[Remove item's mapping for selected collections](#)

[Cancel](#)



Removal of mapping completed

Successfully removed mapping of item to 1 collections.

Map new collections

Step 1: Click on the “Map new collections” tab to map a fresh collection with the Item.

[Home](#) / [Publications](#) / [Articles](#)
/ [A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis](#)
/ [Edit Item](#)

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

Item Mapper - Map Item to Collections

Item: **"A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis"**

This is the item mapper tool that allows administrators to map this item to other collections. You can search for collections and map them, or browse the list of collections the item is currently mapped to.

[Browse mapped collections](#) [Map new collections](#)

Please enter a query to search

Step 2: Enter the name of the collection you want to map with this Item and click on the “Search” button.

[Home](#) / [Publications](#) / [Articles](#)
/ [A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis](#)
/ [Edit Item](#)

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

Item Mapper - Map Item to Collections

Item: **"A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis"**

This is the item mapper tool that allows administrators to map this item to other collections. You can search for collections and map them, or browse the list of collections the item is currently mapped to.

[Browse mapped collections](#) [Map new collections](#)

Please enter a query to search

Step 3: Click the checkbox on the left of target collections to select them. Click the “Map item to selected collections” button to complete mapping, or use the “Cancel” button to cancel the operation.

Edit Item

[Status](#)

[Bitstreams](#)

[Metadata](#)

[Relationships](#)

[Version History](#)

[Collection Mapper](#)

Item Mapper - Map Item to Collections

Item: "**A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis**"

This is the item mapper tool that allows administrators to map this item to other collections. You can search for collections and map them, or browse the list of collections the item is currently mapped to.

[Browse mapped collections](#)

[Map new collections](#)

rapid dspace

Search

Now showing 1 - 1 of 1

Title



Rapid DSpace

Cancel

Map item to selected collections

Cancel

A success prompt confirming collection mapping will appear. The selected collection will appear under the "Browse mapped collections" tab.



DSPACE

All of DSpace ▾ [Statistics](#)



Mapping completed

Successfully mapped item to 1 collections.

Edit Item

[Status](#)

[Bitstreams](#)

[Metadata](#)

[Relationships](#)

[Version History](#)

[Collection Mapper](#)

Item Mapper - Map Item to Collections

Item: "**A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis**"

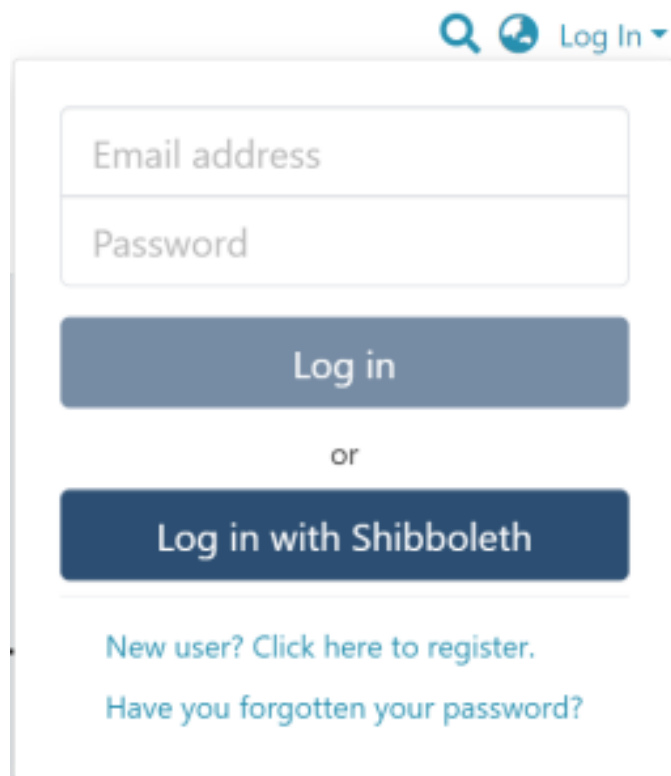
This is the item mapper tool that allows administrators to map this item to other collections. You can search for collections and map them, or browse the list of collections the item is currently mapped to.

[Browse mapped collections](#)

[Map new collections](#)

Edit Bitstream Process

Step 1: Login using your credentials

A screenshot of a login interface. At the top right, there is a search icon, a user icon, and a 'Log In' dropdown menu. The main form has two input fields: 'Email address' and 'Password'. Below these is a blue 'Log in' button. Underneath the button is the word 'or'. Below that is a dark blue button labeled 'Log in with Shibboleth'. At the bottom of the form, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

Step 2: Go to the Item you want to edit

Users can reach an item through multiple methods, as listed below:

1. Search for an item
2. Browse communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the “Edit” button appearing on the right-hand side of the item title.

[Home](#) / [Publications](#) / [Articles](#)

/ A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

Publication:

A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis



No
Thumbnail

Authors

[Simmons, Cameron](#)

Abstract

BACKGROUND: Although meningitis is the most severe form of infection caused by Mycobacterium tuberculosis, the immunopathogenesis of this disease is poorly understood. We tested the hypothesis that polymorphisms in Toll-interleukin 1 receptor domain containing adaptor protein (TIRAP), an adaptor protein that mediates signals from Toll-like receptors activated by mycobacteria, are associated with susceptibility to tuberculosis (TB).

Date

2006-10-15

Authors

Simmons, Cameron

Step 3: Click on the “Bitstreams” tab to edit the metadata.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID:

03324000-900a-40c6-b2c1-9dbbb4dbc9da

Handle:

10673/1285

Last Modified:

2021-03-07T12:09:08.717+0000

Item Page:

</items/03324000-900a-40c6-b2c1-9dbbb4dbc9da>

Edit item's authorization policies

Authorizations...

Manage mapped collections

Mapped collections

Withdraw item from the repository

Withdraw...

Make item private

Make it private...

Completely expunge item

Permanently delete

Move item to another collection

Move...

Cancel

Users can perform multiple functions in the bitstream tab. These are:

1. Adding a bitstream or bundle in an item
2. Updating or deleting an existing bundle in an item
3. Update/delete/add bitstream(s) in an existing bundle

Add a Bitstream or Bundle in an item

Step 1: Click on the “Upload” button to upload a bitstream in existing bundles or create a new bundle to add a bitstream.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

+ Add

Save

Discard

Field	Value	Lang	Edit
dc.contributor.author	Simmons, Cameron		<div><div></div><div></div><div></div></div>
dc.date.accessioned	2018-09-14T11:15:05Z		<div><div></div><div></div><div></div></div>
dc.date.available	2017-07-12T03:48:30Z		<div><div></div><div></div><div></div></div>
dc.date.available	2013-03-07	en_US	<div><div></div><div></div><div></div></div>

Step 2: Enter the bundle name or select existing names appearing in the dropdown list.

Upload bitstream

Item: A test submission

Bundle

Select a bundle

ORIGINAL

LICENSE

Step 3: Click on the “Create bundle” button to create a bundle or click on “Cancel” to cancel the operation.

Upload bitstream

Item: A test submission

Bundle

Test Bundle

+ Create bundle

Cancel

Step 4: Drag and drop the bitstream(s) you want to attach to the bundle, or you can click on the “browse” link appearing in the file upload section.

Upload bitstream

Item: A test submission

Bundle

Test Bundle

Drop a file to upload , or [browse](#)


Cancel




Step 5: After a successful bitstream(s) upload, the user can add more details about the bitstream on the next screen. Click on the “Save” button at the bottom of the page to save details, or click the “Cancel” button to discard updates.

Below is the description of various fields appearing on this page

1. Primary bitstream: Click on this button to make the attached bitstream the primary bitstream in the Item. Thumbnail generated for the Item will be the first image of the primary bitstream.
2. The default value appearing in this field is the attachment’s filename. However, users can replace it with the value of their choice.
3. Description: Users add a description of the attachment in this field.
4. Embargo until date: Users can select a future date to restrict public access to the attachment. Additionally, users can grant access to a specific set of users by selecting user groups.

5. Selected format: If the file extension of the uploaded attachment exists in the DSpace's bitstream registry, the user will see the registered value for extension in this field. Users can change the value by selecting another one using the dropdown.


DSpace
All of DSpace ▾



No Thumbnail

08.12027.pdf (21.01 MB)

1 ☒ Primary bitstream

2

3

Description

4

Embargo until specific date


5

Selected Format


Adobe PDF ▾

Cancel Save

After clicking the “Save” button, the user will be redirected to the bitstream tab. A prompt confirming success or failure will appear.


DSpace
All of DSpace ▾ Statistics


Bitstream saved

 Your changes to this bitstream were saved.

Home / Submission test / Technical Reports / A test submission / Edit Item

Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

 Upload

Discard Save

Loading bitstreams...

Cancel

Discard Save

Edit a Bitstream or Bundle in an item

Step 1: Click on a bitstream and drag it above or below another bitstream(s) in the bundle to change the bitstream’s sequence.

Home / Publications / Books / Pestering Humans While They Are Working: An Orange Cat's Tale / Edit Item

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

Upload

Discard

Save

Name	Description	Format	Actions
BUNDLE: ORIGINAL			<div></div>
61966689567_718AD104-5E41-412F-9704-8E7ADBBA52B.jpeg		JPEG	<div><div></div><div></div><div></div><div></div></div>
IMG_0025.jpeg		JPEG	<div><div></div><div></div><div></div><div></div></div>
BUNDLE: LICENSE			<div></div>
license.txt		License	<div><div></div><div></div><div></div><div></div></div>

Step 2: Apart from adjusting the bitstream’s sequence in a bundle, below are other options available:

1. Download Bitstream: Click on this button to download the attachment on the local device.

2. Edit Bitstream: Click on the “Edit bitstream” button to edit details. More details are given in the following steps.

3. Delete Bitstream: Click on the Delete Bitstream button to delete bitstream from the bundle.

Upload

Discard

Save

Name	Description	Format	Actions
BUNDLE: ORIGINAL			<div><div>1</div><div>2</div><div>3</div><div></div></div>
61966689567_718AD104-5E41-412F-9704-8E7ADBBA52B.jpeg		JPEG	<div><div></div><div></div><div></div><div></div></div>
IMG_0025.jpeg		JPEG	<div><div></div><div></div><div></div><div></div></div>
BUNDLE: LICENSE			<div></div>
license.txt		License	<div><div></div><div></div><div></div><div></div></div>

Cancel


Discard


Save

Step 3: Click on the Edit button shown on the screen above to edit the bitstream details. Below is the description of various fields appearing on this form

1. Primary bitstream: Click on this button to convert the bitstream to the primary bitstream. Thumbnail generated for the Item will be the first image of the primary bitstream.

2. Filename: The default value appearing in this field is the attachment's filename. Users can replace it with the value of their choice.
3. Description: Users add a description of the attachment in this field.
4. Embargo until date: Users can select a future date to restrict public access to the attachment. Additionally, users can grant access to a specific set of users by selecting user groups.
5. Selected format: If the file extension of the uploaded attachment exists in the DSpace's bitstream registry, the user will see the registered value for extension in this field. Users can change the value by selecting another one using the dropdown.

**DSpace**
All of DSpace ▾



08.12027.pdf (21.01 MB)

1 ☒ Primary bitstream

2

3

Description

4

Embargo until specific date


5

Selected Format

Adobe PDF ▾

Cancel Save

After clicking the “Save” button, the user will be redirected to the bitstream tab. A prompt confirming success or failure will appear.

**DSpace**
All of DSpace ▾ Statistics

✓ **Bitstream saved**
Your changes to this bitstream were saved.

Home / Submission test / Technical Reports / A test submission / Edit Item

Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

Upload

Loading bitstreams...

...

Cancel

Discard Save

Discard Save

Step 4: Click on the Delete button to delete a bitstream. The attachment you want to delete will be highlighted in the red background for confirmation.

Click on the “Save” button appearing below the bitstreams list to continue with the deletion. Otherwise, click on the “Discard” button to cancel the process.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

Upload

Discard

Save

Name	Description	Format	Actions
BUNDLE: ORIGINAL			<div></div>
IMG_0025.jpeg		JPEG	<div></div>
61966689567_718AD104-5E41-412F-9704-8E7ADBBFA52B.jpeg	Here is a lovely kitten.	JPEG	<div></div>
BUNDLE: LICENSE			<div></div>
license.txt		License	<div></div>

Cancel

Discard

Save

Edit Metadata Process

Step 1: Login using your credentials

Log In

Email address

Password

Log in

or

Log in with Shibboleth

New user? Click here to register.

Have you forgotten your password?

Step 2: Go to the Item you want to edit

Users can reach an item through multiple methods, as listed below:

1. Search for an item
2. Browse communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the “Edit” button appearing on the right-hand side of the item title.

[Home](#) / [Publications](#) / [Articles](#)
/ A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

No
Thumbnail

Date
2006-10-15

Authors
Simmons, Cameron

Publication:
A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

Authors
Simmons, Cameron

Abstract
BACKGROUND: Although meningitis is the most severe form of infection caused by Mycobacterium tuberculosis, the immunopathogenesis of this disease is poorly understood. We tested the hypothesis that polymorphisms in Toll-interleukin 1 receptor domain containing adaptor protein (TIRAP), an adaptor protein that mediates signals from Toll-like receptors activated by mycobacteria, are associated with susceptibility to tuberculosis (TB).

Step 3: Click on the “Metadata” tab to edit the metadata.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

+ Add

×

 Discard

Save

Field	Value	Lang	Edit
dc.contributor.author	Authorized, Not		<div><div></div><div></div><div></div></div>
dc.date.accessioned	2020-05-19T12:02:18Z		<div><div></div><div></div><div></div></div>
dc.date.available	2020-05-19T12:02:18Z		<div><div></div><div></div><div></div></div>
dc.date.issued	2015-05-19		<div><div></div><div></div><div></div></div>
dc.description	desc		<div><div></div><div></div><div></div></div>
dc.description.abstract	Abstract		<div><div></div><div></div><div></div></div>
dc.description.provenance	Made available in DSpace on 2020-05-19T12:02:18Z (GMT). No. of bitstreams: 1 lcco_d.pdf: 596276 bytes, checksum: a67e2e0b94428b3dc49c96a2bfed458b (MD5) Previous issue date:	en	<div><div></div><div></div><div></div></div>

Step 4: Users can perform multiple actions in the Edit Metadata section, which are listed after the screenshot.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

+ Add

1

Save

Discard

Field	Value	Lang	Edit
dc.contributor.author	Simmons, Cameron		<div><div></div><div></div><div></div></div>
dc.date.accessioned	2018-09-14T11:15:05Z		<div><div></div><div></div><div></div></div>
dc.date.available	2017-07-12T03:48:30Z		<div><div></div><div></div><div></div></div>
dc.date.available	2013-03-07	en_US	<div><div></div><div></div><div></div></div>

1. **Add:** Button used for adding new metadata elements in the existing Item.
2. **Metadata fields:** The fields column shows the metadata element's value appearing in the "Value" column.
3. **Edit:** This panel contains various options to update the specific metadata field. They are
 - a. Edit value – Users click on this button to edit the existing metadata value
 - b. Delete metadata field – Click on this button for deleting the metadata field from the Item
 - c. Undo changes – Click on this button for undo changes made in the metadata field

Add a metadata field

Step 1: Click on the "Add" button to add a metadata field.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

+ Add

Save

Discard

Field	Value	Lang	Edit
dc.contributor.author	Simmons, Cameron		<div><div></div><div></div><div></div></div>
dc.date.accessioned	2018-09-14T11:15:05Z		<div><div></div><div></div><div></div></div>
dc.date.available	2017-07-12T03:48:30Z		<div><div></div><div></div><div></div></div>
dc.date.available	2013-03-07	en_US	<div><div></div><div></div><div></div></div>

Step 2: Upon typing a few characters of the metadata element, users will notice a drop-down list showing metadata elements matching the entered value. Users can select the appropriate metadata element from the drop-down list.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

+ Add

Save Discard

Field	Value	Lang	Edit
<div>contri</div> <div><div>dcterms.contributor</div><div>journal.contributor.editor</div><div>person.contributor.other</div><div>project.contributor.author</div></div>			<div>✓</div> <div>✕</div> <div>↺</div>
			<div>✕</div> <div>↺</div>
			<div>✕</div> <div>↺</div>
			<div>✕</div> <div>↺</div>
			<div>✕</div> <div>↺</div>

Step 3: After selecting the required metadata element, enter the metadata value in the “Value” field and the ISO code of the language under the Lang field. For example, enter "en" for English.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

+ Add

Save Discard

Field	Value	Lang	Edit
dc.contributor.author	<div>Doe, John</div>	en	<div>✓</div> <div>✕</div> <div>↺</div>
creativeworkseries.issn	1945-7774		<div>✎</div> <div>✕</div> <div>↺</div>
dc.contributor.author	Archuleta, Kristy L.		<div>✎</div> <div>✕</div> <div>↺</div>
dc.date.accessioned	2018-10-31T17:25:32Z		<div>✎</div> <div>✕</div> <div>↺</div>

Step 4: Click on the “Complete” button as highlighted below to update the field.

Edit Item


[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

+ Add

Save Discard

Field	Value	Lang	Edit
dc.contributor.author	<div>Doe, John</div>	en	<div>✓</div> <div>✕</div> <div>↺</div>
creativeworkseries.issn	1945-7774		<div>✎</div> <div>✕</div> <div>↺</div>
dc.contributor.author	Archuleta, Kristy L.		<div>✎</div> <div>✕</div> <div>↺</div>
dc.date.accessioned	2018-10-31T17:25:32Z		<div>✎</div> <div>✕</div> <div>↺</div>

Step 5: Click on the “Save” button to continue saving changes or “Discard” to cancel changes made in the metadata fields. A success prompt confirming Metadata updates will appear as shown below.

Communities & Collections Statistics All of DSpace ▾

Metadata saved
Your changes to this item's metadata were saved.

[Home](#) • [Kurukshetra mlb](#) • [Journal](#)










- Young People's Perceptions t ceptions towards Libr ds Librarians: An Explor arians: An Exploratory Study of Students of Five Senior High Schools in Ghana
- [Edit Item](#)

Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

+ Add

Save Discard

Field	Value	Lang	Edit
dc.contributor.author	Reuben		  
dc.contributor.author	Abban, Samuel		  
dc.date.accessioned	2021-06-23T15:56:39Z		  

Edit an existing metadata field













Step 1: Click on the “Edit” button to edit an existing metadata field.

Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

+ Add

Save Discard

Field	Value	Lang	Edit
dc.contributor.author	Simmons, Cameron		  
dc.date.accessioned	2018-09-14T11:15:05Z		  
dc.date.available	2017-07-12T03:48:30Z		  
dc.date.available	2013-03-07	en_US	  

Step 2: The metadata field becomes editable after clicking the “Edit” button to edit the metadata field element, value, and language.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

+ Add

Save Discard

Field	Value	Lang	Edit
<u>creativeworkseries.isn</u>	1945-7774		<div>✓✕↺</div>
dc.contributor.author	Archuleta, Kristy L.		<div>✎✕↺</div>
dc.date.accessioned	2018-10-31T17:25:32Z		<div>✎✕↺</div>
dc.date.available	2018-10-31T17:25:32Z		<div>✎✕↺</div>

Step 3: Click on the “Complete” button as highlighted in the screenshot below to finish the update.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

+ Add

Save Discard

Field	Value	Lang	Edit
<u>creativeworkseries.isn</u>	1945-7774		<div>✓✕↺</div>
dc.contributor.author	Archuleta, Kristy L.		<div>✎✕↺</div>
dc.date.accessioned	2018-10-31T17:25:32Z		<div>✎✕↺</div>
dc.date.available	2018-10-31T17:25:32Z		<div>✎✕↺</div>

Note: image20 and image21 seem identical

The metadata field will highlight the successful addition of the metadata, as shown in the screenshot below. Click on the undo button if you want to undo the addition of the metadata field.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

+ Add

Save Discard

Field	Value	Lang	Edit
creativeworkseries.isn	1945-44554		<div>✎✕↺</div>
dc.contributor.author	Archuleta, Kristy L.		<div>✎✕↺</div>
dc.date.accessioned	2018-10-31T17:25:32Z		<div>✎✕↺</div>
dc.date.available	2018-10-31T17:25:32Z		<div>✎✕↺</div>
dc.date.issued	2016		<div>✎✕↺</div>

Step 4: Click on the “Save” button to continue saving changes or “Discard” to cancel changes made in the metadata fields. A success prompt confirming Metadata updates will appear as shown below.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

[+ Add](#) [Save](#) [Discard](#)

Field	Value	Lang	Edit
dc.contributor.author	Simmons, Cameron		Edit Delete Undo
dc.date.accessioned	2018-09-14T11:15:05Z		Edit Delete Undo
dc.date.available	2017-07-12T03:48:30Z		Edit Delete Undo
dc.date.available	2013-03-07	en_US	Edit Delete Undo
dc.date.available	2013-03-07	en_US	Edit Delete Undo

Delete an existing metadata field

Step 1: Click on the “Delete” button to initiate the metadata field deletion.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

[+ Add](#) [Save](#) [Discard](#)

Field	Value	Lang	Edit
dc.contributor.author	Simmons, Cameron		Edit Delete Undo
dc.date.accessioned	2018-09-14T11:15:05Z		Edit Delete Undo
dc.date.available	2017-07-12T03:48:30Z		Edit Delete Undo
dc.date.available	2013-03-07	en_US	Edit Delete Undo

Step 2: The deleted metadata field will be highlighted in red.


Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

[+ Add](#) [Save](#) [Discard](#)

Field	Value	Lang	Edit
creativeworkseries.issn	1945-44554		Edit Delete Refresh
dc.contributor.author	Archuleta, Kristy L.		Edit Delete Refresh
dc.date.accessioned	2018-10-31T17:25:32Z		Edit Delete Refresh
dc.date.available	2018-10-31T17:25:32Z		Edit Delete Refresh
dc.date.issued	2016		Edit Delete Refresh

Step 3: Click on the “Save” button to continue saving changes or “Discard” to cancel changes made in the metadata fields. A success prompt confirming Metadata updates will appear as shown below.

 [Communities & Collections](#) [Statistics](#) [All of DSpace](#)

[Home](#) • [Kurukshetra mlb](#) • [Journal](#)

- [Young People's Perceptions t ceptions towards Libr ds Librarians: An Expl arians: An Exploratory Study of Students of Five Senior High Schools in Ghana](#)
- [Edit Item](#)

Metadata saved

Your changes to this item's metadata were saved.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

[+ Add](#) [Save](#) [Discard](#)

Field	Value	Lang	Edit
dc.contributor.author	Reuben		Edit Delete Refresh
dc.contributor.author	Abban, Samuel		Edit Delete Refresh
dc.date.accessioned	2021-06-23T15:56:39Z		Edit Delete Refresh

[Skip to end of metadata](#)

- Created by [DSquare Technologies](#), last modified on [Jun 05, 2022](#)

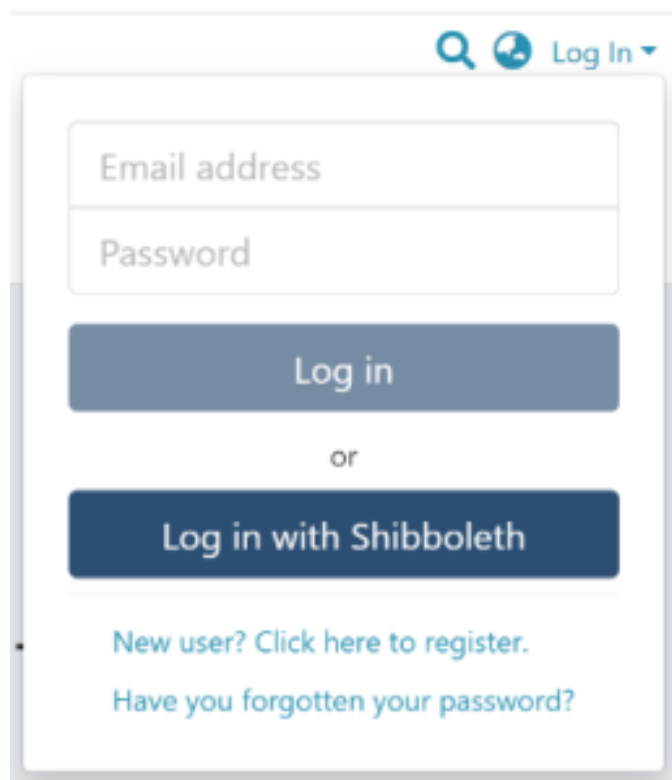
[Go to start of metadata](#)

- [Relationship Management](#)
- [Add Relationships with other items](#)
- [Delete a Relationship](#)

Relationship Management

Entity-relationship is a new concept introduced in the DSpace version 7, helping authorized users logically link two or more items by defining relationships among them. A few good examples are the Relationship between an article & Author, a Journal and Journal Article, Organization Unit and Individuals in the unit, etc.

Step 1: Login using your credentials

A screenshot of the DSpace login interface. At the top right, there is a search icon, a globe icon, and a 'Log In' button with a dropdown arrow. Below this is a login form with two input fields: 'Email address' and 'Password'. Under the 'Password' field is a 'Log in' button. Below the 'Log in' button is the word 'or'. Under 'or' is a 'Log in with Shibboleth' button. At the bottom of the form, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

Step 2: Go to the Item you want to edit

Users can reach an item through multiple methods, which are listed below

1. Finding an item using search functionalities of the DSpace
2. Reaching an item by browsing communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the “Edit” button appearing towards the right-hand side of the item title.

A screenshot of a DSpace item page. The breadcrumb trail at the top reads: Home • my_community • my_collection2 • 95% of existing ocean climates could disappear by 2100. The item title is '95% of existing ocean climates could disappear by 2100'. To the right of the title is a 'p' icon and an 'edit' icon (a pencil inside a square). Below the title is a thumbnail image of a large building. Under the image is the 'Files' section, which lists two files: '95% of existing ocean climates could disappear by 2100.txt (7.53 KB)' and 'c28143a7-0e7f-4100-ad26-f82358405841.jpg (478.6 KB)'. To the right of the files is the 'Abstract' section, which contains the text: 'Canada is home to three oceans, all of which harbour thousands of fish and animals, on which many Canadians rely. But, with a warming planet, these bodies of water are rapidly changing.' Below the abstract is the 'Description' section, which contains the text: 'Canada is home to three oceans, all of which harbour thousands of fish and animals, on which many Canadians rely. But, with a warming planet, these bodies of water are rapidly changing. A new study published in the journal Nature suggests that our oceans' climates — existing environments with delicately balanced ecosystems — face extreme change under climate-'. A vertical sidebar on the left contains icons for home, add, edit, delete, share, search, and a magnifying glass.

Step 3: Click on the “Relationships” tab.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID:

1b19bcc0-4f83-446d-95b7-ec0c806d1578

Handle:

10673/292

Last Modified:

Wed Apr 06 2022 20:40:50 GMT+0530 (India Standard Time)

Item Page:

</entities/person/1b19bcc0-4f83-446d-95b7-ec0c806d1578>

Edit item's authorization policies

Authorizations...

Manage mapped collections

Mapped collections

Withdraw item from the repository

Withdraw...

Make item non-discoverable

Make it non-discoverable...

Add Relationships with other items

Step 1: Click on the “Add” button next to the relationship type to map Item (s) under each relationship type. For example, click on the “Add” button next to Publications to add an item as a related publication.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

Discard

Save

Publications

+ Add

Now showing 1 - 1 of 1

Publication

Age- and tumor subtype-specific breast cancer risk estimates for CHEK2*1100delC carriers
(American Society of Clinical Oncology, 2016) Schmidt, Marjanka K ; Hogervorst, Frans ; van, Hien Richard ; Cornelissen, S

Research Projects

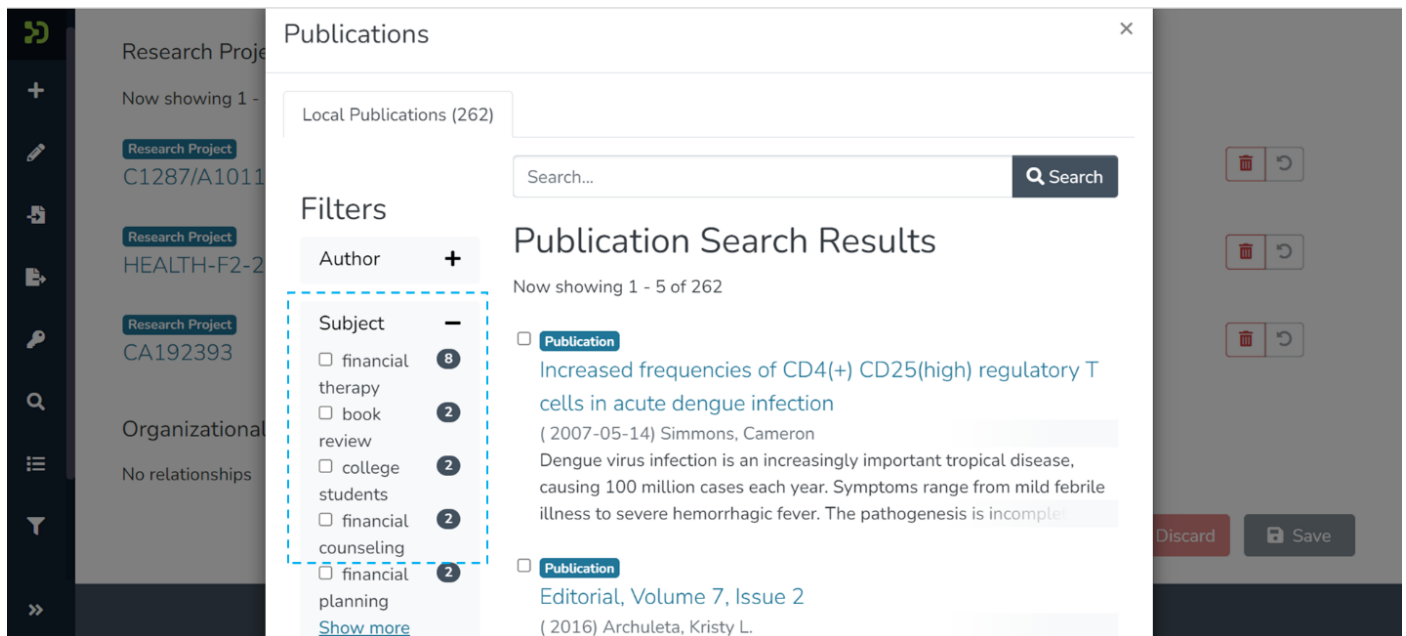
+ Add

Now showing 1 - 3 of 3

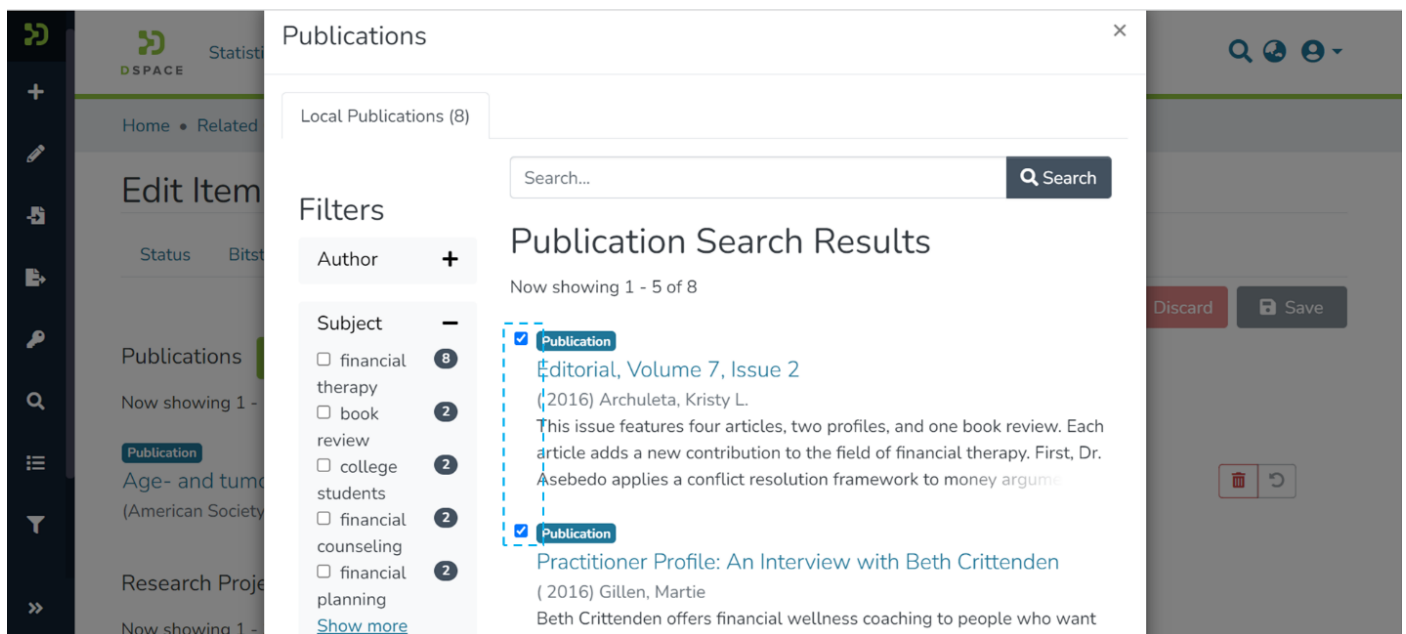
Research Project

C1287/A10118

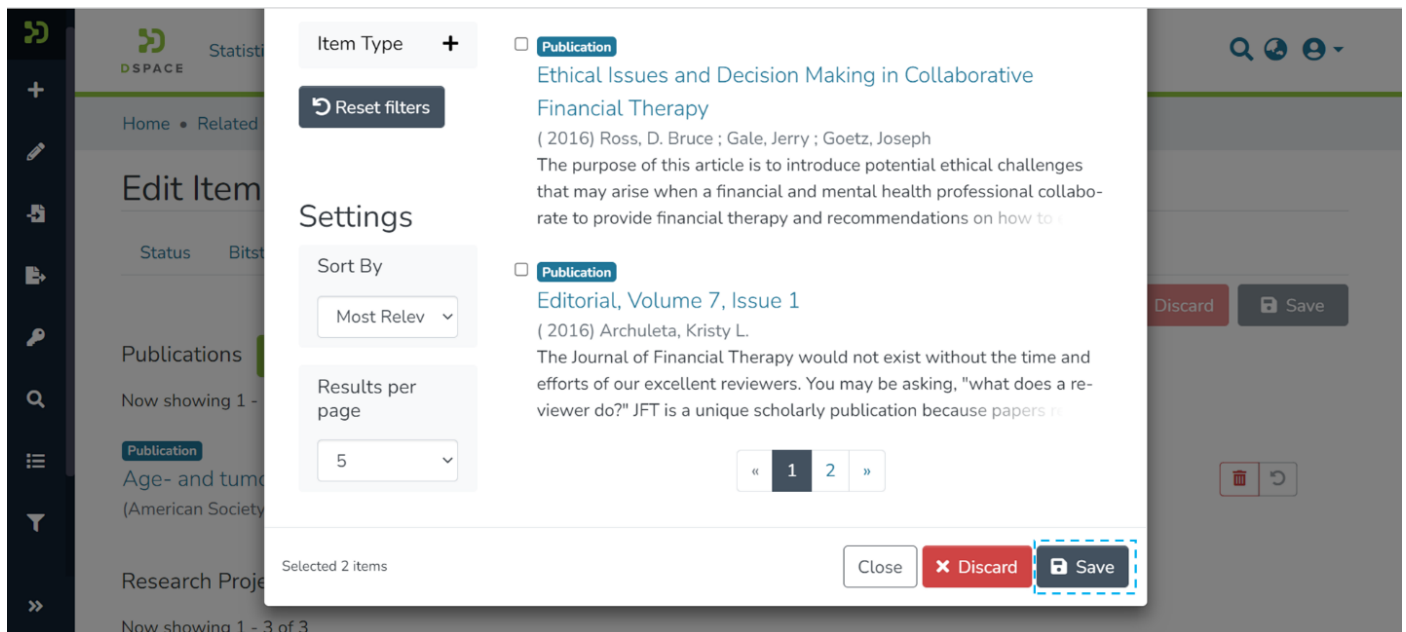
Step 2: Identify target items for addition using Filters and Search functions. Please note that process is identical to the advanced search process.



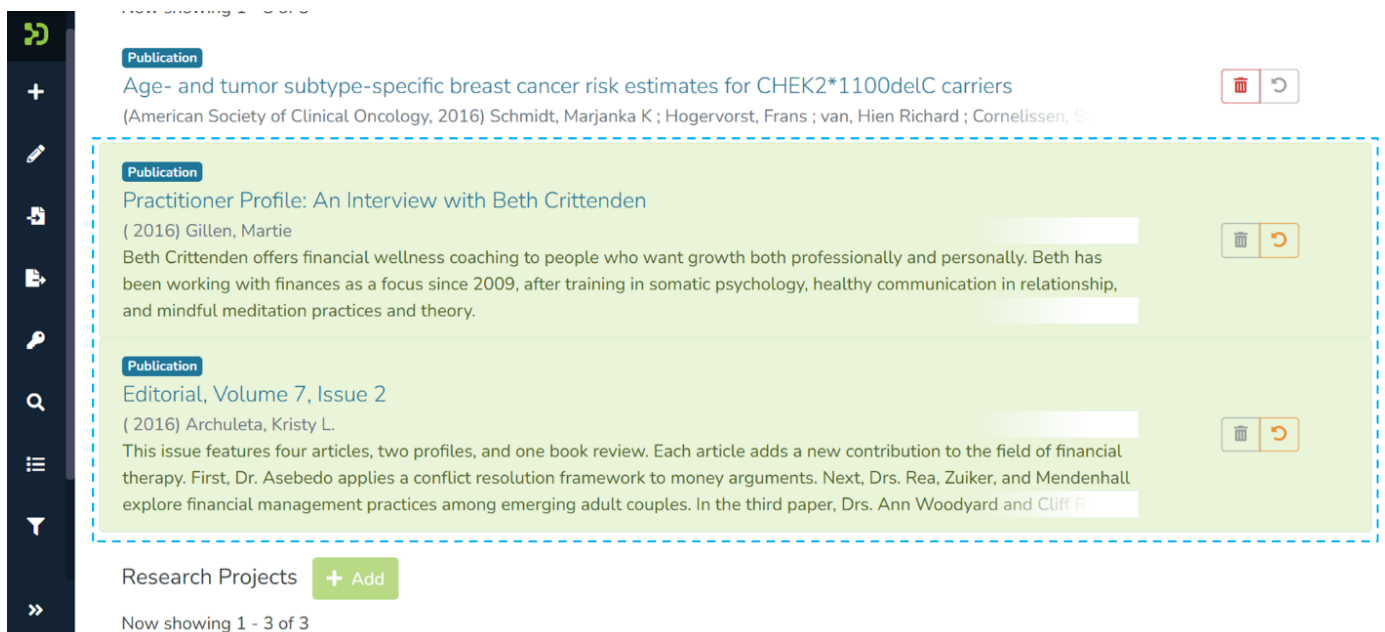
Step 3: Click checkboxes appearing on the left-hand side of each Item to select them for the Relationship.



Step 4: Scroll down to the bottom of the screen and click on the “Save” button to complete the process.



The application will redirect users to the source item's relationship tab, highlighting newly added items for easy identification.



Step 5: Click on the “Save” button to confirm the item addition under the selected relationship type or click “Discard” to undo the addition.

Edit Item

Status Bitstreams Metadata **Relationships** Version History Collection Mapper

Discard Save

Publications + Add

Now showing 1 - 2 of 2

Publication

Age- and tumor subtype-specific breast cancer risk estimates for CHEK2*1100delC carriers
(American Society of Clinical Oncology, 2016) Schmidt, Marjanka K ; Hogervorst, Frans ; van, Hien Richard ; Cornelissen, S

Publication

Increased frequencies of CD4(+) CD25(high) regulatory T cells in acute dengue infection
(2007-05-14) Simmons, Cameron
Dengue virus infection is an increasingly important tropical disease, causing 100 million cases each year. Symptoms range from mild febrile illness to severe hemorrhagic fever. The pathogenesis is incompletely understood, but immunopathology is thought to play a part, with antibody-dependent enhancement and massive immune activation of T cells and monocytes/macrophages

Research Projects + Add

Users will see a prompt confirming the successful mapping of items under the selected relationship type.

Delete a Relationship

Step 1: Click on the “delete” button appearing a bitstream and drag it above or below another bitstream(s) in the bundle to change the bitstream’s sequence.

Edit Item

Status Bitstreams Metadata **Relationships** Version History Collection Mapper

Discard Save

Publications + Add

Now showing 1 - 1 of 1

Publication

Development of an open technology sensor suite for assisted living: a student-led research project
(Royal Society Publishing, 17/06/16) Manton, James ; Bonner, Oliver ; Amjad, Omar A ; Mair, Philip ; Miele, Isabella ; Wang

Research Projects + Add

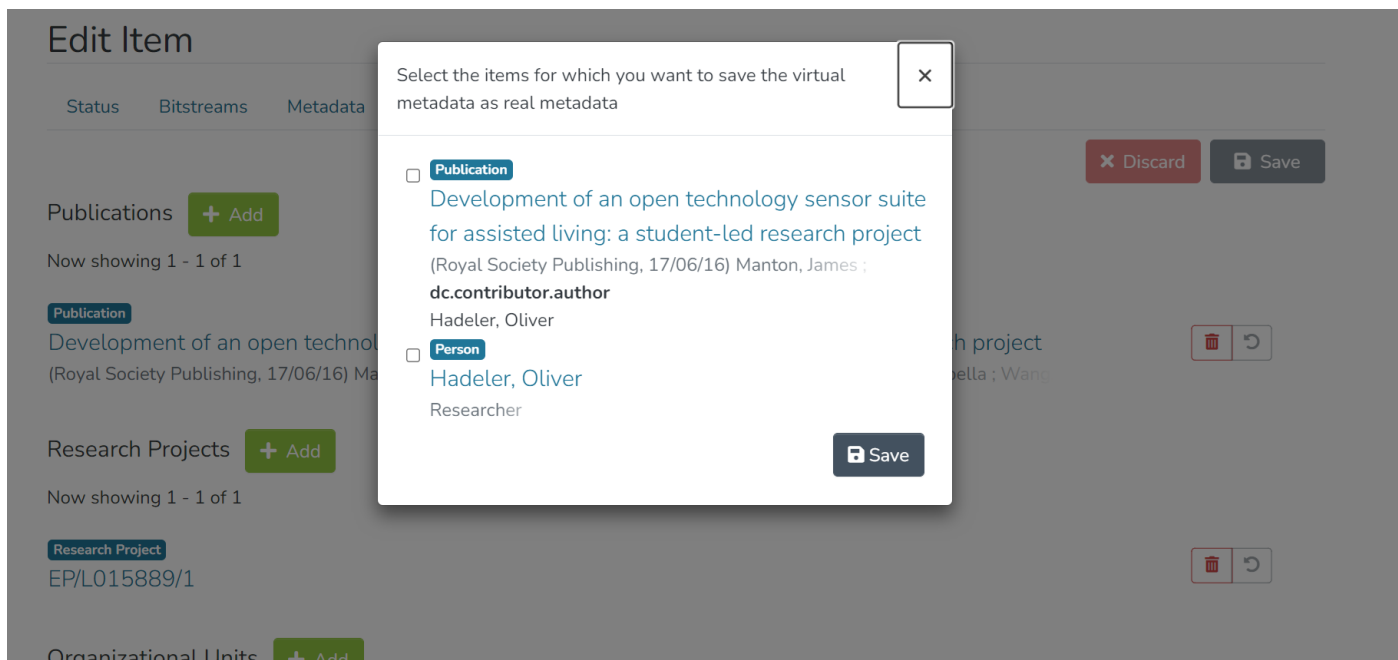
Now showing 1 - 1 of 1

Research Project

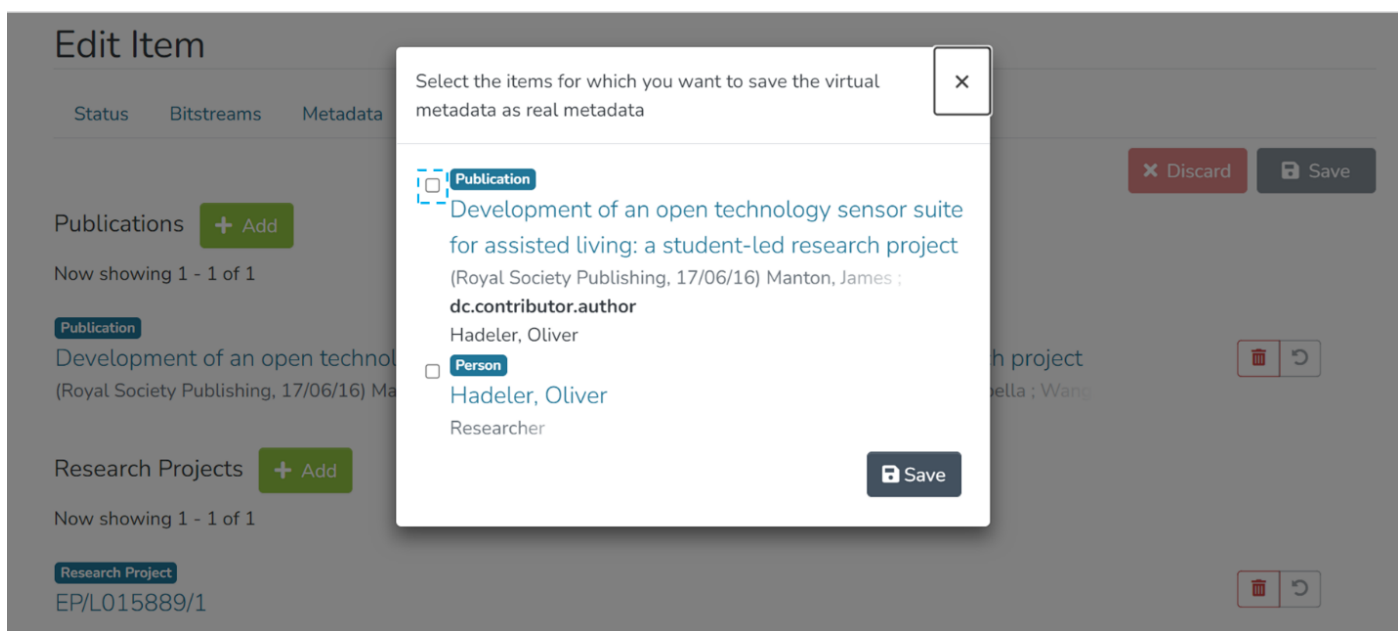
EP/L015889/1

Organizational Units + Add

Step 2: A prompt showing items concerning the selected Item will appear in the prompt. Click the checkbox appearing next to items. Please refer screenshots below for a better understanding.

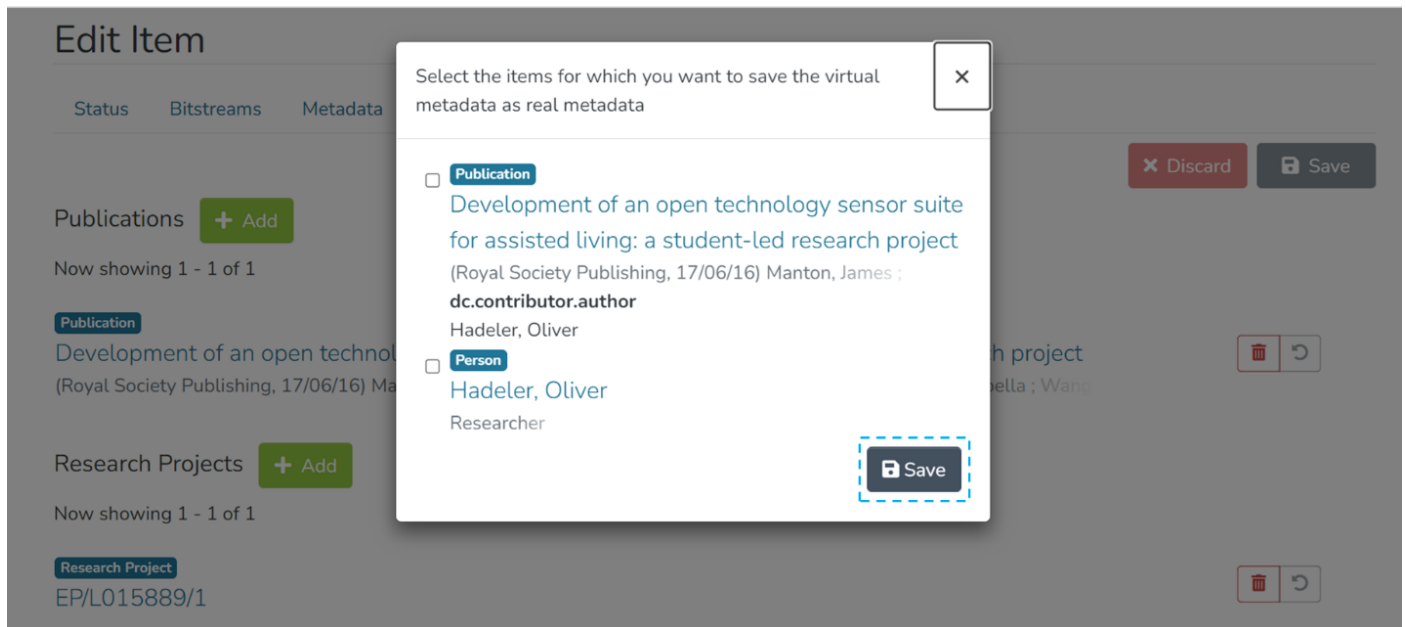


List of items concerning the selected Item.



Click on the checkbox highlighted before the Item

Step 3: Click the “Save” button to complete the selection process and go back to the Relationship tab of the source item.



Step 4: Click on the “Save” button to confirm the deletion under the selected relationship type or click “Discard” to undo the action. Users will see a prompt confirming the successful deletion of items under the selected relationship type.

[Skip to end of metadata](#)

- Created by [Melissa Anez](#), last modified by [DSquare Technologies](#) on [Jun 05, 2022](#)
[Go to start of metadata](#)

- [Audience](#)
- [Make Item private](#)

Audience

Content Submitters

Community Administrators

System Administrators

Make Item private

Step 1: Login using your DSpace credentials

Log In

Email address

Password

Log in

or

Log in with Shibboleth

New user? Click here to register.

Have you forgotten your password?

Step 2: Go to the item you want to edit

Users can reach an item through multiple methods, as listed below:

1. Search an item
2. Browse communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the “Edit” button appearing towards the right-hand side of the item title.

Home • DSpace Technologies • Rapid DSpace • Test submission

This item is private

Test submission

No Thumbnail

Authors

John Doe
Wang Doom

Keywords

Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::Old Testament exegesis, Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::New Testament exegesis

URI

<https://demo7.dspace.org/handle/10673/1762>

Collections

Rapid DSpace

Full item page

Files

[defense-evasion.csv \(8.51 KB\)](#)

Date

2021

Authors

John Doe
Wang Doom

Publisher

Dummy Publication Inc.

Step 3: Click on the “Make it private” button under the “Status” tab to make the selected Item private.

[Home](#) • [DSquare Technologies](#) • [Rapid DSpace](#) • [Test submission](#) • [Edit Item](#)

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID:	3cc31fe3-d85c-4451-8a67-bfa947665168
Handle:	10673/1762
Last Modified:	2021-04-11T11:36:10.182+0000
Item Page:	/entities/project/3cc31fe3-d85c-4451-8a67-bfa947665168
Edit item's authorization policies	Authorizations...
Manage mapped collections	Mapped collections
Withdraw item from the repository	Withdraw...
Make item private	Make it private...
Completely expunge item	Permanently delete
Move item to another collection	Move...

[← Back](#)

Step 4: Click on the “Make it Private” button to make the selected Item private or click the “Cancel” button to cancel the operation.

Make item private: 10673/1762

Are you sure this item should be made private in the archive?

Field	Value	Language
dc.contributor.author	John Doe	
dc.contributor.author	Wang Doom	
dc.date.accessioned	2021-04-11T09:11:26Z	
dc.date.available	2021-04-11T09:11:26Z	
dc.date.issued	2021	
dc.description.provenance	Made available in DSpace on 2021-04-11T09:11:26Z (GMT). No. of bitstreams: 1 defense-evasion.csv: 8714 bytes, checksum: 1c0263c69975d05b0d58d42459d39292 (MD5) Previous issue date: 2021	en
dc.identifier.uri	https://demo7.dspace.org/handle/10673/1762	
dc.language.iso	en	
dc.publisher	Dummy Publication Inc.	
dc.subject	Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::Old Testament exegesis	
dc.subject	Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::New Testament exegesis	
dc.title	Test submission	
dc.type	Book	
dspace.entity.type	project	

Make it PrivateCancel

Step 5: You will see a success prompt confirming that the Item is private, as shown below.



The item is now private



Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 3cc31fe3-d85c-4451-8a67-bfa947665168
Handle: 10673/1762
Last Modified: 2021-04-11T11:08:12.026+0000
Item Page: /entities/project/3cc31fe3-d85c-4451-8a67-bfa947665168

Edit item's authorization policies Authorizations...

Manage mapped collections Mapped collections

Withdraw item from the repository Withdraw...

Step 6: You will notice that the Item will appear with a “Private” tag.

Home • Search

Rapid DSpace

Permanent URI for this collection <https://demo7.dspace.org/handle/10673/1668>

It's an economical DSpace hosting service that enable institution with limited budget and resources to go

News

TNHD going live with Rapid DSpace

Browse

Recent Submissions

By Title

By Issue Date

By Author

By Subject

Now showing 1 - 1 of 1

Private

Research Project

Test submission

(Dummy Publication Inc., 2021) John Doe ; Wang Doom

[Skip to end of metadata](#)

- Created by [Melissa Anez](#), last modified by [DSquare Technologies](#) on [Jun 05, 2022](#)
- [Go to start of metadata](#)

- [Audience](#)
- [Move an item](#)

Audience

Content Submitters

Community Administrators

System Administrators

Move an item

Step 1: Login using your credentials

Search Log In

Email address

Password

Log in

or

Log in with Shibboleth

New user? [Click here to register.](#)

[Have you forgotten your password?](#)

Step 2: Go to the item you want to edit

Users can reach an item through multiple methods, as listed below:

1. Search an item
2. Browse communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the “Edit” button appearing on the right-hand side of the item title.

[Home](#) / [Publications](#) / [Articles](#)
 / A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

Publication:

A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis



No Thumbnail

Date
2006-10-15

Authors
Simmons, Cameron

Authors
Simmons, Cameron

Abstract
 BACKGROUND: Although meningitis is the most severe form of infection caused by Mycobacterium tuberculosis, the immunopathogenesis of this disease is poorly understood. We tested the hypothesis that polymorphisms in Toll-interleukin 1 receptor domain containing adaptor protein (TIRAP), an adaptor protein that mediates signals from Toll-like receptors activated by mycobacteria, are associated with susceptibility to tuberculosis (TB).

Step 3: Click on the “Status” tab and click the “Move” button.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID:

03324000-900a-40c6-b2c1-9dbbb4dbc9da

Handle:

10673/1285

Last Modified:

2021-03-07T12:09:08.717+0000

Item Page:

</items/03324000-900a-40c6-b2c1-9dbbb4dbc9da>

Edit item's authorization policies

Authorizations...

Manage mapped collections

Mapped collections

Withdraw item from the repository

Withdraw...

Make item private

Make it private...

Completely expunge item

Permanently delete

Move item to another collection

Move...

Cancel

Step 4: Understanding the Move item page

The field for entering the collection name: Enter the target collection name to move the item or select the collection from the drop-down list, as demonstrated in the following step.

1. **Inherit policies:** Click on this check box to update the item's policies according to the collection's policies.
2. **Move:** Click the "Move" button to complete the operation.
3. **Cancel:** Click the "Cancel" button to cancel the operation.

Home • DSquare Technologies • Rapid DSpace • Test submission • Edit Item

Move item: 10673/1762

Select the collection you wish to move this item to. To narrow down the list of displayed collections, you can enter a search query in the box.

Enter a search query to look for collections

1

☐ Inherit policies

2

Inherit the default policies of the destination collection

Move

Cancel

3

4

Step 5: Click on the Collection name and type the target collection name to move the item or scroll the collection list to identify the appropriate collection.

Move item: 10673/1232

Select the collection you wish to move this item to. To narrow down the list of displayed collections, you can enter a search query in the box.

Search for a collection

Search for a collection

Memorix

Aanwinsten

Submission test

1-step Workflow collection

Submission test

3-step Workflow collection | سير العمل

CIESAS Audiovisual

Antropología médica

Submission test

API 2 Journal

Documentos Sección 1

Archivos PDF

1

DSpace

☐ Inherit policies

Inherit the default policies of the destination collection

← Back

Save

✕ Discard

Step 6: Click on the “Move” button after selecting the target collection.

Move item: 10673/1762

Select the collection you wish to move this item to. To narrow down the list of displayed collections, you can enter a search query in the box.

194492005

☐ Inherit policies

Inherit the default policies of the destination collection

Move

Cancel

Step 7: The item will move to the target collection upon completing the operation.

Move item: 10673/1762

Select the collection you wish to move this item to. To narrow down the list of displayed collections, you can enter a search query in the box.

☐ Inherit policies

Inherit the default policies of the destination collection

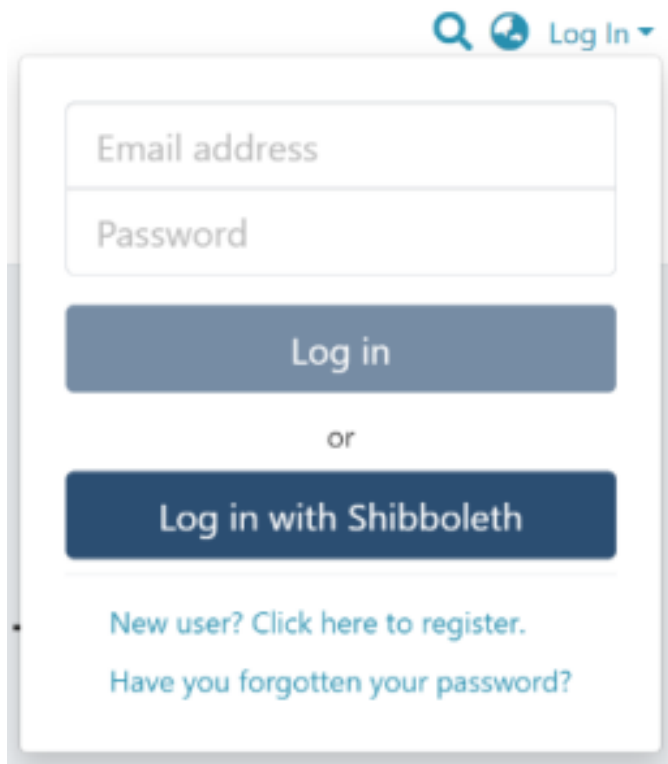
☐ Moving...

[Skip to end of metadata](#)

- Created by [DSquare Technologies](#) on [Jul 31, 2022](#)

[Go to start of metadata](#)

Step 1: Login using the DSpace credentials

A screenshot of the DSpace login interface. At the top right, there is a search icon, a user icon, and a 'Log In' link with a dropdown arrow. Below this is a login form with two input fields: 'Email address' and 'Password'. A blue 'Log in' button is positioned below the password field. Underneath the button is the word 'or'. Below 'or' is a dark blue button labeled 'Log in with Shibboleth'. At the bottom of the form, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

Step 2: Users can go to the item they want to edit

Users can reach an item through multiple methods, which are listed below

1. Finding an item using search functionalities of the DSpace
2. Getting an item by browsing communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the “Edit” button on the right-hand side of the item title.

This item is private

Test submission



No
Thumbnail

Authors

John Doe
Wang Doom

Files

[defense-evasion.csv \(8.51 KB\)](#)

Date

2021

Authors

John Doe
Wang Doom

Publisher

Dummy Publication Inc.

Keywords

Research Subject Categories::HUMANITIES and
RELIGION::Religion/Theology::Old Testament exegesis, Research Subject
Categories::HUMANITIES and RELIGION::Religion/Theology::New
Testament exegesis

URI

<https://demo7.dspace.org/handle/10673/1762>

Collections

[Rapid DSpace](#)

[Full item page](#)

Step 3: Click the “Reinstate” button under the “Status” tab to reinstate the item into the archive.



[Communities & Collections](#) [All of DSpace](#) ▾



Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 8ae0dacd-a334-43d9-8d7b-9f4b2bf0641b
Handle: 10673/1121
Last Modified: 2021-04-18T05:21:03.001+0000
Item Page: </items/8ae0dacd-a334-43d9-8d7b-9f4b2bf0641b>

Edit item's authorization policies [Authorizations...](#)

Manage mapped collections [Mapped collections](#)

Reinstate item into the repository [Reinstate...](#)

Make item private [Make it private...](#)

Completely expunge item [Permanently delete](#)

Move item to another collection [Move...](#)

[← Back](#)

Step 4: Click the “Reinstate” button to reinstate the item or click the “Cancel” button to cancel the operation.

[Home](#) • [MyDSpace](#)

Reinstate item: 10673/1121

Are you sure this item should be reinstated to the archive?

Field	Value	Language
dc.contributor.author	John Doe	
dc.date.accessioned	2021-04-18T05:16:31Z	
dc.date.available	2021-04-18T05:16:31Z	
dc.date.issued	2021-04-18	
dc.description.abstract	Abstract added for testing purpose.	
dc.description.provenance	Made available in DSpace on 2021-04-18T05:16:31Z (GMT). No. of bitstreams: 1 author look up issue.png: 98081 bytes, checksum: 4eb0f156eb56c69d3be81f7561057ecd (MD5) Previous issue date: 2021-04-18	en
dc.description.provenance	Item withdrawn by Demo Site Administrator (dspacedemo+admin@gmail.com) on 2021-04-18T05:21:02Z Item was in collections: Rapid DSpace (ID: dc3d119f-de21-4caf-bfd4-e8b106ccee29) No. of bitstreams: 1 author look up issue.png: 98081 bytes, checksum: 4eb0f156eb56c69d3be81f7561057ecd (MD5)	en
dc.identifier.uri	https://demo7.dspace.org/handle/10673/1121	
dc.language.iso	en	
dc.publisher	Dummy Publication Inc.	
dc.subject	Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::New Testament exegesis	
dc.title	Article for testing purposes	
dc.title.alternative	Alternate title for testing purposes	
dc.type	Book	

Step 5: Users will see a success prompt confirming the item reinstate, as shown below.



Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 8ae0dacd-a334-43d9-8d7b-9f4b2bf0641b
Handle: 10673/1121
Last Modified: 2021-04-18T05:28:53.778+0000
Item Page: /items/8ae0dacd-a334-43d9-8d7b-9f4b2bf0641b

Edit item's authorization policies

Authorizations...

Manage mapped collections

Mapped collections

Withdraw item from the repository

Withdraw...

Make item private

Make it private...

Completely expunge item

Permanently delete

Step 6: Users will notice that the “Withdrawn” tag appearing earlier on top of the item does not appear anymore.



Rapid DSpace



Permanent URI for this collection <https://demo7.dspace.org/handle/10673/1120>

Collection for User manual and Application Testing purposes.

Browse

Recent Submissions

By Title

By Issue Date

By Author

By Subject

Now showing 1 - 1 of 1

Item

[Article for testing purposes](#)

(Dummy Publication Inc., 2021-04-18) John Doe

Abstract added for **testing** purpose.

Versioned Item

-
- 1. [Pages](#)
- 2. ...
- 3. [Edit Item](#)

[Skip to end of banner](#)

-
-
-

[Go to start of banner](#)
[Skip to end of metadata](#)

- Created by [DSquare Technologies](#) on [May 22, 2022](#)
[Go to start of metadata](#)
- [Audience](#)
- [Create a version](#)
- [Few important facts](#)
- [Access Item's versions](#)
- [Additional information for the version creator](#)

DSpace provides version creation and version management functionality. This functionality enables authorized users to create multiple versions of an item to manage changes in its metadata and attachment while keeping track of differences between two versions. Users can also roll back to the previous version.

Audience

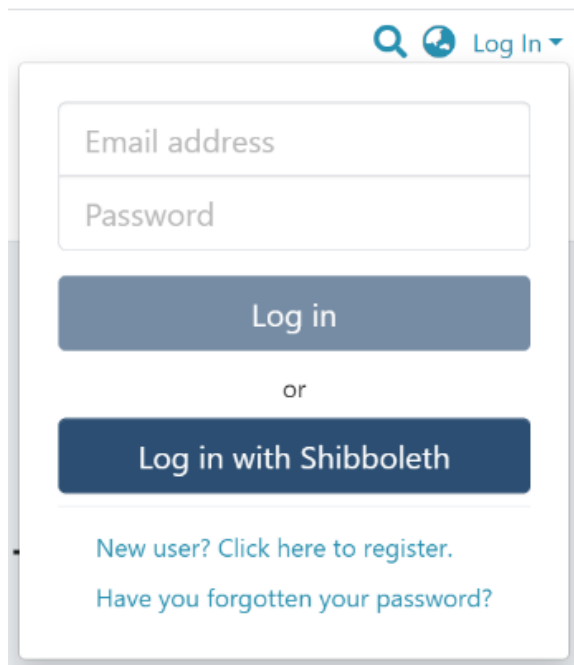
Content Submitters

Community Administrators

System Administrators

Create a version

Step 1: Login using the DSpace credentials

The image shows a DSpace login interface. At the top right, there is a search icon, a user icon, and a 'Log In' button with a dropdown arrow. Below this is a login form with two input fields: 'Email address' and 'Password'. A 'Log in' button is positioned below the password field. Underneath the button is the word 'or'. Below 'or' is a button labeled 'Log in with Shibboleth'. At the bottom of the form, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

Step 2: Users can reach an item to create a version through various methods, which are listed below

1. Finding an item using search functionalities of the DSpace
2. Reaching an item by browsing communities and collections
3. Finding an item in the Administration section at Edit > Item

Step 3: Users will see the “Create Version” button on the item detail page highlighted below. Click it to create a new version of an item.

DSpace Communities & Collections Statistics All of DSpace

Home • Submission test • 1-step Workflow collection • This is my 2nd test submission...

This is my 2nd test submission. new version

Abstract
This is a test

URI
<https://demo7.dspace.org/handle/10673/1193.2>

Collections
1-step Workflow collection

Files
This is a test.pdf (30.35 KB)
metadata lake.pdf (2.45 MB)

Date
2019-12-16

Authors
Version Author 1
Version Author 2

Full item page

Step 4: After clicking the “Create Version” button, users will see a prompt seeking a summary of the new version. Please enter a summary of changes users will make in the latest version.

Later, this summary plays an essential role in tracking changes made in the version that helps the broader user group and auditors.

New version

Create a new version for this item starting from version 2

Summary:
Updating new version of the article and metadata.

Cancel Create

Step 5: Users will see a success prompt confirming a new version creation, as shown below. A page similar to the item submission process will appear with the item’s existing metadata and attachments in an editable mode.

DSpace Communities & Collections All of DSpace ▾

Home • Submission test • 1-step Workflow collection • This is my 2nd test submi...

This is my 2nd test submission. new version

Create new version

Files
 This is a test.pdf (30.35 KB)
 metadata lake.pdf (2.45 MB)

Abstract
 This is a test

URI
<https://demo7.dspace.org/handle/10673/1193.2>

Collections
 1-step Workflow collection

[Full item page](#)

Date
 2019-12-16

Authors

Step 6: Users can update required metadata and attachments on this page the same way they would have done during the item submission process.

Few important facts

- Users can update and add new metadata during the version update process
- Like the metadata, one can also update attachments by updating/removing existing attachments and adding new ones.
- It's possible to assign a new collection to the latest version. However, it does not change the storage location of the old version.
- Suppose the collection where the latest version needs to be stored has approval workflows assigned. The newest version will be published after necessary approvals.
- Users can save the draft version during updates and pick it up from their workspace to complete later.

Step 7: Click on the “Deposit” button to complete the version creation process. Apart from clicking the “Deposit” button, users can perform the following actions during the version creation:

- **Discard:** Click this button to cancel the version creation process.
- **Save:** Keep saving the updates intermittently and continue updating version details.
- **Save for later:** Save the progress and pick up the item from the workspace later to complete the version creation.

As briefed above, if the target collection has the approval workflow assigned to it, then the latest version will appear to users having an approval role for acceptance. However, if no workflow is set to the collection, the new version will be published for public access.


Access Item’s versions

Step 1: Users can reach an item through various methods, which are listed below



1. Finding an item using search functionalities of the DSpace
2. Reaching an item by browsing communities and collections

Step 2: Users can scroll down the item details page to see its version history, as illustrated below. Version history table shows the following details:

- **Version:** The version number of the item. The illustration shows that the selected version has * next to it.
- **Date:** Version creation date and time as per the server.
- **Summary:** Summary added by the user during version creation.

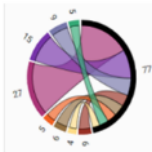


Communities & Collections Statistics All of DSpace ▾


  Log In ▾

Home • Submission test • 1-step Workflow collection • This is my 2nd test submi...

This is my 2nd test submission. new version



Files

 This is a test.pdf (30.35 KB)
metadata lake.pdf (2.45 MB)

Abstract


This is a test

URI

<https://demo7.dspace.org/handle/10673/1193.2>

Collections

1-step Workflow collection

 Full item page

Date

2019-12-16

Authors

Version Author 1
Version Author 2

Version History

You are currently viewing version 2 of the item.

Now showing 1 - 2 of 2

Version	Date	Summary
2 *	2022-01-23 14:15:58	version test
1	2022-01-04 09:32:57	

* Selected version

Step 3: The item details page shows information from the latest version. Users can click on the previous version id to see it.

Additional information for the version creator

In addition to the above details, the version creator will see the following information related to versioning.

- **The version in the approval workflow:** If a version is unpublished due to pending approval, then the “Workflow Item” tag will appear next to such versions. These versions are not visible to all users.
- **Alert about the latest version:** An alert confirms the page is not the newest version, and a link to the newest version appears at the top of the page.

The screenshot shows a DSpace item details page. At the top, a navigation bar includes the DSpace logo, 'Communities & Collections', 'Statistics', and 'All of DSpace'. Below this, a breadcrumb trail reads: 'Home • Submission test • 1-step Workflow collection • This is my 2nd test submi...'. A yellow alert box with a dashed blue border contains the text: 'This is not the latest version of this item. The latest version can be found here.' Below the alert, the main title is 'This is my 2nd test submission. new version'. To the left of the main content is a sidebar with a vertical menu of icons. The main content area is divided into two columns. The left column contains a circular thumbnail image, a 'Files' section listing 'This is a test.pdf (30.35 KB)' and 'metadata lake.pdf (2.45 MB)', a 'Date' section with '2019-12-16', and an 'Authors' section listing 'Version Author 1' and 'Version Author 2'. The right column contains an 'Abstract' section with 'This is a test', a 'URI' section with 'https://demo7.dspace.org/handle/10673/1193.2', a 'Collections' section with '1-step Workflow collection', and a 'Full item page' button. Below the main content area is a 'Version History' section. It includes a light blue box stating 'You are currently viewing version 2 of the item.' and a table showing the history of versions. The table has four columns: 'Version', 'Editor', 'Date', and 'Summary'. The first row is highlighted with a dashed blue border and contains '4', 'Workflow Item', 'DSpace Admin', '2022-01-23 15:12:59', and 'Updating new version of the article and metadata.' The second row contains '2 *', 'DSpace Admin', '2022-01-23 14:15:58', and 'version test'. The third row contains '1', 'Demo Community Administrator', '2022-01-04 09:32:57', and an empty summary. Below the table is a footnote: '* Selected version'. At the bottom of the page is a dark grey footer bar with the text 'DSpace software copyright © 2002-2022 LYRASIS' and links for 'Cookie settings', 'Privacy policy', and 'End User Agreement'.

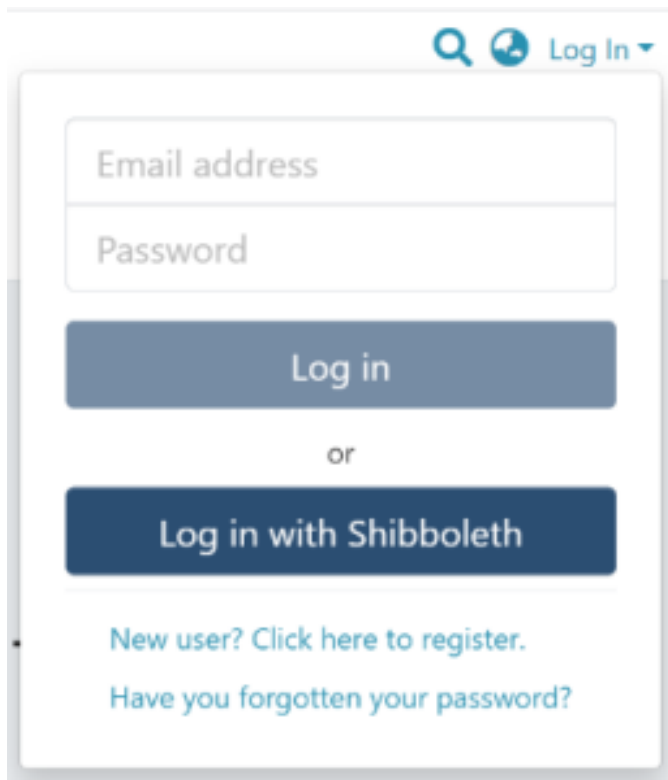
DSpace software copyright © 2002-2022 LYRASIS
Cookie settings Privacy policy End User Agreement

[Skip to end of metadata](#)

- Created by [DSquare Technologies](#) on [Jul 31, 2022](#)

[Go to start of metadata](#)

Step 1: Login using the DSpace credentials



Search icon | Log In ▾

Email address

Password

Log in

or

Log in with Shibboleth

[New user? Click here to register.](#)

[Have you forgotten your password?](#)

Step 2: Users can go to the item they want to edit


Users can reach an item through multiple methods, which are listed below

1. Finding an item using search functionalities of the DSpace
2. Reaching an item by browsing communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the “Edit” button on the right-hand side of the item title.

Home • DSquare Technologies • Rapid DSpace • Test submission

This item is private

Test submission 

No Thumbnail

Authors

John Doe
Wang Doom

Keywords

Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::Old Testament exegesis, Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::New Testament exegesis

URI

<https://demo7.dspace.org/handle/10673/1762>

Collections

Rapid DSpace

Full item page

Files

[defense-evasion.csv \(8.51 KB\)](#)

Date

2021

Authors

John Doe
Wang Doom

Publisher

Dummy Publication Inc.

Step 3: Click the “Withdraw” button under the “Status” tab to withdraw the item from the archive.

Edit Item

[Status](#) [Bitstreams](#) [Metadata](#) [Relationships](#) [Version History](#) [Collection Mapper](#)

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 3cc31fe3-d85c-4451-8a67-bfa947665168
Handle: 10673/1762
Last Modified: 2021-04-11T11:36:10.182+0000
Item Page: </entities/project/3cc31fe3-d85c-4451-8a67-bfa947665168>

Edit item's authorization policies

[Authorizations...](#)

Manage mapped collections

[Mapped collections](#)

Withdraw item from the repository

[Withdraw...](#)

Make item private

[Make it private...](#)

Completely expunge item

[Permanently delete](#)

Move item to another collection

[Move...](#)

[← Back](#)

Step 4: Click on the “Withdraw” button to withdraw the item or click the “Cancel” button to cancel the operation.

[Home](#) • [MyDSpace](#)

Withdraw item: 10673/1121

Are you sure this item should be withdrawn from the archive?

Field	Value	Language
dc.contributor.author	John Doe	
dc.date.accessioned	2021-04-18T05:16:31Z	
dc.date.available	2021-04-18T05:16:31Z	
dc.date.issued	2021-04-18	
dc.description.abstract	Abstract added for testing purpose.	
dc.description.provenance	Made available in DSpace on 2021-04-18T05:16:31Z (GMT). No. of bitstreams: 1 author look up issue.png: 98081 bytes, checksum: 4eb0f156eb56c69d3be81f7561057ecd (MD5) Previous issue date: 2021-04-18	en
dc.identifier.uri	https://demo7.dspace.org/handle/10673/1121	
dc.language.iso	en	
dc.publisher	Dummy Publication Inc.	
dc.subject	Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::New Testament exegesis	
dc.title	Article for testing purposes	
dc.title.alternative	Alternate title for testing purposes	
dc.type	Book	

WithdrawCancel

Step 5: Users will see a success prompt confirming the item withdrawal, as shown below.



The item was withdrawn successfully

[Home](#) • [MyDSpace](#)

Edit Item

[Status](#)[Bitstreams](#)[Metadata](#)[Relationships](#)[Version History](#)[Collection Mapper](#)

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 8ae0dacd-a334-43d9-8d7b-9f4b2bf0641b
Handle: 10673/1121
Last Modified: 2021-04-18T05:21:03.001+0000
Item Page: /items/8ae0dacd-a334-43d9-8d7b-9f4b2bf0641b

Edit item's authorization policies

Authorizations...

Manage mapped collections

Mapped collections

Reinstate item into the repository

Reinstate...

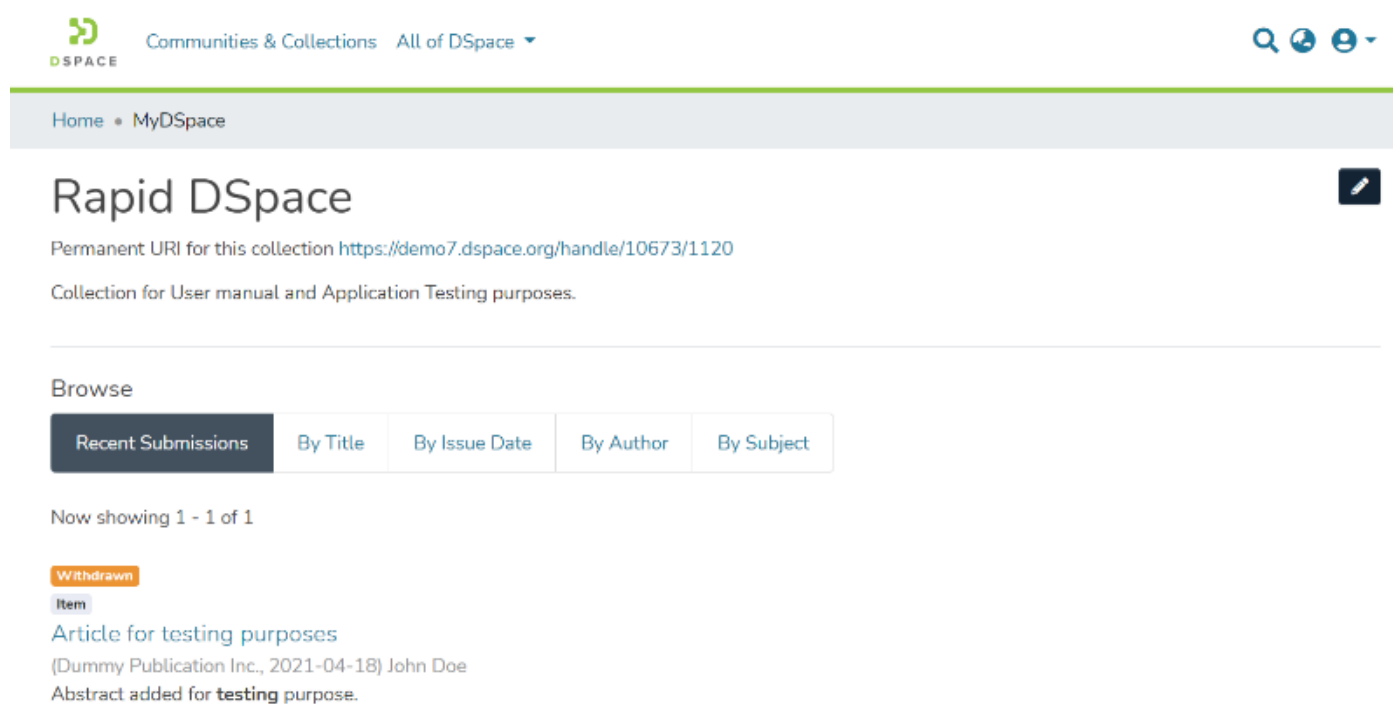
Make item private

Make it private...

Completely expunge item

Permanently delete

Step 6: Users will notice that the item will appear with a “Withdrawn” tag.



The screenshot shows the Rapid DSpace interface. At the top, there is a header with the DSpace logo, navigation links for "Communities & Collections" and "All of DSpace", and search, login, and user icons. Below the header is a breadcrumb trail: "Home » MyDSpace". The main heading is "Rapid DSpace" with an edit icon. Below this, the permanent URI for the collection is provided: <https://demo7.dspace.org/handle/10673/1120>. A description follows: "Collection for User manual and Application Testing purposes." A "Browse" section contains five buttons: "Recent Submissions" (selected), "By Title", "By Issue Date", "By Author", and "By Subject". Below the buttons, it says "Now showing 1 - 1 of 1". An orange "Withdrawn" tag is displayed above a grey "Item" tag. The item title is "Article for testing purposes", followed by the publication information "(Dummy Publication Inc., 2021-04-18) John Doe" and the abstract "Abstract added for testing purpose."

[Skip to end of metadata](#)

- Created by DSquare Technologies on [Aug 21, 2022](#)

[Go to start of metadata](#)

“Embargo an item” helps restrict the Item’s attachment’s access until a future date. A user can embargo an item while submitting it or later by editing it. Both methods to embargo an item are explained below.

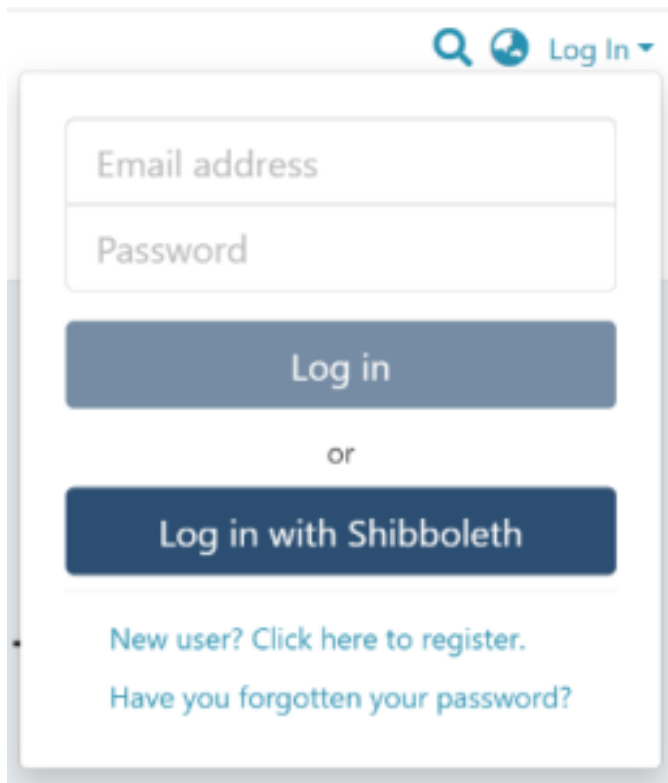
- [Audience](#)
- [Embargo an item during the item submission](#)
- [Embargo an item via edit item](#)

Audience

1. Repository Administrator
2. Community Administrator
3. Collection Administrator
4. Item Administrator/submitter

Embargo an item during the item submission

Step 1: Login using your credentials



Search Log In

Email address

Password

Log in

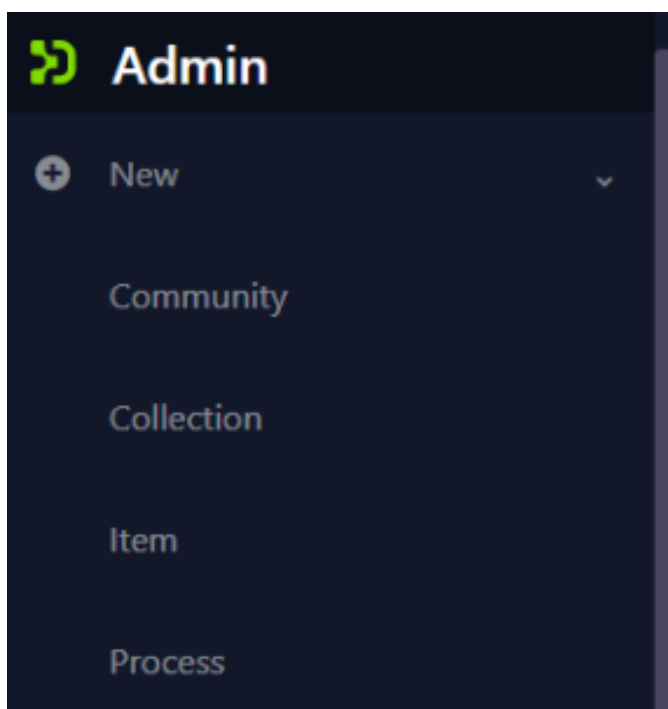
or

Log in with Shibboleth

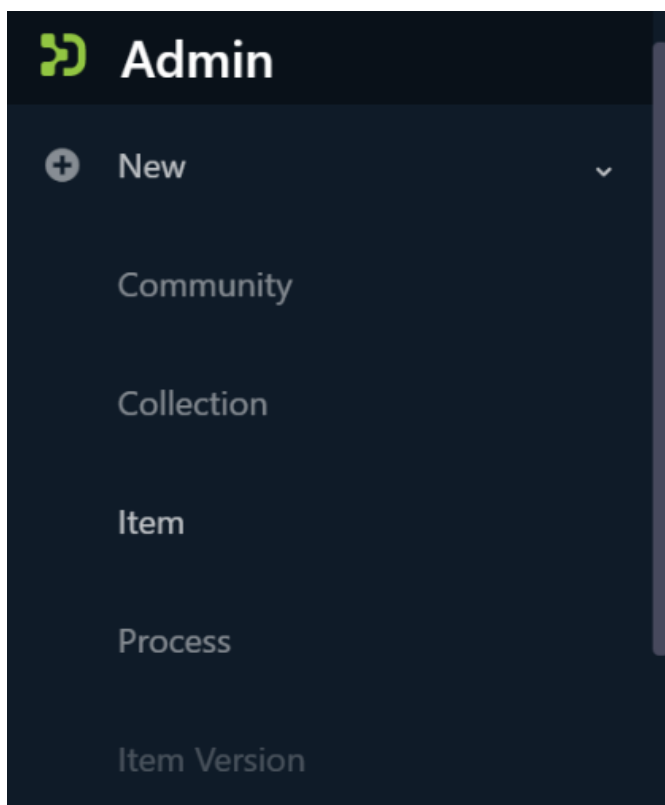
[New user? Click here to register.](#)

[Have you forgotten your password?](#)

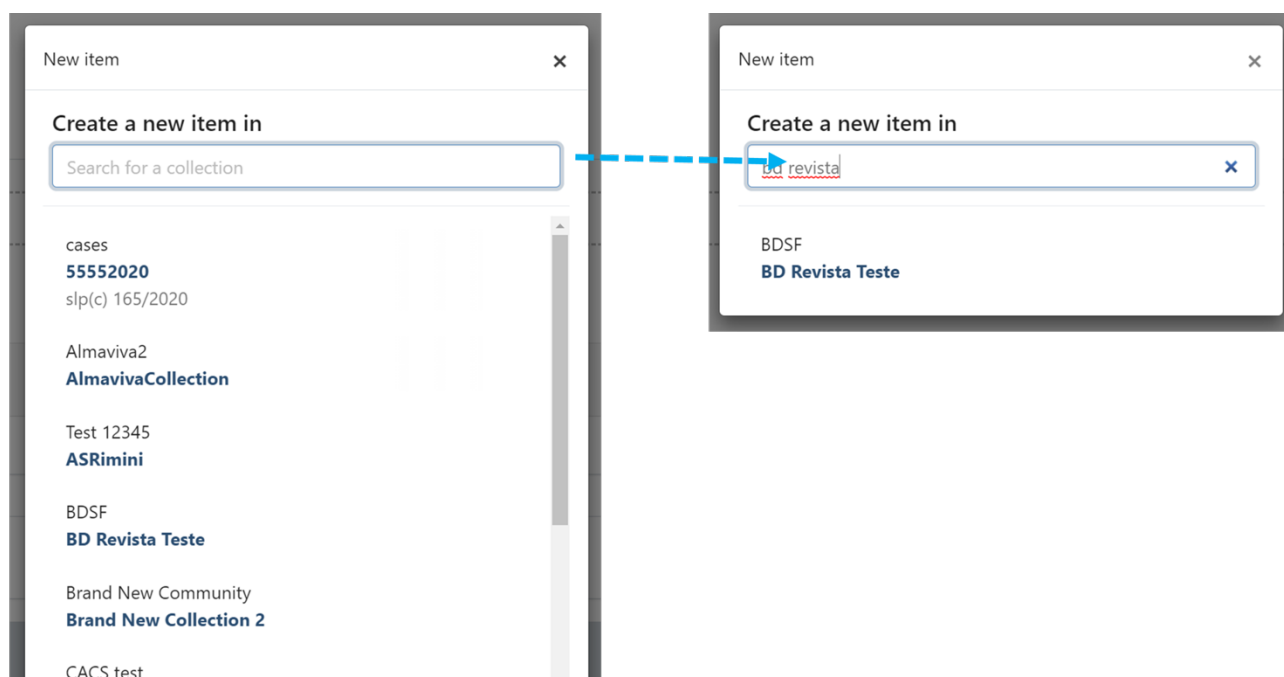
Step 2: Roll over the cursor on the “+” sign.



Step 3: Click on “New” and click on “item” to proceed further in the Item addition process







Step 4: A popup window with a collection list will appear. The user can select the target collection by typing its name or scrolling down the collection list. Then, click on the collection to initiate item submission.



Step 5: Users will see the item submission form after selecting the target collection. The first step is to upload attachment(s) in the Item. In DSpace terminology, an attachment is known as a “bitstream.”

Click on the “browse” link to upload attachment(s). Users can upload multiple files by selecting them together or dragging them into the space.

Communities & CollectionsAll of DSpace ▾



Home • Edit Submission

Drop files to attach them to the item, or [browse](#)

Collectionkhuda baksh library ▾Add more +

Describe

Author

Author

Enter the author's name (Family name, Given names).

+ Add more

A progress bar showing bitstream upload progress will appear, as demonstrated in the illustration below. In addition, after a successful bitstream upload, a prompt confirming success or failure will appear.

Communities & CollectionsAll of DSpace ▾



Home • Edit Submission

Queue length: 1 | kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdfProcessing...

Collectionkhuda baksh library ▾Add more +

Describe

Author

Author

Enter the author's name (Family name, Given names).

+ Add more

Bitstream upload in progress

Communities & CollectionsAll of DSpace ▾



Home • Edit Submission

Drop files to attach them to the item, or [browse](#)

Collectionkhuda baksh library ▾Add more +

Describe

Author

Author

Enter the author's name (Family name, Given names).

+ Add more



Upload successful



Bitstream Upload Successful

Step 6: After uploading bitstream, the next step is to describe the Item by adding metadata.

Please refer **Add Item** process for detailed documentation on populating information in the metadata fields.

Step 7: Click on the edit button against any attachment to add embargo policy.

Collection

BD Revista Teste ▾

Add more +

Upload files

Here you will find all the files currently in the item. You can update the file metadata and access conditions or **upload additional files just dragging & dropping them everywhere in the page**

No Thumbnail

kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf (1.63 MB)

kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf

Download

Edit

Delete

Deposit license

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Discard

Save

Save for later

Deposit

Step 8: Users can apply multiple policies on an attachment, and there are various available options. Click on the dropdown list under the “Access condition” type and select embargo, as highlighted in the screenshot below.

After selecting embargo in the dropdown list, the “Grant access from” date field will be activated. Next, users can choose the future date, after which the attachment should be accessible to the larger set of DSpace users.

Upload files

✓

⬆

Here you will find all the files currently in the item. You can update the file metadata and access conditions or **upload additional files just dragging & dropping them everywhere in the page**

No Thumbnail Available

Test document for uploading purposes.pdf (41.21 KB)

📁

🚫

🗑

Title *

Test document for uploading purposes.pdf

Enter the name of the file.

Description

Description

🗑

Enter a description for the file

+ Add more

Access condition type

embargo

🗑

Grant access from *

From

📅

Grant access until *

Until

📅

+ Add more

Users can add multiple policies to the attachment by clicking the “Add more” link. For example, a user can define an embargo on an item until a future date. Likewise, a lease policy can keep the attachment open access until another date in the future.

Step 9: After updating all information, the submitter clicks on the “I confirm the license above” checkbox to accept the repository’s license.

Collection

BD Revista Teste ▾

Add more +

Deposit license

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☒ I confirm the license above

Discard

Save

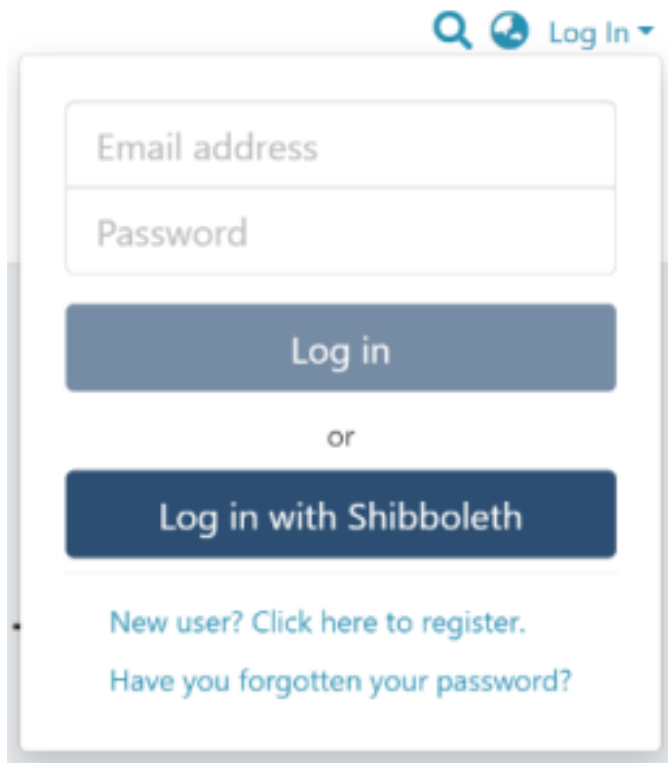
Save for later

Deposit

Step 10: Click on the “Deposit” button to submit the Item in DSpace. Users will get to see a confirmation prompt upon successful submission of the Item.

Embargo an item via edit item

Step 1: Login using your credentials

A screenshot of the DSpace login interface. At the top right, there is a search icon, a user icon, and a "Log In" link with a dropdown arrow. Below this is a white login box with a light gray border. Inside the box, there are two input fields: "Email address" and "Password". Below these fields is a blue "Log in" button. Underneath the button is the word "or". Below that is a dark blue button labeled "Log in with Shibboleth". At the bottom of the box, there are two links: "New user? Click here to register." and "Have you forgotten your password?".

Search User Log In ▼

Email address

Password

Log in

or

Log in with Shibboleth

New user? Click here to register.

Have you forgotten your password?

Step 2: Go to the Item you want to edit

Users can reach an item through multiple methods, as listed below:

1. Search an item
2. Browse communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the “Edit” button appearing on the right-hand side of the item title.

Publication:

A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

No
Thumbnail

Authors

Simmons, Cameron

Abstract

BACKGROUND: Although meningitis is the most severe form of infection caused by Mycobacterium tuberculosis, the immunopathogenesis of this disease is poorly understood. We tested the hypothesis that polymorphisms in Toll-interleukin 1 receptor domain containing adaptor protein (TIRAP), an adaptor protein that mediates signals from Toll-like receptors activated by mycobacteria, are associated with susceptibility to tuberculosis (TB).

Date

2006-10-15

Authors

Simmons, Cameron

Step 3: Click on the “Authorizations” button under the “Status” tab to continue with adding the embargo policy.

Edit Item

Status

Bitstreams

Metadata

Relationships

Version History

Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 03324000-900a-40c6-b2c1-9dbbb4dbc9da
Handle: 10673/1285
Last Modified: 2021-03-07T12:09:08.717+0000
Item Page: /items/03324000-900a-40c6-b2c1-9dbbb4dbc9da

Edit item's authorization policies

Authorizations...

Manage mapped collections

Mapped collections

Withdraw item from the repository

Withdraw...

Make item private

Make it private...

Completely expunge item

Permanently delete

Move item to another collection

Move...

Cancel

Step 4: The user will see multiple options against each attachment as explained below:

1. **Download Bitstream:** Click on this button to download the attachment on your local device for view.
2. **Edit Bitstream:** Click on the “Edit bitstream” button for editing details. Explained in the next step
3. **Delete Bitstream:** Click on the “Delete Bitstream” button to delete bitstream from the bundle.

Click on the “edit bitstream” button to embargo the attachment.

Upload


Discard Save

Name	Description	Format	Actions
BUNDLE: ORIGINAL			<div>1 2 3</div> <div> </div>
61966689567__718AD104-5E41-412F-9704-8E7ADBBFA52B.jpeg		JPEG	<div> </div>
IMG_0025.jpeg		JPEG	<div> </div>
BUNDLE: LICENSE			<div> </div>
license.txt		License	<div> </div>

Cancel

Discard Save

Step 5: Click on “Edit bitstream’s Policies” to continue with the embargo process.



Screen Shot 2021-01-24 at 1.25.17 PM.png (370.22 KB)

Filename *

Screen Shot 2021-01-24 at 1.25.17 PM.png

Description

Selected Format

image/png

Edit bitstream's Policies

Cancel

Save

Step 6: Click on the “Add” button to create the custom embargo policy for the attachment.

Policies for Bitstream de06249f-0584-42a6-b3c7-6eebf2e4408f

[+ Add](#)[Delete selected](#)

<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	19545		TYPE_INHERITED	READ		Anonymous			 
<input type="checkbox"/>	47256	Custom Embargo policy	TYPE_CUSTOM	READ		Administrator		2021-07-22	 

[← Back](#)

Step 7: Enter details for creating the embargo policy on this form and perform the following actions:

1. Select 'TYPE_CUSTOM' under 'Select the policy type' dropdown menu
2. Select 'READ' under the 'Select the action type' dropdown list.
3. Select a future date under the End Date to determine when the embargo will end.
4. Select E-Person or a User group
5. Click on Save to create the policy

Create new resource policy for Screen Shot 2021-01-24 at 1.25.17 PM.png

Name

Custom Embargo policy

Description

Custom embargo policy created post item submission.

Select the policy type * **1**

TYPE_CUSTOM

Select the action type * **2**

READ

Start Date

Start Date

End Date **3**

2021-07-23



The person or group that will be granted the permission

Search for a ePerson

Search for a group **4**

Metadata

[Search](#)[Browse All](#)**5** Cancel

Save

Detailed documentation on various possibilities on this form is available under 'Edit Bitstream' user documentation.

Users will see a success prompt upon creating the policy and will be redirected to the bitstream policy page.

[Skip to end of metadata](#)

- Created by [DSquare Technologies](#) on [Aug 21, 2022](#)

[Go to start of metadata](#)

“Lease an item” helps restrict the Item’s attachment’s access after a future date. A user can lease an item during the submission or later by editing it. Both methods to lease an item are explained below.

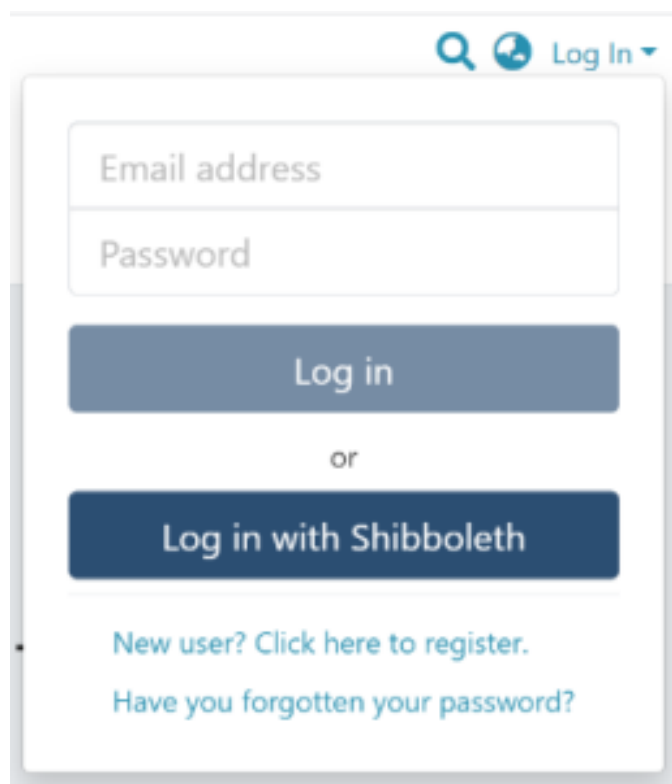
- [Audience](#)
- [Lease an item during the item submission](#)
- [Lease an item via edit item](#)

Audience

1. Repository Administrator
2. Community Administrator
3. Collection Administrator
4. Item Administrator/submitter

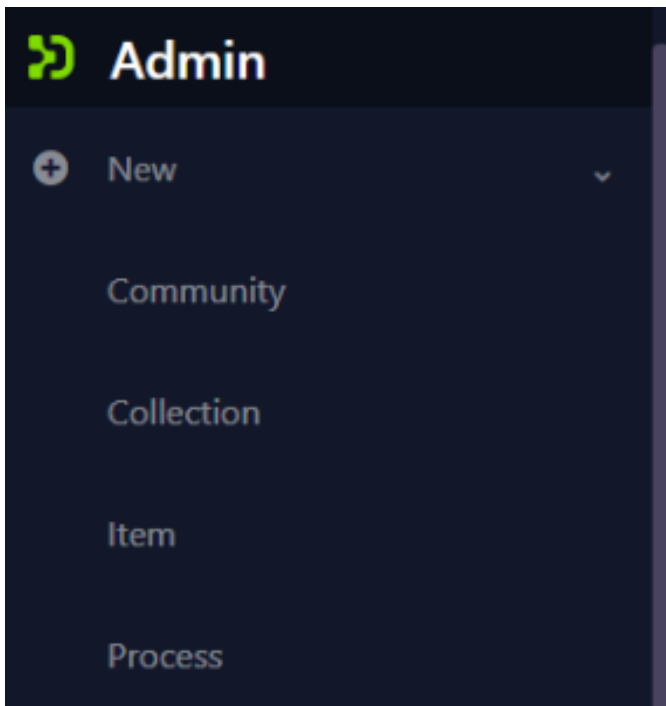
Lease an item during the item submission

Step 1: Login using your credentials

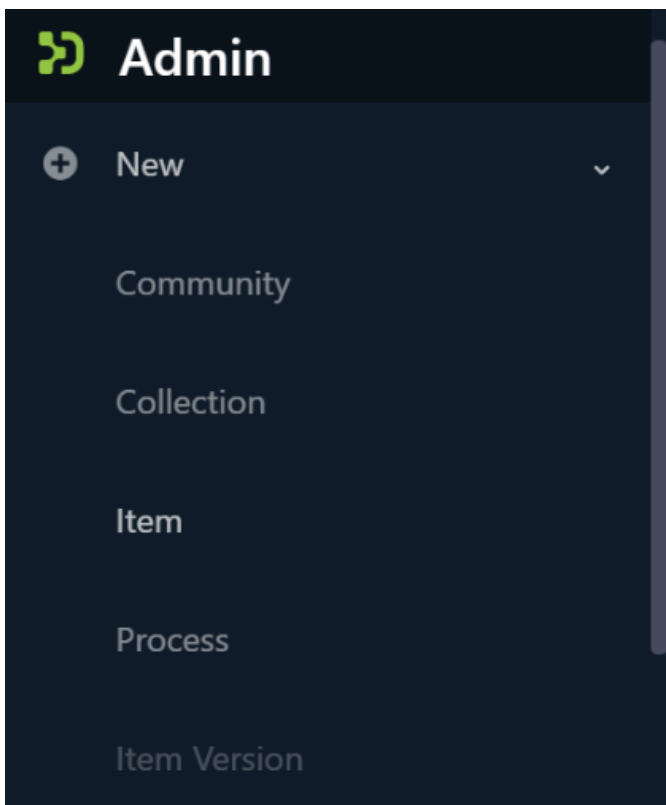


The screenshot shows a login interface. At the top right, there is a search icon, a user icon, and a 'Log In' dropdown menu. Below this is a white box containing two input fields: 'Email address' and 'Password'. Under the 'Password' field is a blue 'Log in' button. Below the button is the word 'or'. Under 'or' is a dark blue button labeled 'Log in with Shibboleth'. At the bottom of the white box, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

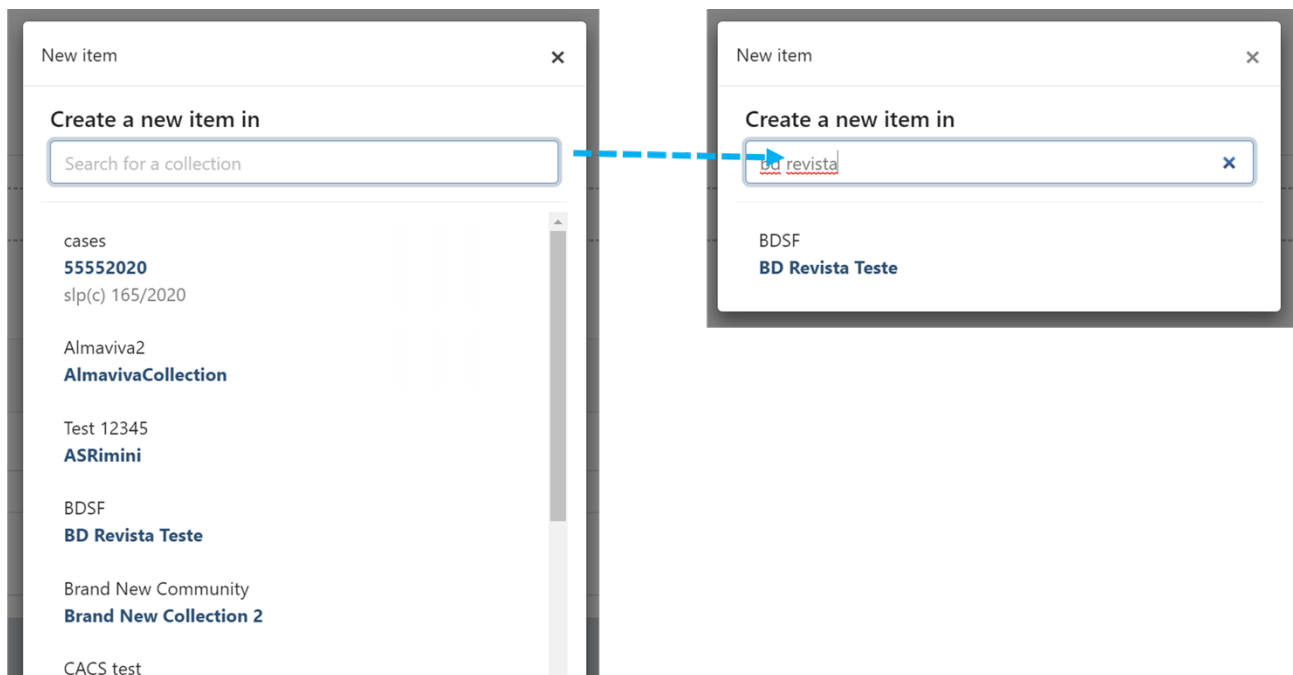
Step 2: Roll over the cursor on the “+” sign.



Step 3: Click on “New” and click on “item” to proceed further in the Item addition process



Step 4: A popup window with a collection list will appear. The user can select the target collection by typing its name or scrolling down the collection list. Then, click on the collection to initiate item submission.



Step 5: Users will see the item submission form after selecting the target collection. The first step is to upload attachment(s) in the Item. In DSpace terminology, an attachment is known as a “bitstream.”

Click on the “browse” link to upload attachment(s). Users can upload multiple files by selecting them together or dragging them into the space.

A progress bar showing bitstream upload progress will appear, as demonstrated in the illustration below. In addition, after a successful bitstream upload, a prompt confirming success or failure will appear.

[Home](#) • [Edit Submission](#)

Queue length: 1 | kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf

Processing...



Collection khuda baksh library ▾

Add more +

Describe



Author

Author



Enter the author's name (Family name, Given names).

+ Add more

Bitstream upload in progress



Upload successful

[Home](#) • [Edit Submission](#) Drop files to attach them to the item, or [browse](#)

Collection khuda baksh library ▾

Add more +

Describe



Author

Author



Enter the author's name (Family name, Given names).

+ Add more

Bitstream Upload Successful

Step 6: After uploading bitstream, the next step is to describe the Item by adding metadata.

Please refer **Add Item** process for detailed documentation on populating information in the metadata fields.

Step 7: Click on the “edit” button against any attachment to lease it.

Collection
BD Revista Teste
Add more +

Upload files

Here you will find all the files currently in the item. You can update the file metadata and access conditions or **upload additional files just dragging & dropping them everywhere in the page**

No Thumbnail

kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf (1.63 MB)

kb_whitepaper_exploring_possibilities_automated_generation_of_metadata_eng_online.pdf

Deposit license

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Discard
Save
Save for later
Deposit

Step 8: Users can apply multiple policies on an attachment from available options. Click on the dropdown list under the “Access condition” and select lease, as highlighted in the screenshot below.

After selecting the lease, the “Grant access until” date field will be activated. Next, choose the future date, after which the attachment should be restricted to the larger set of DSpace users.

Upload files

Here you will find all the files currently in the item. You can update the file metadata and access conditions or **upload additional files just dragging & dropping them everywhere in the page**

No Thumbnail Available

Test document for uploading purposes.pdf (41.21 KB)

Title *
Test document for uploading purposes.pdf
Enter the name of the file.
Description
Description
Enter a description for the file

+ Add more

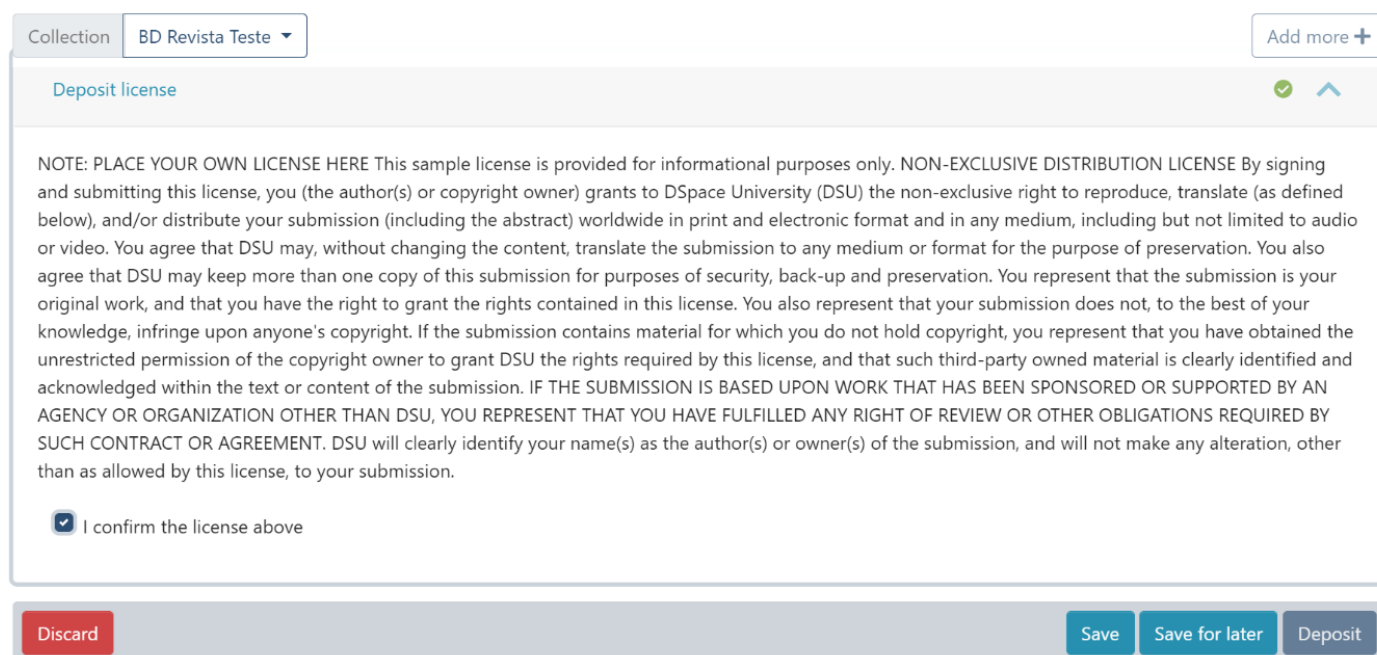
Access condition type
lease

Grant access from *
From
Grant access until *
Until

+ Add more

Users can add multiple policies to the attachment by clicking the “Add more” link. For example, a user can define a lease on an item until a future date. And after that date, another policy can be defined for the next period.

Step 9: After updating all information, the submitter clicks on the “I confirm the license above” checkbox to accept the repository’s license.

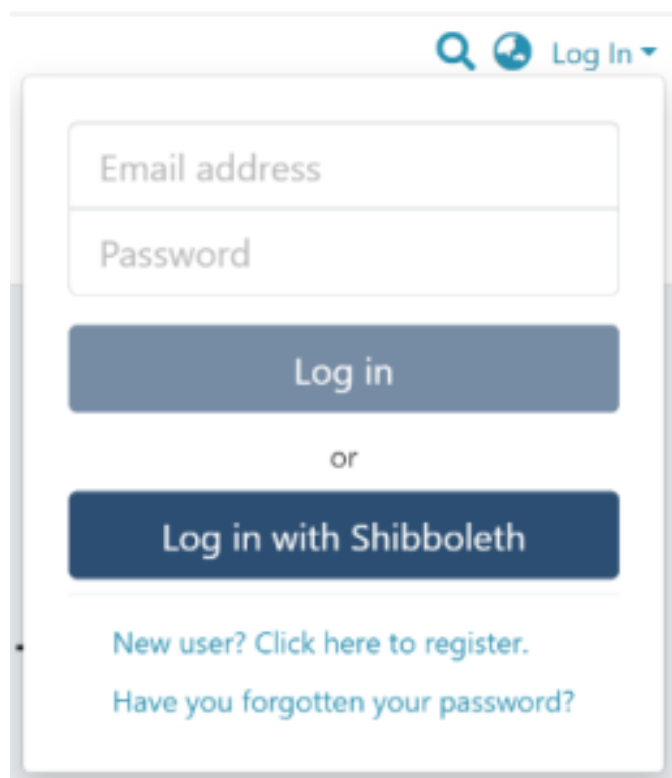


The screenshot shows a web form titled "Deposit license" with a green checkmark icon in the top right corner. At the top left, there is a "Collection" dropdown menu set to "BD Revista Teste". At the top right, there is an "Add more +" button. The main content area contains a long paragraph of text starting with "NOTE: PLACE YOUR OWN LICENSE HERE" and "NON-EXCLUSIVE DISTRIBUTION LICENSE". Below the text, there is a checkbox labeled "I confirm the license above" which is checked. At the bottom of the form, there are three buttons: "Discard" (red), "Save" (teal), and "Save for later" (teal). To the right of these buttons is a "Deposit" button (dark blue).

Step 10: Click on the “Deposit” button to submit the Item in DSpace. Users will get to see a confirmation prompt upon successful submission of the Item.

Lease an item via edit item

Step 1: Login using your credentials



The screenshot shows a login form with a search icon and a "Log In" button at the top. Below the search icon, there are two input fields: "Email address" and "Password". Below these fields is a "Log in" button. Below the "Log in" button is the word "or". Below "or" is a "Log in with Shibboleth" button. At the bottom of the form, there are two links: "New user? Click here to register." and "Have you forgotten your password?".

Step 2: Go to the Item you want to edit

Users can reach an item through multiple methods, as listed below:

1. Search an item
2. Browse communities and collections
3. Finding an item in the Administration section at Edit > Item
4. Click the “Edit” button on the right side of the item title.

[Home](#) / [Publications](#) / [Articles](#)
/ A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

No
Thumbnail

Date
2006-10-15

Authors
Simmons, Cameron

Publication:
A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

Authors
Simmons, Cameron

Abstract
BACKGROUND: Although meningitis is the most severe form of infection caused by Mycobacterium tuberculosis, the immunopathogenesis of this disease is poorly understood. We tested the hypothesis that polymorphisms in Toll-interleukin 1 receptor domain containing adaptor protein (TIRAP), an adaptor protein that mediates signals from Toll-like receptors activated by mycobacteria, are associated with susceptibility to tuberculosis (TB).

Step 3: Click on the “Authorizations” button under the “Status” tab to continue with leasing attachment(s).

Edit Item

StatusBitstreamsMetadataRelationshipsVersion HistoryCollection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID:
Handle:
Last Modified:
Item Page:

03324000-900a-40c6-b2c1-9dbbb4dbc9da
10673/1285
2021-03-07T12:09:08.717+0000
</items/03324000-900a-40c6-b2c1-9dbbb4dbc9da>

Edit item's authorization policies

Authorizations...

Manage mapped collections

Mapped collections

Withdraw item from the repository

Withdraw...

Make item private

Make it private...

Completely expunge item

Permanently delete

Move item to another collection

Move...

Cancel

Step 4: The user will see multiple options against each attachment as explained below:

1. **Download Bitstream:** Click on this button to download the attachment on your local device for view.
2. **Edit Bitstream:** Click on the “Edit bitstream” button for editing details. Explained in the next step
3. **Delete Bitstream:** Click on the “Delete Bitstream” button to delete bitstream from the bundle.


Click on the “edit bitstream” button to lease the attachment.

Upload
Discard
Save

Name	Description	Format	Actions
BUNDLE: ORIGINAL			<div style="display: flex; align-items: center;"> <div style="border: 1px solid green; padding: 2px; margin-right: 5px;">1</div> <div style="border: 1px solid green; padding: 2px; margin-right: 5px;">2</div> <div style="border: 1px solid green; padding: 2px;">3</div> </div>
61966689567_718AD104-5E41-412F-9704-8E7ADBBFA52B.jpeg		JPEG	<div style="display: flex; align-items: center;"> <div style="border: 1px solid blue; padding: 2px; margin-right: 5px;">1</div> <div style="border: 1px solid blue; padding: 2px; margin-right: 5px;">2</div> <div style="border: 1px solid red; padding: 2px; margin-right: 5px;">3</div> <div style="border: 1px solid orange; padding: 2px;">4</div> </div>
IMG_0025.jpeg		JPEG	<div style="display: flex; align-items: center;"> <div style="border: 1px solid blue; padding: 2px; margin-right: 5px;">1</div> <div style="border: 1px solid blue; padding: 2px; margin-right: 5px;">2</div> <div style="border: 1px solid red; padding: 2px; margin-right: 5px;">3</div> <div style="border: 1px solid orange; padding: 2px;">4</div> </div>
BUNDLE: LICENSE			<div style="display: flex; align-items: center;"> <div style="border: 1px solid green; padding: 2px; margin-right: 5px;">1</div> </div>
license.txt		License	<div style="display: flex; align-items: center;"> <div style="border: 1px solid blue; padding: 2px; margin-right: 5px;">1</div> <div style="border: 1px solid blue; padding: 2px; margin-right: 5px;">2</div> <div style="border: 1px solid red; padding: 2px; margin-right: 5px;">3</div> <div style="border: 1px solid orange; padding: 2px;">4</div> </div>

Cancel
Discard
Save

Step 5: Click on “Edit bitstream’s Policies” to continue the leasing process.



Screen Shot 2021-01-24 at 1.25.17 PM.png (370.22 KB)

Filename *

Screen Shot 2021-01-24 at 1.25.17 PM.png

Description

Selected Format

image/png

Edit bitstream's Policies

Cancel
Save

Step 6: Click on the “Add” button to create the custom lease policy for the attachment.

Policies for Bitstream de06249f-0584-42a6-b3c7-6eebf2e4408f

[+ Add](#)[Delete selected](#)

<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	19545		TYPE_INHERITED	READ		Anonymous			 
<input type="checkbox"/>	47256	Custom Embargo policy	TYPE_CUSTOM	READ		Administrator		2021-07-22	 

[← Back](#)

Step 7: Enter details for creating the lease policy on this form and perform the following actions:

1. Select 'TYPE_CUSTOM' under 'Select the policy type' dropdown menu
2. Select 'READ' under the 'Select the action type' dropdown list.
3. Select a future date under the End Date to determine when the embargo will end.
4. Select E-Person or a User group
5. Click on Save to create the policy

Create new resource policy for Screen Shot 2021-01-24 at 1.25.17 PM.png

Name

Custom Embargo policy

Description

Custom embargo policy created post item submission.

Select the policy type * **1**

TYPE_CUSTOM

Select the action type * **2**

READ

Start Date

Start Date

End Date **3**

2021-07-23



The person or group that will be granted the permission

Search for a ePerson

Search for a group **4**

Metadata

[Search](#)[Browse All](#)**5** Cancel[Save](#)

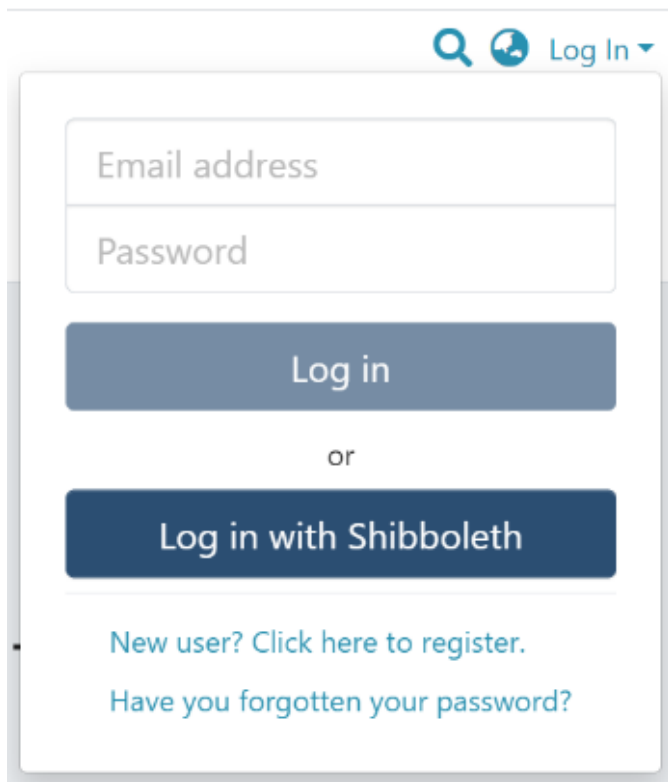
Detailed documentation on various possibilities on this form is available under 'Edit Bitstream' user documentation.

Users will see a success prompt upon creating the policy and be redirected to the bitstream policy page.

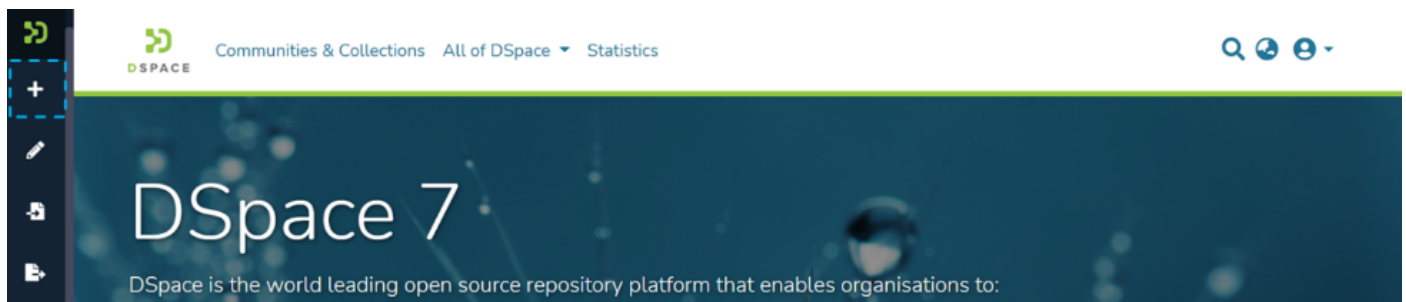
Community and Collection management

Create Community

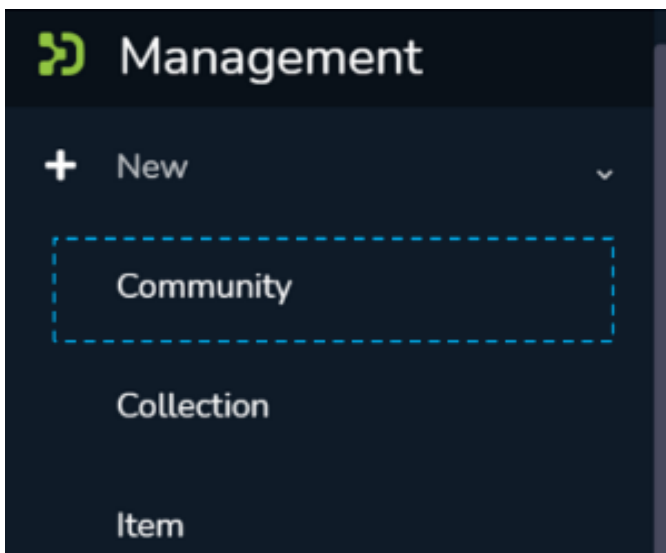
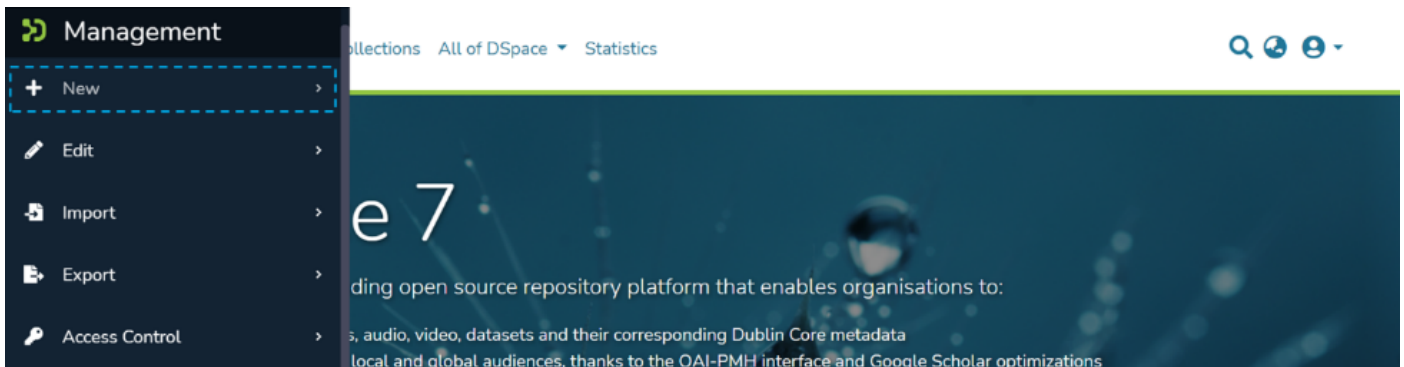
Step 1: Login using your credentials

A screenshot of the DSpace login interface. At the top right, there is a search icon, a globe icon, and a 'Log In' button with a dropdown arrow. The main login area contains two input fields: 'Email address' and 'Password'. Below these fields is a blue 'Log in' button. Underneath the button is the word 'or'. Below 'or' is a dark blue button labeled 'Log in with Shibboleth'. At the bottom of the login area, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

Step 2: Rollover your cursor on the “+” sign



Step 3: Click on the “New” link and click on “Community” to proceed with the community creation.



Step 4: A popup providing the option to either create a Parent community or a sub-community will appear, with a list showing existing communities. Create your new community by either:

1. Click on “Create a new top-level community” to create a top-level community.
... or...
2. Typing the name of the existing parent community in the search field to add a sub-community within. Upon typing a few letters of the community’s name, a list of communities having those letters or words will appear. Click on the community name to create a sub-community.

Step 5: As per the user’s choice in the previous step, the application will open the create community or create a sub-community form to populate information regarding the community’s profile. Below is the explanation of the information that needs to be populated on this form.

It is important to understand that both “Create Community” and “Create Sub-community” forms are identical. The critical difference between both is that the “Create Community” form helps create a top-level community while the latter helps create a sub-community within a community or a sub-community.

The description provided below the following screenshot remains identical for both Community and Sub-community creation.

Create a Community

Community logo

Drop a Community Logo to upload , or [browse](#)

Name *

Introductory text (HTML)

Short Description

Copyright text (HTML)

News (HTML)

7

← Back

Save

1. Community logo – Select the community’s logo by clicking on the ‘browse’ link to select an image file. It is advisable to maintain uniform dimensions of the logo across the repository.
2. Name – Enter the community’s name. It is marked with ‘*’ to show it is a mandatory field.
3. Introductory text (HTML) – Users can add introductory text providing an overview of the contents stored in the community. One can utilize HTML tags to format the text or continue entering plain text content.
4. Short Description – This field can have a one-liner description of the community that appears with the community name in the list of communities on the parent community page (or on the DSpace’s in the case of a top-level community).
5. Copyright text (HTML) – Users can enter copyright information here. Fields marked with (HTML) support HTML tag-based formatting.
6. News (HTML) – Enter news about this community. Users can update this by regularly going to this section via the editing community.
7. Action Buttons – Users can click on the appropriate button as determined. Clicking on the Save button will add the community to the repository.

Step 6: Click on the ‘Save’ button to complete the Community creation. A success prompt will pop up upon community creation, and the user will be re-directed to the community homepage.

Communities & CollectionsStatisticsAll of DSpace ▾

Home • Indian freedom fight

Indian freedom fight



Permanent URI for this community <https://demo7.dspace.org/handle/10673/2089>

Contents related with Indian freedom fight.

News

India celebrating it's indenpendence day on 15th August, 2021.

✓ Upload Community logo successful.

✓ Successfully created the Community

Success prompt upon community creation

Home • Indian freedom fight

Indian freedom fight



Permanent URI for this community <https://demo7.dspace.org/handle/10673/2089>

Contents related with Indian freedom fight.

News

India celebrating it's indenpendence day on 15th August, 2021.

Browse

Subcommunities and Collections

By Title

By Issue Date

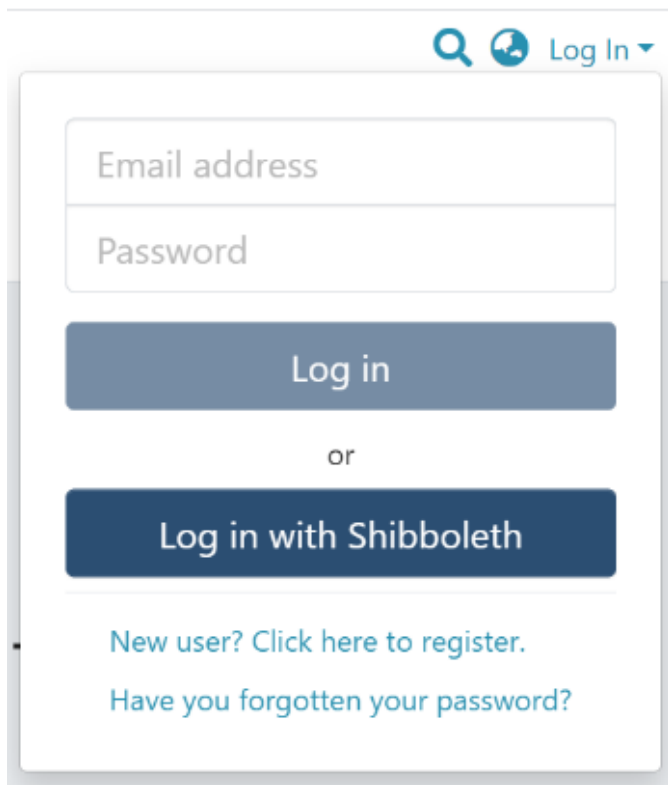
By Author

By Subject

ABC Publication

Edit Community

Step 1: Login using your credentials



Search icon, User icon, Log In ▾

Email address

Password

Log in

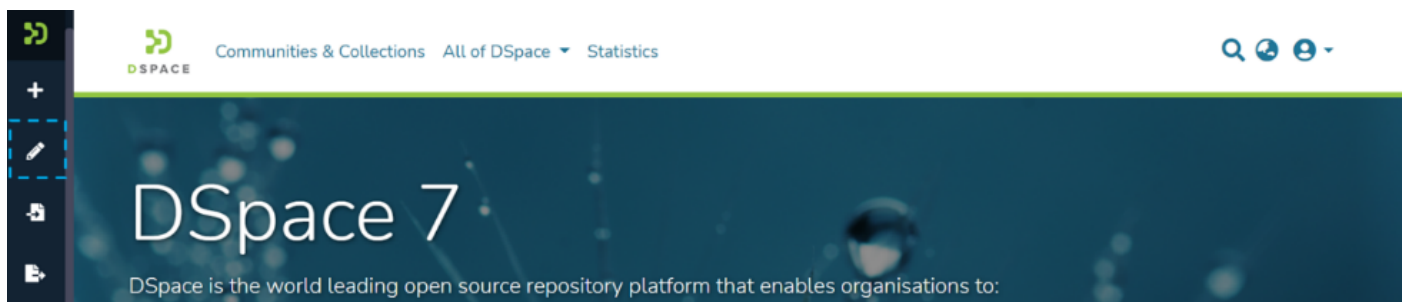
or

Log in with Shibboleth

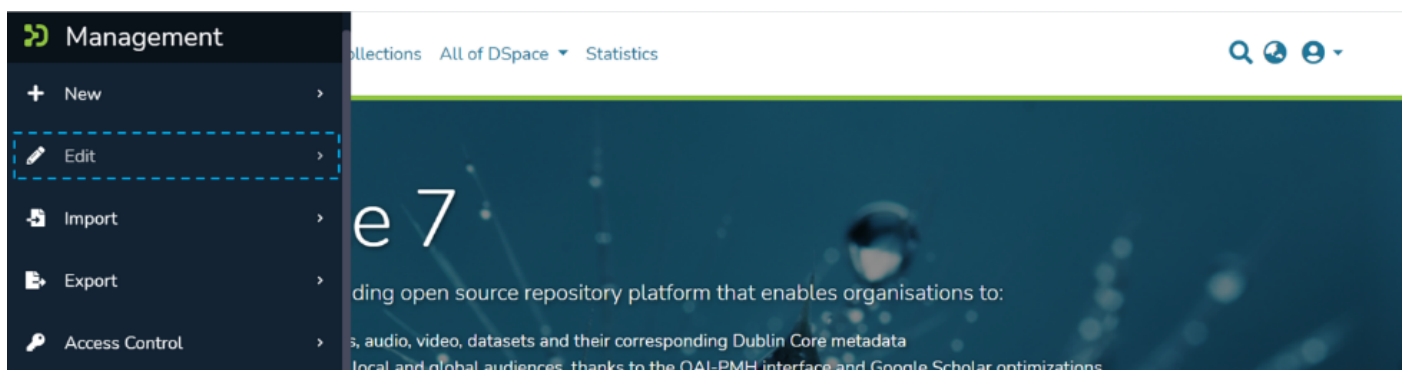
[New user? Click here to register.](#)

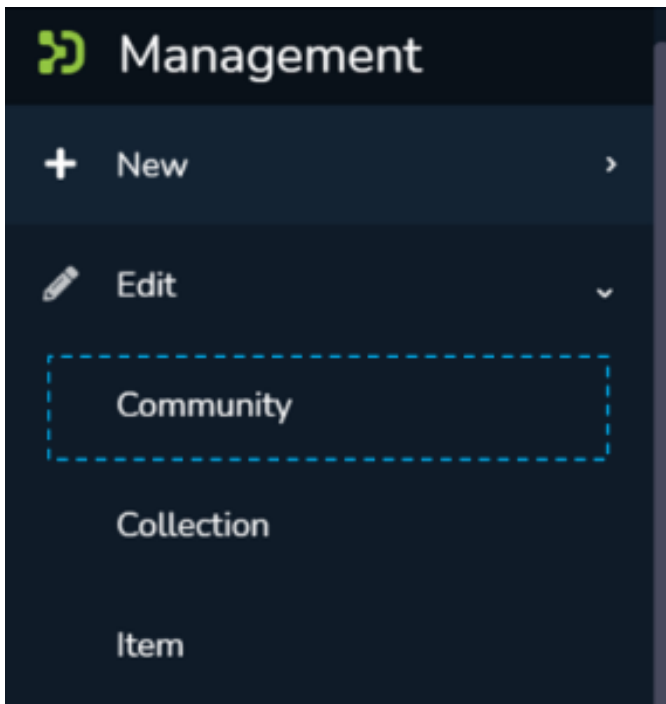
[Have you forgotten your password?](#)

Step 2: There are multiple ways to navigate to the controls to delete a community. One of them is by going to the target community and clicking on the button with the pencil icon next to the community title ie the 'Edit community' button. Alternatively, follow the steps provided here.

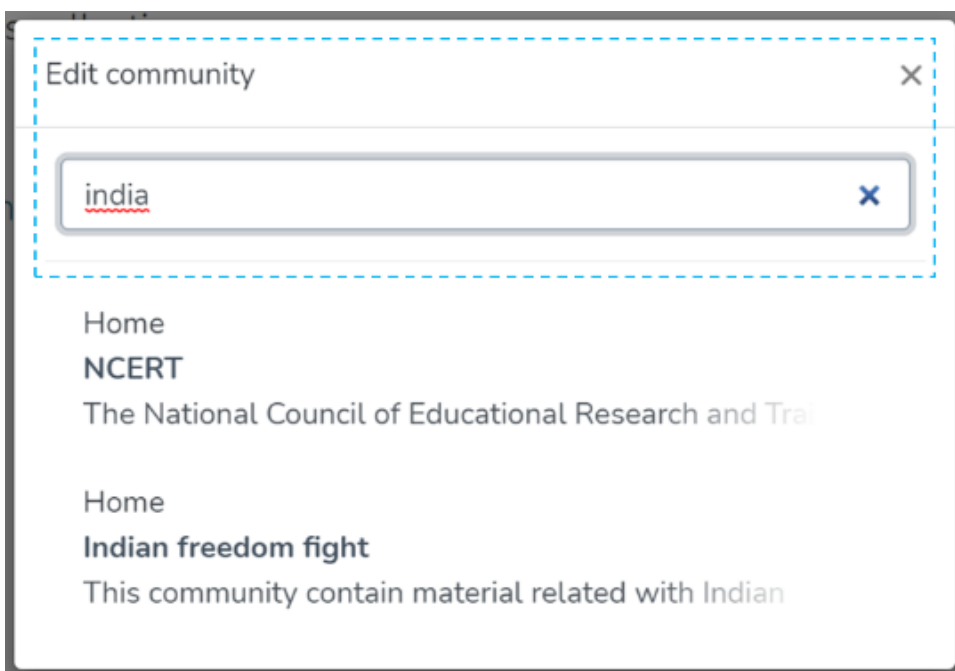


Step 3: Click on "Edit" and click on "Community" to proceed with the edit community process.

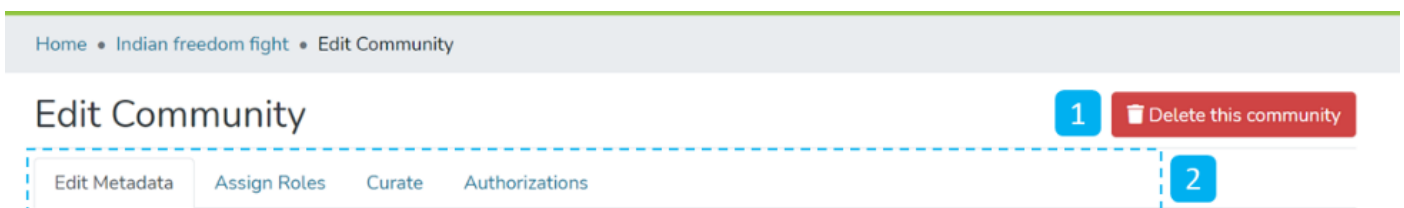




Step 4: A popup showing a search box and a list of communities will appear. Type the name of the community you want to edit in the search field. Upon typing a few letters of the community's name, a list of the communities having those letters or words will appear. Click on the target community to initiate editing.



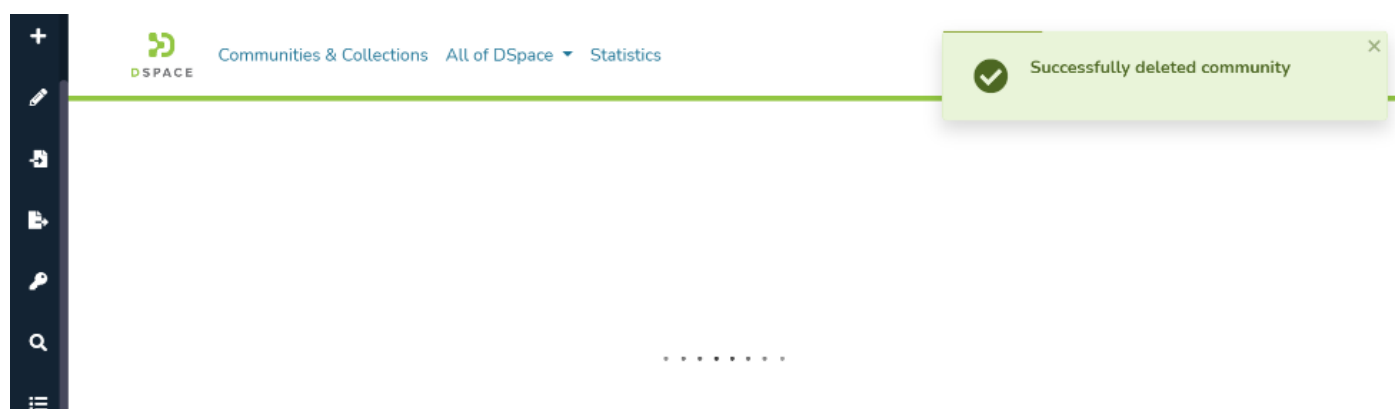
Step 5: The application will take the user to the edit community form. To initiate the community deletion process, the user needs to click on the 'Delete this community' button.



Step 6: Click on the Confirm button to continue with the community deletion or click on the Cancel button to return to the previous page.

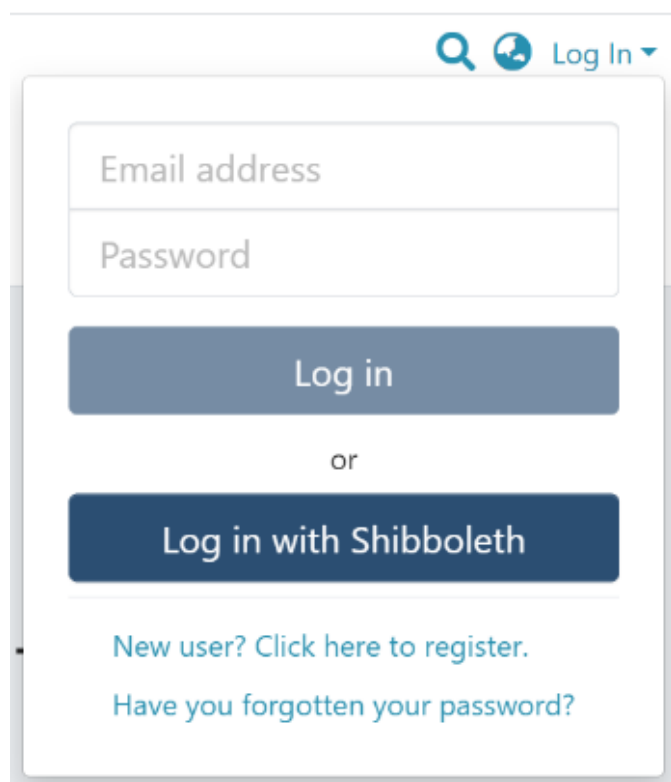


Users will be re-directed to the homepage of DSpace upon successful completion of the community delete, and a popup confirming the community deletion will appear.



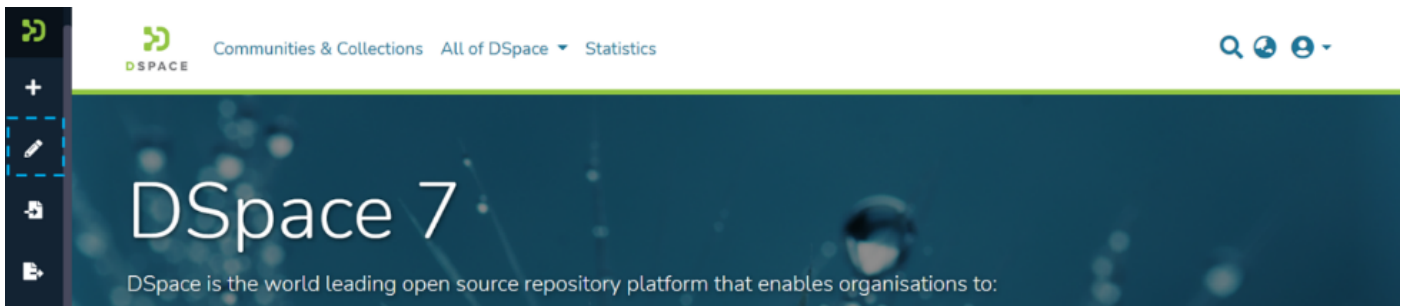
Edit Community

Step 1: Login using your credentials

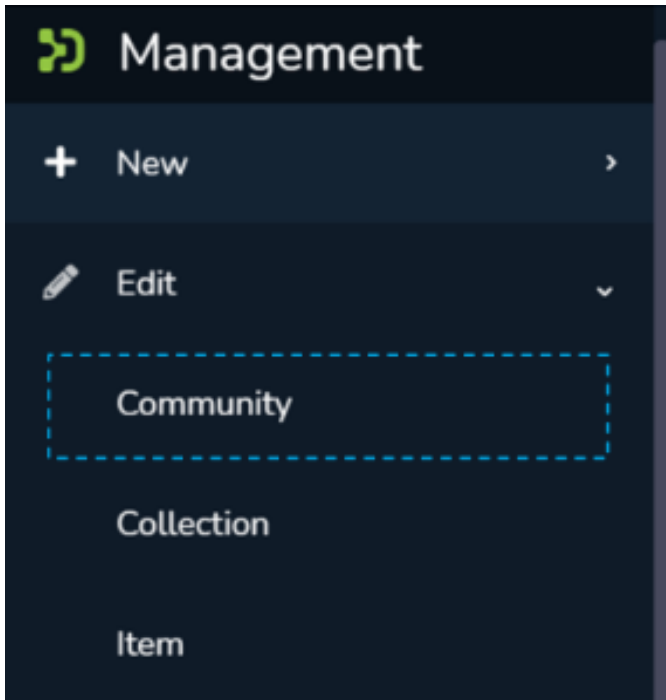
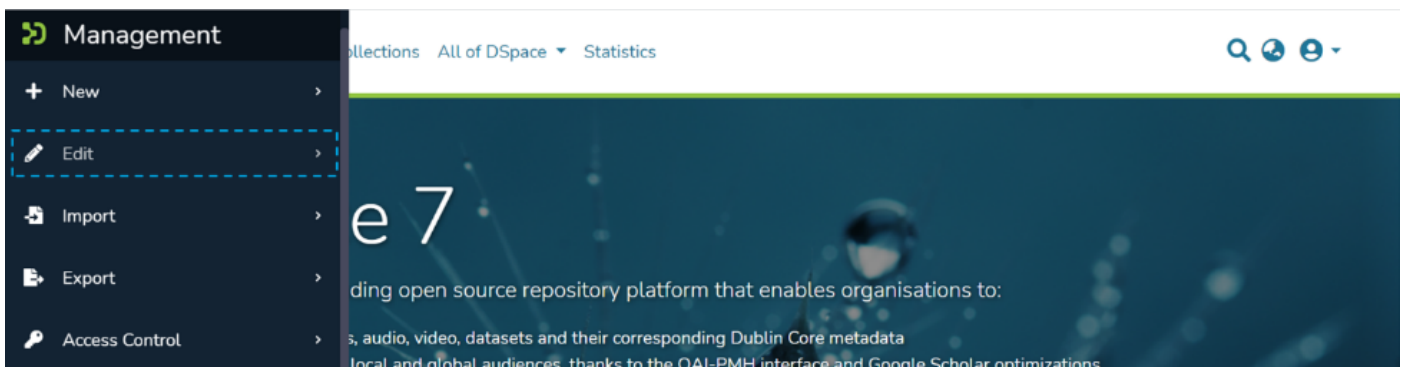


Step 2: There are multiple ways to start editing a community. One of them is by going to the target community and clicking on the Edit button, the button with the pencil icon, beside the page title. Alternatively, follow the steps provided here.

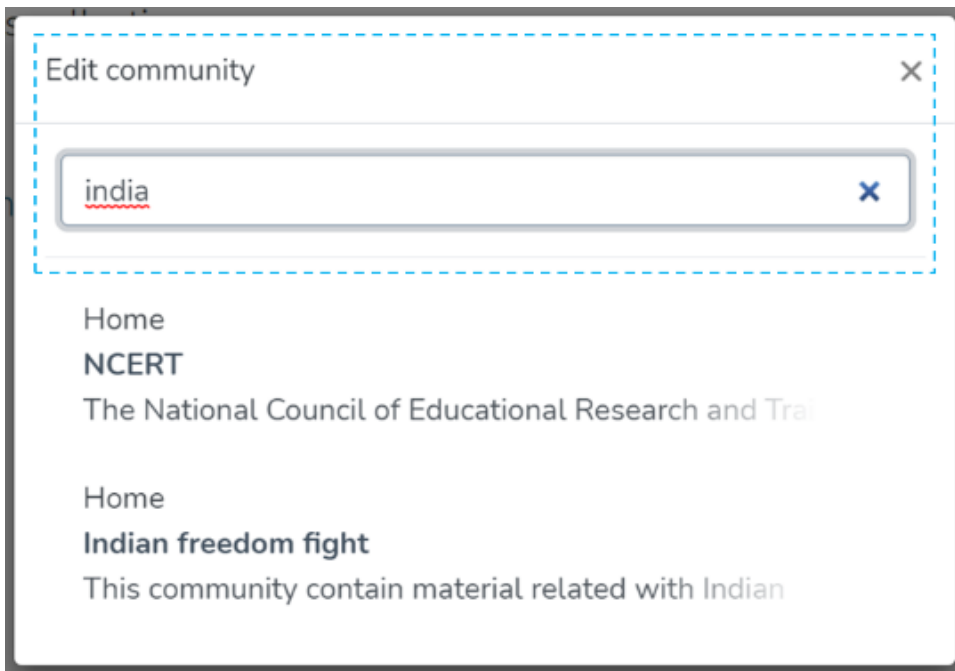
Rollover cursor on the pencil icon in the admin menu.



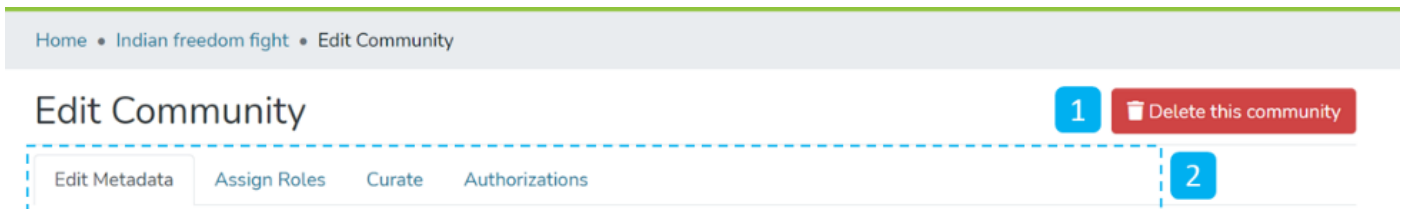
Step 3: Click on “Edit” and click on “Community” to proceed with the edit community process.



Step 4: A popup showing a list of the communities in the DSpace and a search box will appear. If you are already on the page of the community, it will appear at the top of the list, so you can select it by clicking on it. Otherwise, type the name of the community you want to edit in the search field. Upon typing a few letters of the community's name, a list of the community(ies) having those word(s) will appear. Click on the target community to initiate editing.



The application will take the user to the edit community form to perform various actions to edit the community. Each tab is explained in a separate process in this document.



1. Delete this community – The button provided for deleting the community. Detailed steps are explained in the latter part of this page.
2. Tabs – Edit community has a variety of functions, which are grouped logically across various tabs. Below is the summary of these tabs
 1.
 - a. Edit Metadata – Tab covers activities related to editing the community’s profile information.
 - b. Assign Roles – This tab allows users to create specific roles for the community, usually, the role of Administrator of the community, see further detail below.
 - c. Curate – Users can set up various workflows related to content curation in this tab
 - d. Authorizations – Under this tab, users can manage various groups and their different access rights in the community, for example, this tab could be used to grant an individual the administrator role, see further detail below.

Edit Metadata

The Edit Metadata tab allows users to update the community’s profile-related information, a.k.a. community metadata.

Various actions on this tab are explained immediately after the Edit Metadata illustration is added below.

Edit Community

Delete this community

Edit Metadata Assign Roles Curate Authorizations

Community logo



Name *

Indian freedom fight

2

Introductory text (HTML)

Contents related with Indian freedom fight.

3

Short Description

This community contain material related with Indian freedom fight.

4

Copyright text (HTML)

ABC Publication

5

News (HTML)

<h3>India celebrating it's indenpendence day on 15th August, 2021.</h3>

6

7

← Back

Save

1. Community logo – Click on the delete button to remove the existing logo. If no logo exists, then a widget allowing the user to add a logo is displayed here.
2. Name – Update the existing community's name in this field.
3. Introduction text (HTML) – Update introductory text if already added or can add new text. One can utilize HTML tags to format the text or continue entering plain text content.
4. Short Description – Update the description of the community or add a fresh short description for the community.
5. Copyright text (HTML) – Update copyright-related information in this field. This is usually displayed at the foot of the community landing page. Fields marked with (HTML) support HTML tags-based formatting.
6. News (HTML) – Add/Update news specific to this community in the field. This is usually displayed with the heading 'News', underneath the community's introductory text, and above the list of collections and sub-communities.
7. Action Button – Clicking on the Save button will update the metadata information for the community.

Click on the 'Save' button to save the information updated in the 'Edit Community' tab. A success prompt will appear, confirming the successful edit of the community.



Indian freedom fight



Permanent URI for this community <https://demo7.dspace.org/handle/10673/2089>

Contents related with Indian freedom fight.

News

India celebrates its independence day on 15th August 2021.

Assign Roles

This tab allows authorized users to create a Community administrator role. Click on the “create” button to assign a community administrator role.

The roles available on this tab are explained below this illustration.

Edit Community

[Delete this community](#)[Edit Metadata](#) [Assign Roles](#) [Curate](#) [Authorizations](#)

Administrators

Community administrators can create sub-communities or collections, and manage or assign management for those sub-communities or collections. In addition, they decide who can submit items to any sub-collections, edit item metadata (after submission), and add (map) existing items from other collections (subject to authorization).

None

[+ Create](#)[← Back](#)

Administrators - Community administrators can create and manage sub-communities and collections. This user profile can also assign rights to edit item metadata and map existing items from other collections.

Curate

This tab provides various workflows for curating items stored in the community. Below are standard flows, and there can be customized curation workflows as well

1. Profile bitstream formats
2. Check for Required Metadata
3. Check Links in Metadata

Users must select a workflow from the dropdown list and click the “Start” button to initiate the curation process.

DSpace Communities & Collections Statistics All of DSpace

Home • Indian freedom fight • Edit Community

Edit Community

Delete this community

Edit Metadata Assign Roles Curate Authorizations

Curate Community: Indian freedom fight

Task:

Profile Bitstream Formats

Start

Back

Authorizations

Users can view and edit community resource policies defined for the community, in the Authorizations tab. Users can create policies in addition to the standard policies created from the Assign Roles tab. Following are the key actions in this tab.

DSpace Communities & Collections Statistics All of DSpace

Home • Indian freedom fight • Edit Community

Edit Community

Delete this community

Edit Metadata Assign Roles Curate Authorizations

Policies for Community e8f66eff-b9c0-49b8-929c-d297aacd9368

1 + Add Delete selected


<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	39354			READ		Anonymous			2

Back

1. Manage Policies
 - Click on the Add button to create a new resource policy or select policies from the table, see further detail below.
 - Alternatively, click on the Delete selected button for a batch deletion of the policies.
2. Edit policy and members in a policy – Click on the edit button to edit an individual policy or click on the group icon to edit the user group eg to add or remove individual ePersons.

Click on Add button to create a new Authorization policy

Edit Community

 Delete this community[Edit Metadata](#) [Assign Roles](#) [Curate](#) [Authorizations](#)

Policies for Community e8f66eff-b9c0-49b8-929c-d297aacd9368


 Add Delete selected

<input type="checkbox"/>	ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
<input type="checkbox"/>	39354			READ		Anonymous			 

[← Back](#)

Users can enter the information to create the policy and click on the submit button. Please see the description of each field followed by the below screenshot.

Edit Community

 Delete this community[Edit Metadata](#) [Assign Roles](#) [Curate](#) [Authorizations](#)

Create new resource policy for Indian freedom fight

Name **1**Description **2**Select the policy type * **3**Select the action type * **4**Start Date **5**

End Date

The person or group that will be granted the permission **6**

Metadata ▾

8

Now showing 1 - 5 of 81

ID	Name	Action
392d83d3-2a75-46a8-a7cf-e43b8136f2fd	ABDOSLAM IL ABDLY	9 <input type="button" value="Select"/>
335647b6-8a52-4ecb-a8c1-7ebabb199bda	Admin DSpace	<input type="button" value="Select"/>
1d68923d-46f7-4e11-ad12-254f1e35c7c3	ALEXANDRE MATE	<input type="button" value="Select"/>
98d406e1-111a-40d7-ae44-d4668d5831d2	Anhad Narad	<input type="button" value="Select"/>
db5830de-52f9-4311-aaa9-69f1be7b0ce6	anu radha	<input type="button" value="Select"/>

◂ 1 2 3 4 5 6 7 8 9 10 ... 17 ▸

10

1. **Name:** Enter the Policy name in this field.

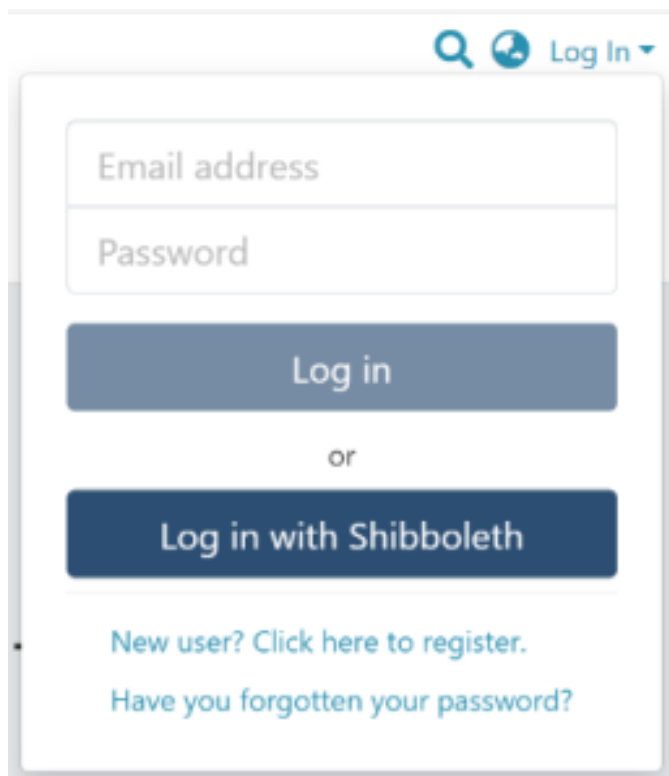
2. **Description:** Enter the Policy description here for future reference and understanding of other users.

3. **Select the policy type:** The user can select one of the following policy classification types from the list
 - a. TYPE SUBMISSION: a policy in place during the submission
 - b. TYPE WORKFLOW: a policy in place during the approval workflow
 - c. TYPE INHERITED: a policy that has been inherited from a container (the community)
 - d. TYPE CUSTOM: a policy defined by the user during the submission or workflow phase
4. **Select the action type:** The user can select one of the following actions from the dropdown list. For example, select “READ” to assign read rights to the user or user group.:
 - a. READ
 - b. WRITE
 - c. REMOVE
 - d. ADMIN
 - e. DELETE
 - f. WITHDRAWN_READ (disables item access)
 - g. DEFAULT_BITSTREAM_READ
 - h. DEFAULT_ITEM_READ
5. **Start date – end date:** The user can select the start date and end date of the period for which the policy will be active, should they want to apply this policy for a fixed period only. If the start date is left blank, the policy comes into effect immediately.
6. **The ePerson or group that will be granted the permission:** List of users/groups selected for granting permission under the policy
7. **Search for an ePerson / Search for a group:** Select ePerson or group to add
8. **Search field:** Enter keywords for searching the ePerson/Group
9. **ePerson/Group list:** Click on the select button against the user/group you want to add to the policy
10. **Submit/Cancel button:** Click on the Submit button to complete policy creation or click on the Cancel button to cancel the entire process.

Upon successfully creating the policy, you’ll see a confirmation prompt, and the user will be back on the Authorizations screen.

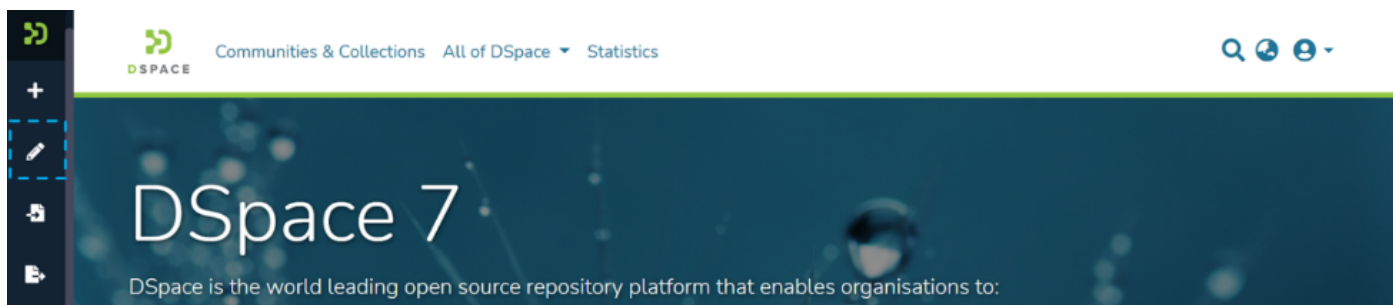
Create Collection

Step 1: Login using your credentials

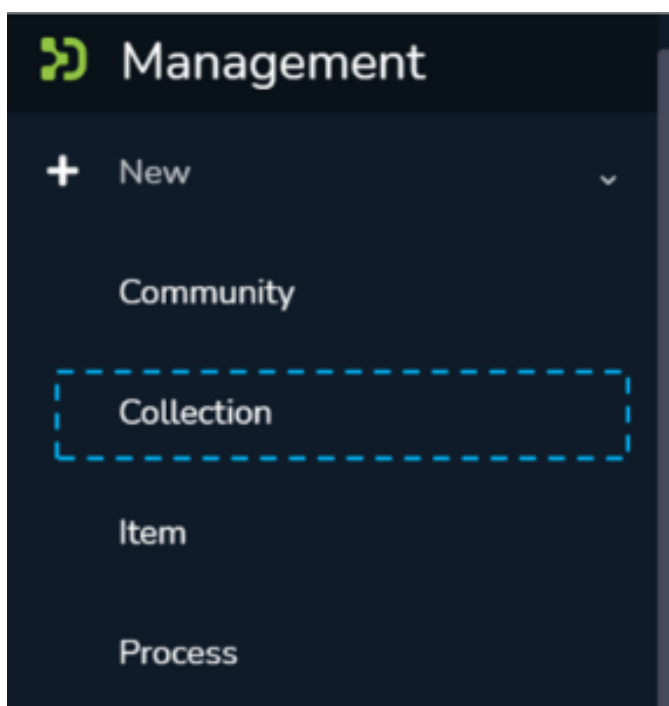
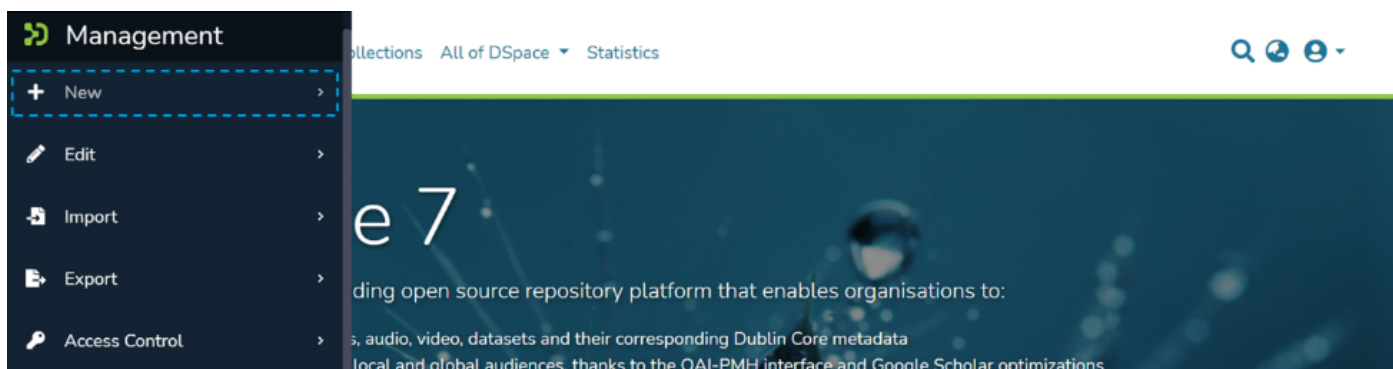


The screenshot shows a login interface for a system. At the top right, there is a search icon, a globe icon, and a 'Log In' link with a dropdown arrow. The main form contains two input fields: 'Email address' and 'Password'. Below these fields is a blue 'Log in' button. Underneath the button is the word 'or'. Below 'or' is a dark blue button labeled 'Log in with Shibboleth'. At the bottom of the form, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

Step 2: Rollover your cursor on the “+” sign



Step 3: Click on “New” and click on “Collection” to proceed with the collection creation process.



Step 4: A pop-up window showing list of communities will appear. Type the community's name in the search field where you want to add this collection. Upon typing a few letters of the community's name, a list of communities having those letters or words will appear. Click on the community name for initiating collection creation.

New collection

Create a new collection in

book

Home

Museum of *books*

It is the place of various types of *book*.

Home

Books

Home

statistics *Book*

Home

library *book*

lb

SCJL

E *Books*

Step 5: The application will take the user to the create collection form to populate information regarding the collection. Please find below the description of this form.

Create a Collection for Community PruebaWOS

Collection logo

 Drop a Collection Logo to upload, or [browse](#)

1

Name *

2

Introductory text (HTML)

3

Short Description

4

Copyright text (HTML)

5

News (HTML)

6

License

7

Entity Type

 ▾

8


← Back

Save

9

1. Collection logo – Click on the ‘browse’ link to select an image file user wants to add as the collection’s logo. It is advisable to maintain uniform dimensions of the logo across the repository.
2. Name – Enter the collection’s name here. It is a mandatory field and marked in ‘*.’
3. Introduction text (HTML) – Users can enter introductory text providing an overview of the contents stored in this collection. One can utilize HTML tags to format the text or continue entering the plain text content.
4. Short Description – This field can have a one-liner description of the collection that appears with the collection name on the community homepage.
5. Copyright text (HTML) – Users can enter copyrights related information here. Fields marked with (HTML) support HTML tags-based formatting.
6. New (HTML) – Enter news about this collection. Users can update this by going to this section via edit collection regularly.
7. License – Add license-related information here.
8. Entity Type – Select Entity from the drop-down that must be uploaded in the collection.
9. Action Button – Users can click on the appropriate button as determined. Clicking on the Save button will add the collection into the repository.

Step 6: Click on the ‘Save’ button to complete the Collection creation process. A success prompt will pop up upon collection creation, and the application will automatically open the collection homepage.



Communities & Collections Statistics All of DSpace ▾

Open Access logo

Search icon

Help icon

User icon

Home

History

Permanent URI for this collection <https://demo7.dspace.org/handle/10673/2045>

This collection holds history books on the Indian freedom movements.

News

India will celebrate its 75th independence day on August 15th, 2021

Browse

Recent Submissions

By Title

By Issue Date


By Author

By Subject

Success prompt upon collection creation

Home • Books • History

History



Permanent URI for this collection <https://demo7.dspace.org/handle/10673/2045>

This collection holds history books on the Indian freedom movements.

News

India will celebrate its 75th independence day on August 15th, 2021

Browse

Recent Submissions

By Title

By Issue Date

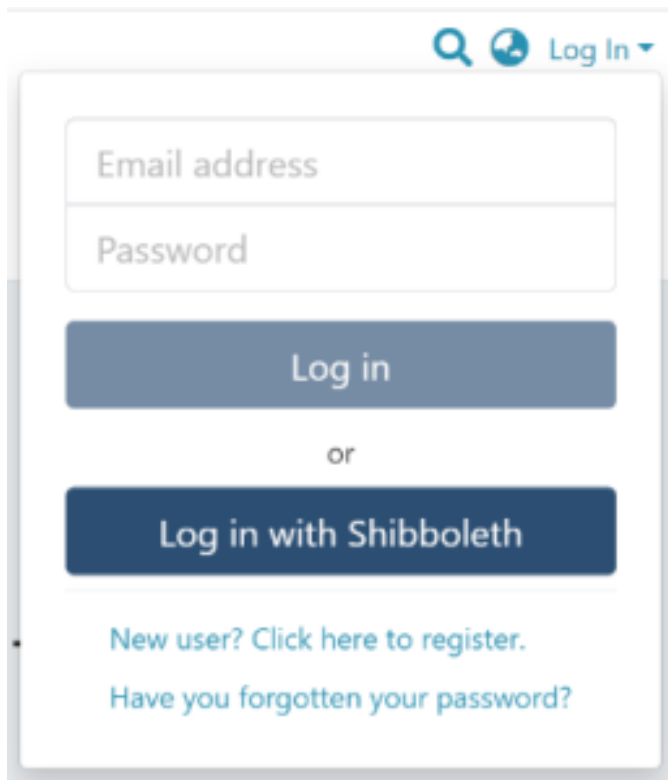
By Author

By Subject

No items to show

Delete Collection

Step 1: Login using your credentials



Search Log In

Email address

Password

Log in

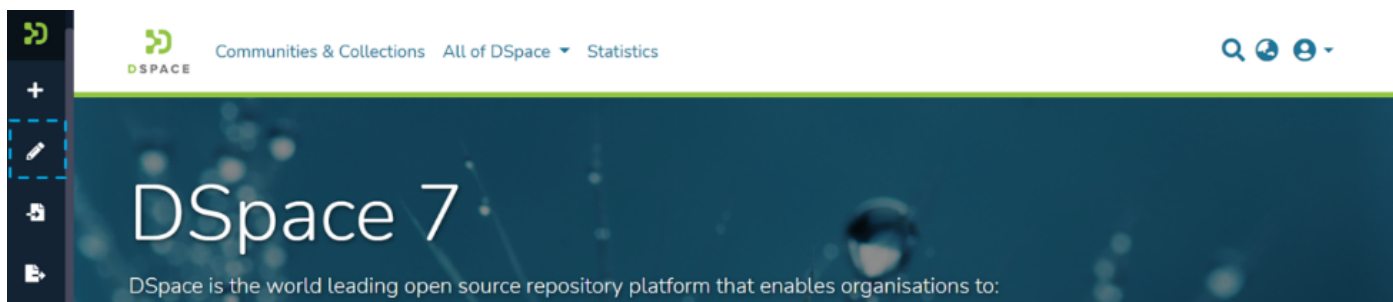
or

Log in with Shibboleth

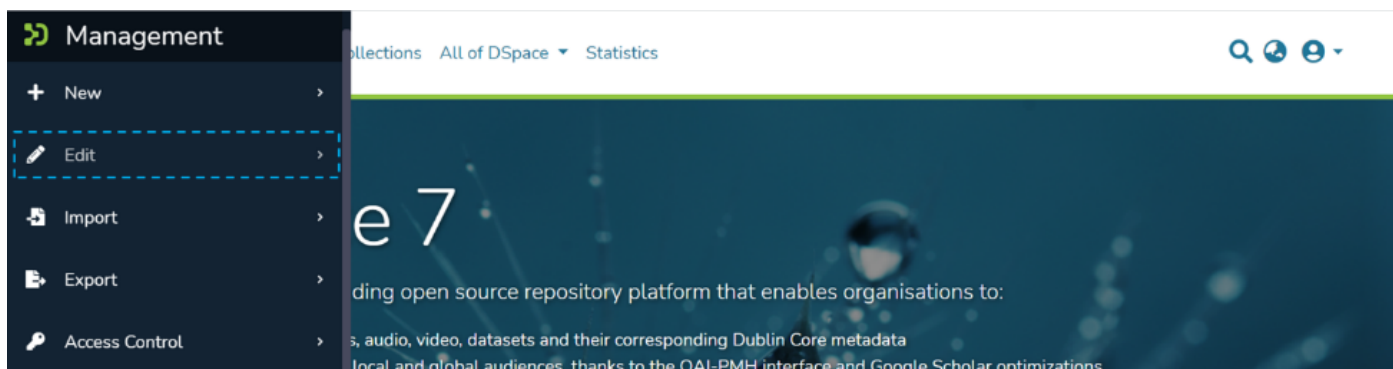
New user? Click here to register.

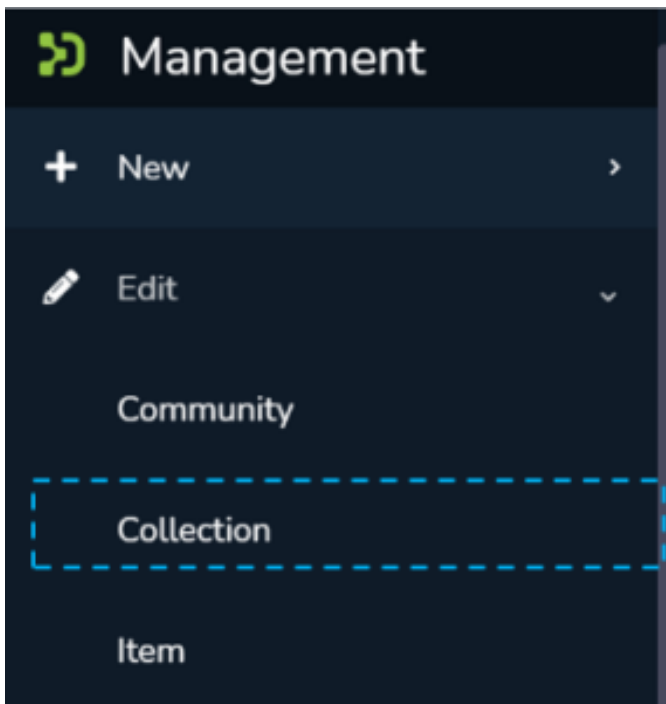
Have you forgotten your password?

Step 2: There are multiple ways to initiate the delete collection process. One of them is by going to the target collection using Admin options. Rollover your cursor on the "Edit" sign.

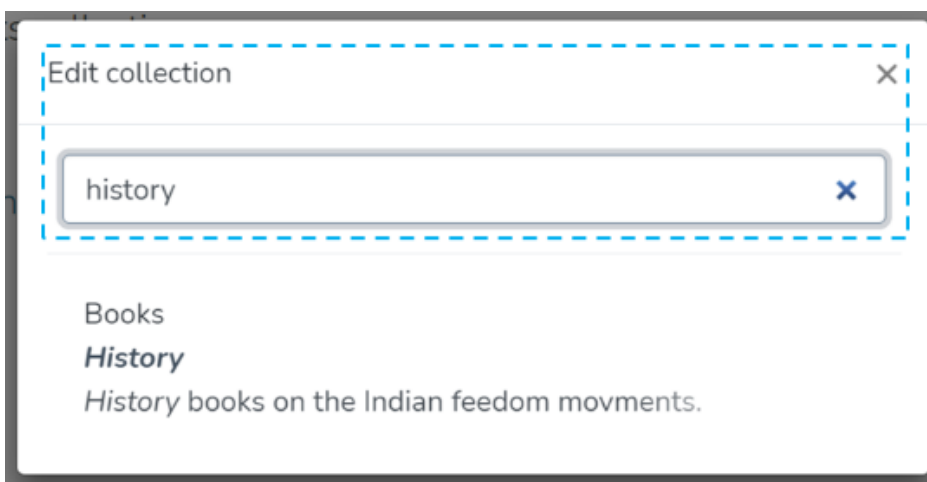


Step 3: Click on "Edit" and click on "Collection" to proceed with the edit collection process.

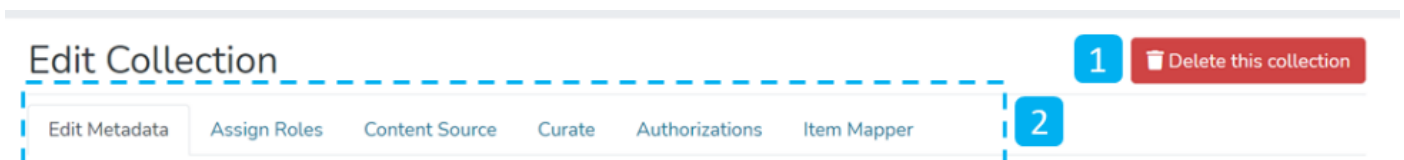




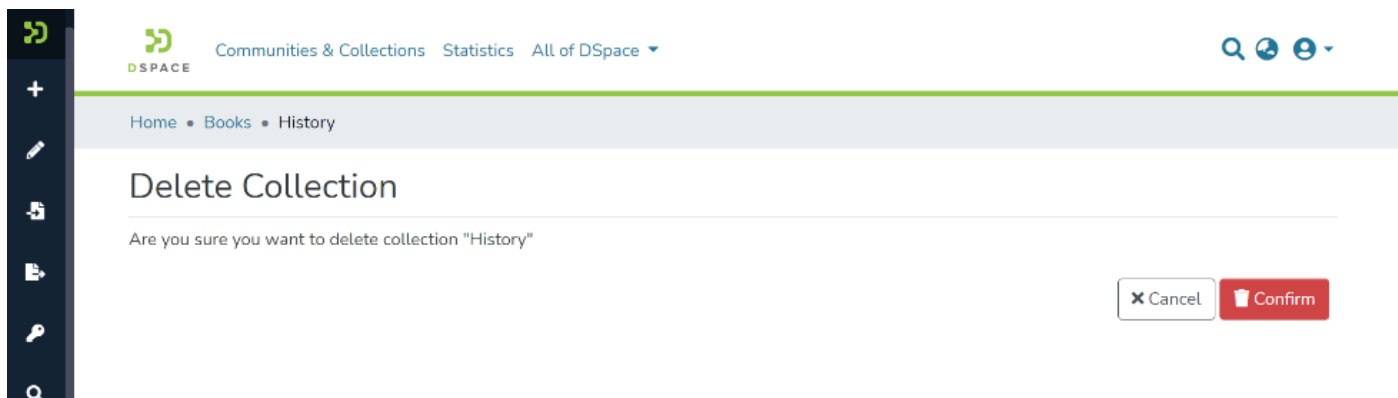
Step 4: A pop-up with the list of collections will appear. Type the Collection's name in the search field you want to delete. A list of collections having typed values will appear upon typing a few letters of the Collection's title. Click on the Collection to continue with the deletion.



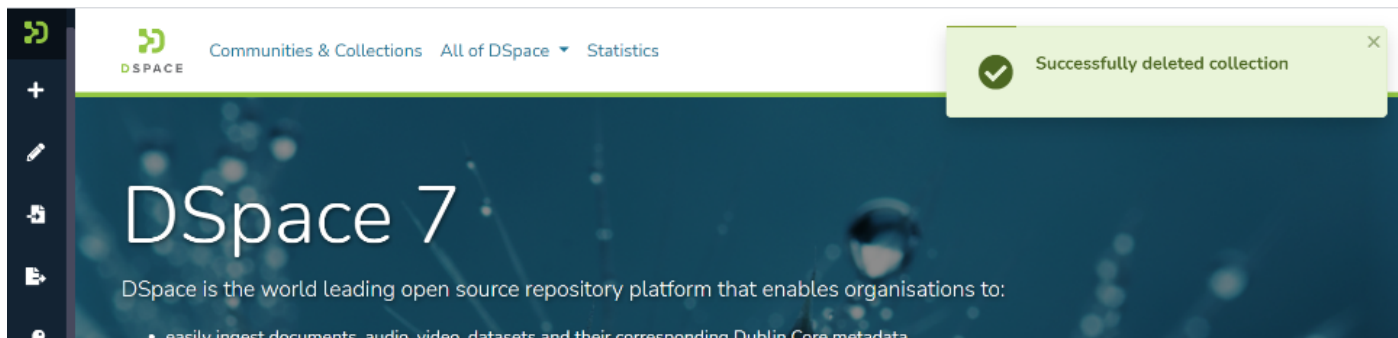
Step 5: The application will take the user to the edit collection form. To initiate the collection deletion, the user must click the 'Delete this collection' button.



Step 6: Click on the Confirm button to continue with the collection deletion or click on the Cancel button to return to the previous page.

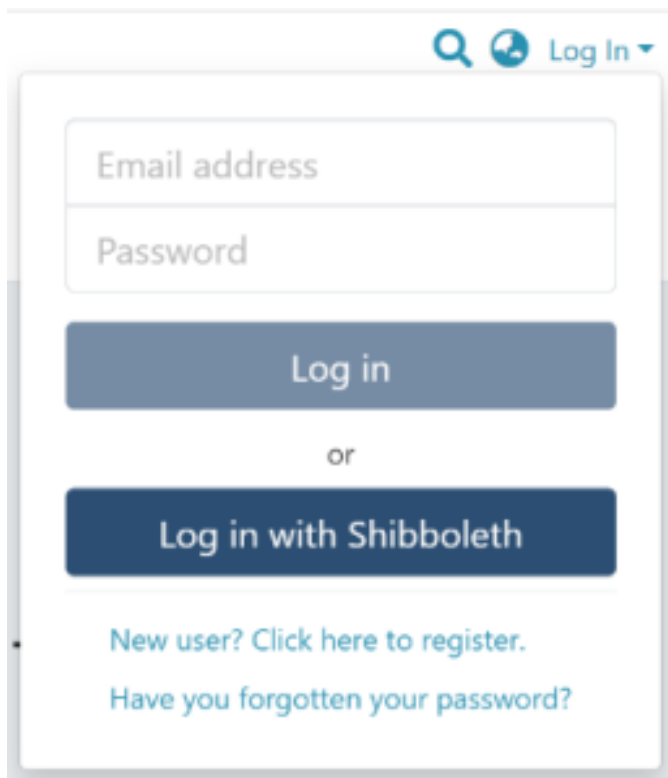


Success prompt confirming the deletion will appear, and the DSpace homepage will open.

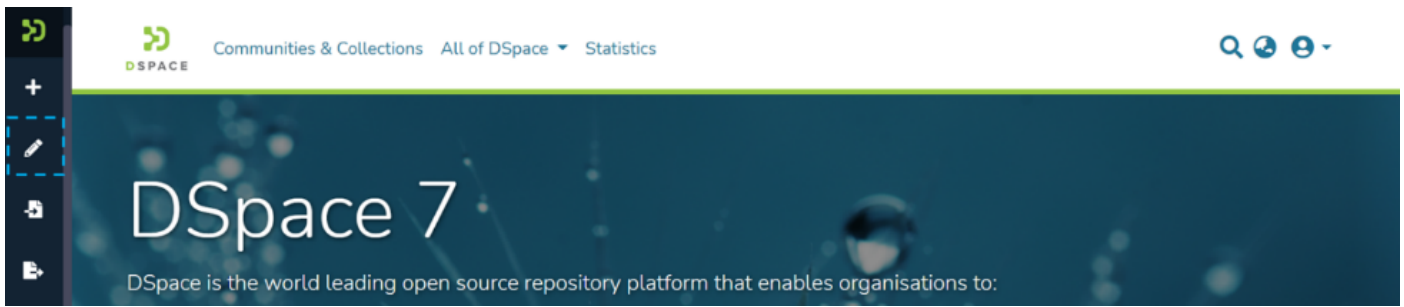


Edit Collection

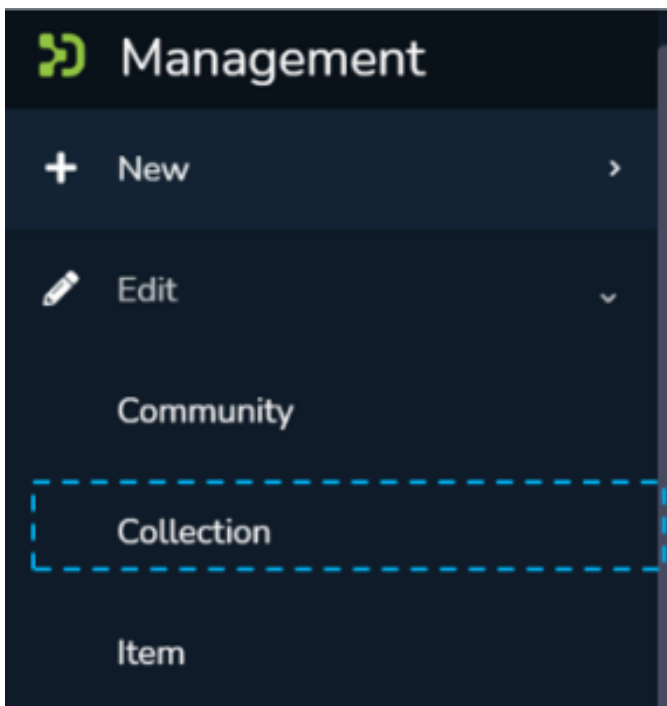
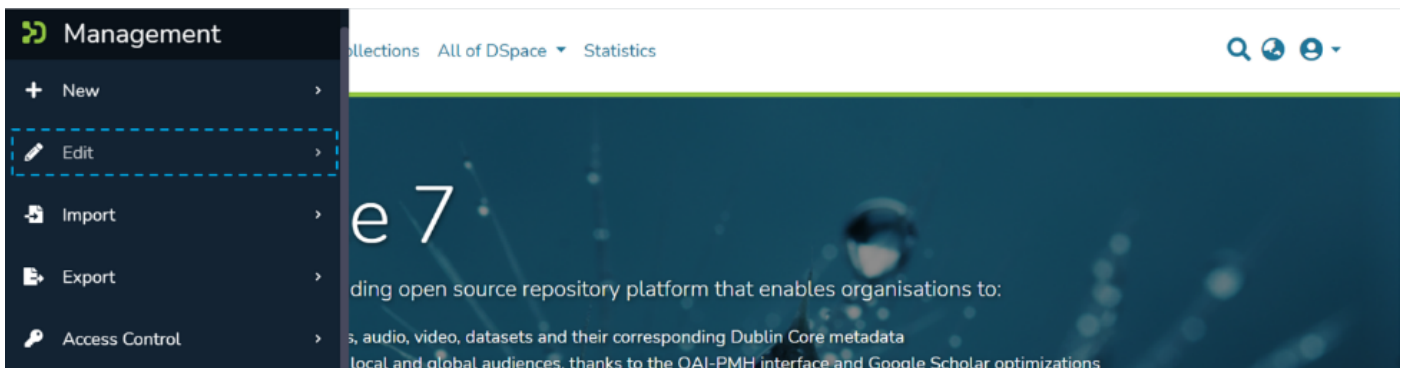
Step 1: Login using your credentials



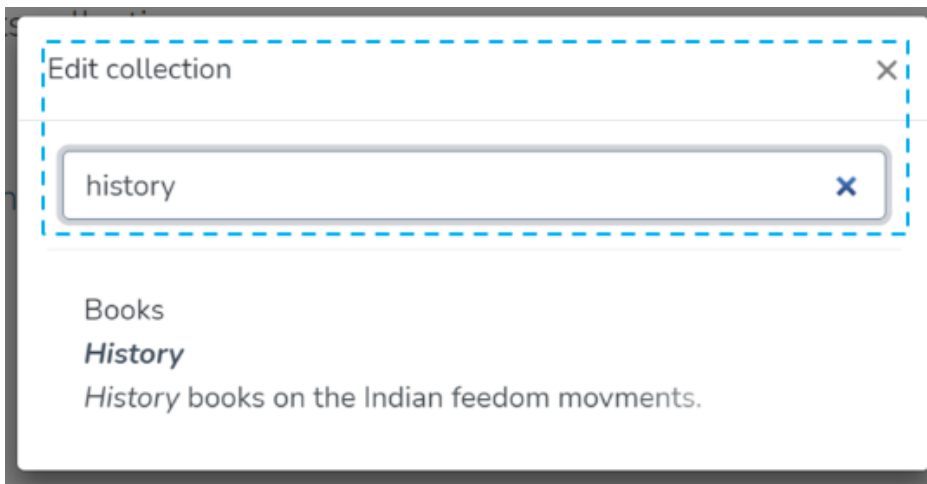
Step 2: There are multiple ways to initiate the Edit collection process. One of them is by going to the target collection using Admin options. Rollover your cursor on the "Edit" sign.



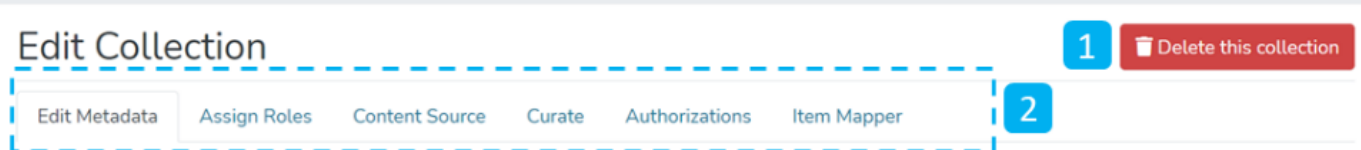
Step 3: Click on “Edit” and click on “Collection” to proceed with the edit collection process.



Step 4: A pop-up window showing list of collections will appear. Type the collection’s name in the search field you want to edit. Upon typing a few letters of the collection’s name, a list of collections with those letters or words will appear. Click on collection for initiating editing.



Step 5: The application will take the user to the edit collection form. The user can perform a range of actions to edit the collection. Each tab is explained in a separate process in this document.



1. Delete this collection – The button provided for deleting the collection. Detailed steps are explained in the latter part of this document.
2. Tabs – Edit collection has a variety of activities involved, which are grouped in a logical manner across various tabs. Below is the summary of these tabs
 - a. Edit Metadata – Tab covers activities related to editing Collection's profile information
 - b. Assign Roles – This tab allows users to create specific roles for the collection
 - c. Content Source – This tab enables harvesting the contents from various sources using OAI standards
 - d. Curate – Users can set up various workflows related to content curation in this tab
 - e. Authorizations – Under this tab, users can manage various groups created for managing different access rights and workflows specific to the collection

Edit Metadata

Step 6: Edit Metadata tab allows users to update the collection's profile-related information, a.k.a. collection Metadata.

Various actions on this tab are explained immediately after the Edit Metadata illustration is added below.

Edit Collection

Delete this collection

Edit Metadata

Assign Roles

Content Source

Curate

Authorizations

Item Mapper

Template item

+ Add

1

Collection logo

Drop a Collection Logo to upload, or [browse](#)

Name *

123 collection

Introductory text (HTML)

Short Description

Copyright text (HTML)

News (HTML)

License

Entity Type

Person

← Back

Save

1. Template Item – Users can add metadata elements and values during item submission in this collection. Item submitters can update or delete these pre-populated values during the submission process.
2. Collection logo – Click on the delete button to remove the existing logo or add it if no logo exists.
3. Name – Update the existing collection name in this field.
4. Introduction text (HTML) – Update introductory text if already added or can add new text. One can utilize HTML tags to format the text or continue entering the plain text content.
5. Short Description – Update the collection description or add a fresh short description for the collection.
6. Copyright text (HTML) – Update copyrights related information in this field. Fields marked with (HTML) support HTML tags-based formatting.
7. New (HTML) – Add/Update news specific to this collection in the field.
8. License – Add/Update license-related information here.
9. Entity Type – Once added an entity to the collection, the value remains constant and uneditable.
10. Action Button – Clicking on the Save button will update the metadata information for the collection.

Template Item

Step 7: Click the 'Edit' button under the Template Item section to add metadata elements with pre-populated values for the item submission process.

Edit Collection

[Delete this collection](#)[Edit Metadata](#) [Assign Roles](#) [Content Source](#) [Curate](#) [Authorizations](#) [Item Mapper](#)

Template item

[Delete](#) [Edit](#) **1**

Step 8: Click on the Add button to add the metadata element.

DSpace Communities & Collections Statistics All of DSpace

Home • Books • History • Item template

Edit Template Item for Collection "History"

+ Add [Save](#) [Discard](#)

The item currently doesn't contain any metadata. Click Add to start adding a metadata value.

[Cancel](#) [Save](#) [Discard](#)

Step 9: Users can start typing metadata elements as demonstrated below and select the appropriate component from the drop-down list.

Home • Books • History • Item template

Edit Template Item for Collection "History"

+ Add [Save](#) [Discard](#)

Field	Value	Lang	Edit
dc.contrib			✓ ✕ ↺
dc.contributor.advisor			

[Cancel](#) [Save](#) [Discard](#)

Step 10: Enter the desired value in the Value field, and enter the ISO code of the language used. Then, click on add button for adding the template metadata element.

Edit Template Item for Collection "History"

[+ Add](#) [Save](#) [Discard](#)

Field	Value	Lang	Edit
dc.contributor.author	Government of India	en	✓ ✕ ↺

[Cancel](#) [Save](#) [Discard](#)

Step 11: Users can click on the action buttons appearing to the right of the element added for updating or deleting the value-added in the element.

Edit Template Item for Collection "History"

[+ Add](#) [Save](#) [Discard](#)

Field	Value	Lang	Edit
dc.contributor.author	Government of India	en	✎ ✕ ↺

[Cancel](#) [Save](#) [Discard](#)

Step 12: Click on the Save button to finish the template edit process. A pop-up notification confirming successful updates of the metadata element will appear, as demonstrated below.

+

✎

📁

🔍

🔑

🔍

☰

🔍

Communities & Collections
Statistics
All of DSpace

Home • Books • History • Item template

+ Add

Save Discard

Field	Value	Lang	Edit
dc.contributor.author	Government of India	en	✎ ✕ ↺

Cancel

Save Discard

Metadata saved
Your changes to this item's metadata were saved.

Step 13: Click on the Save button appearing at the bottom of the Edit Metadata tab to save all updates. A success prompt will appear, and the collection homepage will open.

DSpace Communities & Collections Statistics All of DSpace ▾

Home • Books • History

History

Permanent URI for this collection <https://demo7.dspace.org/handle/10673/2045>

This collection holds history books on the Indian freedom movements.

News

India will celebrate its 75th independence day on August 15th, 2021

Successfully edited the Collection

Assign Roles

Step 14: This tab helps assign users to roles designed for the collection. These roles include administrative, maker-checker, and content consumption activities. The description for each role is provided below the screenshot.

Administrators

Collection administrators decide who can submit items to the collection, edit item metadata (after submission), and add (map) existing items from other collections to this collection (subject to authorization for that collection).

None

[+ Create](#)

Submitters

The E-People and Groups that have permission to submit new items to this collection.

None

[+ Create](#)

Default item read access

E-People and Groups that can read new items submitted to this collection. Changes to this role are not retroactive. Existing items in the system will still be viewable by those who had read access at the time of their addition.

Default read for incoming items is currently set to Anonymous.

[Restrict](#)

Default bitstream read access

Community administrators can create sub-communities or collections, and manage or assign management for those sub-communities or collections. In addition, they decide who can submit items to any sub-collections, edit item metadata (after submission), and add (map) existing items from other collections (subject to authorization).

Default read for incoming bitstreams is currently set to Anonymous.

[Restrict](#)

Editors

Editors are able to edit the metadata of incoming submissions, and then accept or reject them.

None

[+ Create](#)

Final editors

Final editors are able to edit the metadata of incoming submissions, but will not be able to reject them.

None

[+ Create](#)

Reviewers

Reviewers are able to accept or reject incoming submissions. However, they are not able to edit the submission's metadata.

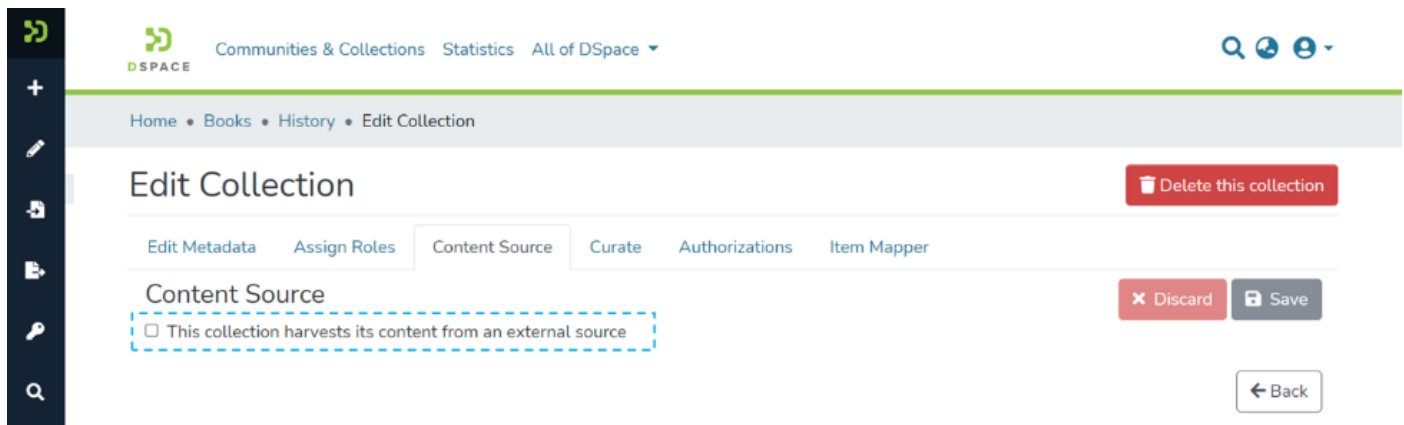
None

[+ Create](#)

1. Administrators – The collection administrator can assign rights like item submission, edit item metadata, and map existing items from other collections to this collection. Click the create button to create a dedicated Administrator group for the collection.
2. Submitters – Users or User groups part of this group can submit items to the collection. Click on the create button to add specific users and user groups to perform item submission.
3. Default item read access - E-People and Groups can read new items submitted to this collection. Changes to this role are not retroactive. Existing items in the system will still be viewable by those who had read access at the time of their addition. Click the restrict button to restrict default item read access rights to a specific user group.
4. Default bitstream read access – E-People and Groups added in this section can read bitstreams (attachments) in items by default. Click the restrict button to restrict default bitstream read access rights to a specific user group.
5. Editors - Editors can edit the metadata of submissions and then accept or reject them. Click on the create button to add the workflow step of editing metadata and assigning roles to specific users or user groups.
6. Final editors - Final editors can edit the metadata of incoming submissions but can not reject them. Click the create button to add this workflow step to the collection and assign a role to specific users or user groups.
7. Reviewers - Reviewers can accept or reject incoming submissions. However, they can not edit the metadata. Click the create button to add this workflow step to the collection and assign a role to specific users or user groups.

Content Source

Step 16: This tab enables harvesting the content from external sources using OAI standards. Users can start harvesting by clicking the checkbox, “This collection harvests its content from an external source.”



The screenshot shows the DSpace 'Edit Collection' interface. At the top, there's a navigation bar with 'Communities & Collections', 'Statistics', and 'All of DSpace'. Below this is a breadcrumb trail: 'Home • Books • History • Edit Collection'. The main heading is 'Edit Collection', with a red 'Delete this collection' button on the right. A horizontal menu contains several tabs: 'Edit Metadata', 'Assign Roles', 'Content Source' (which is selected and highlighted), 'Curate', 'Authorizations', and 'Item Mapper'. Under the 'Content Source' tab, there's a section titled 'Content Source' with a checkbox labeled 'This collection harvests its content from an external source'. To the right of this checkbox are 'Discard' and 'Save' buttons. At the bottom right, there's a 'Back' button.

Step 17: Users will see various parameters related to OAI-based content harvesting upon clicking the checkbox as explained in the previous step. Below is the explanation of elements appearing under Configure an external source header.

Edit Collection

Delete this collection

[Edit Metadata](#)
[Assign Roles](#)
[Content Source](#)
[Curate](#)
[Authorizations](#)
[Item Mapper](#)

Content Source

✕ Discard
Save
☒ This collection harvests its content from an external source

Configure an external source

OAI Provider * **1**OAI specific set id **2**Metadata Format **3**

Content being harvested

Harvest metadata
only **4**Harvest metadata and references to bitstreams (requires ORE
support) **5**Harvest metadata and bitstreams (requires ORE
support) **6**
7
✕ Discard
Save
Harvest Controls **8**

Harvest status: READY

Harvest start time: N/A

Last time harvested: N/A

Harvest info: N/A

Test configuration

Import now

Reset and reimport

9[← Back](#)

1. OAI Provider – Enter the source OAI provider's URL.
2. OAI specific set id – Enter the set ID to source content.
3. Metadata Format – Select suitable metadata format using the dropdown list, e.g., Simple Dublin Core, Qualified Dublin Core, and DSpace Intermediate metadata.
4. Harvest metadata only – Select this option to harvest only metadata from the source.
5. Harvest metadata and references to bitstreams (requires ORE support) – Click on this option to harvest metadata and reference links to corresponding bitstreams.
6. Harvest metadata and bitstream (requires ORE support) – Use this option to harvest both metadata and corresponding bitstreams into the target repository.
7. Click on the 'Save' button to update harvesting settings.
8. Upon clicking the save button and subject to successful validation of values entered, "Harvest Status" will turn to "Ready," as demonstrated in the screenshot below.

Harvest Controls

Harvest status: READY

Harvest start time: N/A

Last time harvested: N/A

Harvest info: N/A

Test configuration

Import now

Reset and reimport

9. After successfully configuring an OAI profile, these buttons will get active, and the user can start harvesting data immediately.
10. Users can click the "Test configuration" button to test settings and see a response message, as demonstrated on the screen

below.

OAI Provider *

https://oaktrust.library.tamu.edu/dspace-oai/request

OAI specific set id

com_1969.1_188322

Content being harvested

Harvest metadata only

Harvest metadata and references to bitstreams (requires ORE support)

Harvest metadata and bitstreams (requires ORE support)

Simple Dublin Core

Discard Save

Harvest Controls

Harvest status: READY

Harvest start time: N/A

Last time harvested: N/A

Harvest info: N/A

Test configuration Import now Reset and reimport

11. Upon successfully testing settings, click on the “Import now” button to harvest metadata immediately.

Curate

Step 18: The Curate tab provides various workflows for curating items stored in the collection. Below are standard flows, and there can be customized curation workflows as well

1. Profile bitstream formats
2. Check for Required Metadata
3. Check Links in Metadata

Users must select a workflow from the dropdown list and click the “Start” button to initiate the curation process.

DSpace Communities & Collections Statistics All of DSpace

Home > ABC > Approval testing - Editing > Edit Collection

Edit Collection Delete this collection

Edit Metadata Assign Roles Content Source Curate Authorizations Item Mapper

Curate Collection: Approval testing - Editing

Task:

Profile Bitstream Formats

Start

Back

Authorizations

Step 19: Authorizations tab has all the policies defined for the collection. These are in addition to policies created from the “Assign Roles” tab. Key actions available in this tab are explained below.

Edit Collection





 Delete this collection[Edit Metadata](#) [Assign Roles](#) [Content Source](#) [Curate](#) [Authorizations](#) [Item Mapper](#)

Policies for Collection 91d306f8-08f1-4018-95b6-86291fdaabfb

1

+ Add

 Delete selected


ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
26185			READ		Anonymous		2	 
26186			DEFAULT_ITEM_READ		Anonymous			 
26187			DEFAULT_BITSTREAM_READ		Anonymous			 
26188			ADD		COLLECTION_91d306f8-08f1-4018-95b6-86291fdaabfb_SUBMIT			 
26189			ADD		COLLECTION_91d306f8-08f1-4018-95b6-86291fdaabfb_WORKFLOW_ROLE_editor			 

 Back

1. Manage Policies – Click the Add button or select policies from the table to create a new policy. Next, click on the Delete selected button for a batch deletion of the policies.
2. Edit policy and members in a policy – Click the edit button to edit an individual policy or click on the group icon to edit the user group.

Step 20: Click on Add button to create a new Authorization policy.


Edit Collection











 Delete this collection


- Edit Metadata
- Assign Roles
- Content Source
- Curate
- Authorizations
- Item Mapper

olicies for Collection 91d306f8-08f1-4018-95b6-86291fdaabfb

+ Add

 Delete selected

ID	Name	type	Action	EPerson	Group	Start Date	End Date	Edit
26185			READ		Anonymous			 
26186			DEFAULT_ITEM_READ		Anonymous			 
26187			DEFAULT_BITSTREAM_READ		Anonymous			 
26188			ADD		COLLECTION_91d306f8-08f1-4018-95b6-86291fdaabfb_SUBMIT			 
26189			ADD		COLLECTION_91d306f8-08f1-4018-95b6-86291fdaabfb_WORKFLOW_ROLE_editor			 

 Back

Step 21: Users can add information in the fields available in this form to the policy and save it by clicking the submit button. Please see the description of each field followed by the below screenshot.

Create new resource policy for A decahaem cytochrome as an electron conduit in protein–enzyme redox processes

Name

1

Description

2

Select the policy type *

3

Select the action type *

4

Start Date

5

End Date

Start Date



End Date



The person or group that will be granted the permission

6

Search for a ePerson

Search for a group

7

Metadata

8

Search

Browse All

Now showing 1 - 5 of 129

ID	Name	Action
7cfb9fdd-dc80-48d1-97c5-cdab1b0a3d82	a a	9 <input type="button" value="Select"/>
629ab955-2030-4714-a58c-f81e5064cacc	Adeena M K	<input type="button" value="Select"/>
e7cd0aae-ed4a-40a4-8b05-21d9e799a360	Alan Salgado	<input type="button" value="Select"/>
26f1cfe4-3927-4166-9e10-64cae16f30ca	Alejandra Tero	<input type="button" value="Select"/>
babbc343-e603-4428-be4b-062f8d9a6007	Alessandra Bianchi	<input type="button" value="Select"/>

« 1 2 3 4 5 6 7 8 9 10 ... 26 »

10

Cancel

Submit

- Name:** Enter the Policy name in this field.
- Description:** Enter the Policy description here for future reference and understanding of other users.
- Select the policy type:** The user can select one of the following policy classification types from the list
 - TYPE SUBMISSION:** a policy in place during the submission
 - TYPE WORKFLOW:** a policy in place during the approval workflow
 - TYPE INHERITED:** a policy that has been inherited from a container (the collection)
 - TYPE CUSTOM:** a policy defined by the user during the submission or workflow phase
- Select the action type:** The user can select one of the following actions from the dropdown list:

- a. READ
- b. WRITE
- c. REMOVE
- d. ADMIN
- e. DELETE
- f. WITHDRAWN_READ
- g. DEFAULT_BITSTREAM_READ
- h. DEFAULT_ITEM_READ
5. **Start date – end date:** The user can select the start date and end date for using the policy, should they want to apply it for a fixed period.
6. **The eperson or group that will be granted the permission:** List of users/groups selected for granting permission under the policy
7. **Search for an ePerson / Search for a group:** Select ePerson or group for searching the entity
8. **Search field:** Enter keywords for searching the ePerson/Group
9. **ePerson/Group list:** Click on the select button against the user/group you want to add to the policy
10. **Submit/Cancel button:** Click on the Submit button to complete policy creation or click on the Cancel button to cancel the entire process.

You'll see a confirmation prompt upon successfully creating the policy, as shown below. After that, the user will be back on the Authorizations screen.

Item Mapper

Manage mapped items

Step 22: The item mapper tab allows users to map items from other collections and manage mapped items.

[Home](#) • [Books](#) • [History](#) • [Edit Collection](#)

Edit Collection

Delete this collection

Edit MetadataAssign RolesContent SourceCurateAuthorizationsItem Mapper

Item Mapper - Map Items from Other Collections

Collection: "History"

This is the item mapper tool that allows collection administrators to map items from other collections into this collection. You can search for items from other collections and map them, or browse the list of currently mapped items.

Browse mapped items

Map new items

Now showing 1 - 2 of 2


	Author	Title
<input type="checkbox"/>	Simmons, Cameron	A Randomised Trial Evaluating the Safety and Immunogenicity of the Novel Single Oral Dose Typhoid Vaccine M01ZH09 in Healthy Vietnamese Children
<input type="checkbox"/>	Simmons, Cameron	A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

Cancel

Remove selected item mappings

Step 23: You'll see items mapped with collections under the "Browse mapped items" tab. Click on the checkbox appearing with each item to select the item(s) required to be unmapped.

Edit Collection

 Delete this collection[Edit Metadata](#) [Assign Roles](#) [Content Source](#) [Curate](#) [Authorizations](#) [Item Mapper](#)

Item Mapper - Map Items from Other Collections

Collection: "History"

This is the item mapper tool that allows collection administrators to map items from other collections into this collection. You can search for items from other collections and map them, or browse the list of currently mapped items.









[Browse mapped items](#)[Map new items](#)

Now showing 1 - 2 of 2

	Author	Title
<input type="checkbox"/>	Simmons, Cameron	A Randomised Trial Evaluating the Safety and Immunogenicity of the Novel Single Oral Dose Typhoid Vaccine M01ZH09 in Healthy Vietnamese Children
<input type="checkbox"/>	Simmons, Cameron	A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

[Cancel](#)[Remove selected item mappings](#)

Step 24: After selecting items required to be unmapped, please click on “Remove selected item mappings” to complete the operation. Click on the “Cancel” button on the left of “Remove selected item mappings” to cancel the process.



Collection: "Rapid DSpace"


This is the item mapper tool that allows collection administrators to map items from other collections and map them, or browse the list of currently mapped items.

[Browse mapped items](#) [Map new items](#)

Now showing 1 - 1 of 1

	Author	Title
<input type="checkbox"/>	Simmons, Cameron	A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

[Cancel](#) [Return](#) [Remove selected item mappings](#)

**Remove mapping completed**
Successfully removed the mappings of 2 items.

Map new items

Step 25: Click on the “Map new items” to search items for mapping.

Edit Collection

Delete this collection

Edit Metadata Assign Roles Content Source Curate Authorizations Item Mapper

Item Mapper - Map Items from Other Collections

Collection: "History"

This is the item mapper tool that allows collection administrators to map items from other collections into this collection. You can search for items from other collections and map them, or browse the list of currently mapped items.

Browse mapped items

Map new items

Search items...

Search

Please enter a query to search

Step 26: After confirming the non-existence of the target item in the existing mapped items list, please click on “Map new items.” Then, enter keywords/keyphrases in the search field to search for target items.

Click on the “Search” button as highlighted on the below screen.

You must know that you can enter keywords or keyphrases from any metadata field. Search field under “Map new items” work exactly like the basic search field of DSpace.

Edit Collection

Delete this collection

Edit Metadata Assign Roles Content Source Curate Authorizations Item Mapper

Item Mapper - Map Items from Other Collections

Collection: "History"

This is the item mapper tool that allows collection administrators to map items from other collections into this collection. You can search for items from other collections and map them, or browse the list of currently mapped items.

Browse mapped items

Map new items

Search items...

Search

Please enter a query to search

Step 27: Users can select target items from the search results by clicking the checkbox appearing with items.

Edit Collection

[Edit Metadata](#)
[Assign Roles](#)
[Content Source](#)
[Curate](#)
[Authorizations](#)
[Item Mapper](#)

Item Mapper - Map Items from Other Collections

Collection: "Rapid DSpace"

This is the item mapper tool that allows collection administrators to map items from other collections into this collection. You can search for items from other collections and map them, or browse the list of currently mapped items.

[Browse mapped items](#)
[Map new items](#)

Now showing 1 - 10 of 110

Collection	Author	Title
<input type="checkbox"/>	Simmons, Cameron	A birth cohort study of viral infections in Vietnamese infants and children: study design, methods and characteristics of the cohort
<input checked="" type="checkbox"/>	Simmons, Cameron	A cohort study to define the age-specific incidence and risk factors of Shigella diarrhoeal infections in Vietnamese children: a study protocol
<input type="checkbox"/>	Simmons, Cameron	A new class of highly potent, broadly neutralizing antibodies isolated from viremic patients infected with dengue virus
<input checked="" type="checkbox"/>	Simmons, Cameron	A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis
<input checked="" type="checkbox"/>	Simmons, Cameron	A Randomized Controlled Trial of Chloroquine for the Treatment of Dengue in Vietnamese Adults
<input type="checkbox"/>	Simmons, Cameron	A Randomized, Double-Blind Placebo Controlled Trial of Balapiravir, a Polymerase Inhibitor, in Adult Dengue Patients
<input type="checkbox"/>	Simmons, Cameron	An In-Depth Analysis of Original Antigenic Sin in Dengue Virus Infection
<input type="checkbox"/>	Simmons, Cameron	An In-Depth Analysis of Original Antigenic Sin in Dengue Virus Infection (vol 85, pg 410, 2011)
<input type="checkbox"/>	Simmons, Cameron	Antigenic Fingerprinting of H5N1 Avian Influenza Using Convalescent Sera and Monoclonal Antibodies Reveals Potential Vaccine and Diagnostic Targets
<input type="checkbox"/>	Simmons, Cameron	Assessing the epidemiological effect of wolbachia for dengue control

« 1 2 3 4 5 6 7 8 9 10 11 »

Step 28: After selecting target items, please click on the "Map selected items" button at the bottom of the page to complete the item mapping process.

Click the "Cancel" button to cancel the activity and return to the collection edit page.

<input type="checkbox"/>	Simmons, Cameron	An In-Depth Analysis of Original Antigenic Sin in Dengue Virus Infection
<input type="checkbox"/>	Simmons, Cameron	An In-Depth Analysis of Original Antigenic Sin in Dengue Virus Infection (vol 85, pg 410, 2011)
<input type="checkbox"/>	Simmons, Cameron	Antigenic Fingerprinting of H5N1 Avian Influenza Using Convalescent Sera and Monoclonal Antibodies Reveals Potential Vaccine and Diagnostic Targets
<input type="checkbox"/>	Simmons, Cameron	Assessing the epidemiological effect of wolbachia for dengue control

«
1
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11
»

Step 29: A prompt confirming successful mapping of items will appear upon completing the task, as demonstrated below.

DSpace

All of DSpace ▾ Statistics

x

Mapping completed

Successfully mapped 3 items.

Home / DSquare Technologies / Rapid DSpace / Edit Collection

Edit Collection

Edit Metadata
Assign Roles
Content Source
Curate
Authorizations
Item Mapper

Item Mapper - Map Items from Other Collections

Collection: "Rapid DSpace"

This is the item mapper tool that allows collection administrators to map items from other collections into this collection. You can search for items from other collections and map them, or browse the list of currently mapped items.

Browse mapped items

Map new items

Now showing 1 - 3 of 3

Author	Title

Mapped items will appear in the collection and under the “Browse mapped items” tab, as demonstrated below.

Edit Collection

[Edit Metadata](#) [Assign Roles](#) [Content Source](#) [Curate](#) [Authorizations](#) [Item Mapper](#)

Item Mapper - Map Items from Other Collections

Collection: "Rapid DSpace"

This is the item mapper tool that allows collection administrators to map items from other collections into this collection. You can search for items from other collections and map them, or browse the list of currently mapped items.

[Browse mapped items](#) [Map new items](#)

Now showing 1 - 3 of 3

	Author	Title
<input type="checkbox"/>	Simmons, Cameron	A cohort study to define the age-specific incidence and risk factors of Shigella diarrhoeal infections in Vietnamese children: a study protocol
<input type="checkbox"/>	Simmons, Cameron	A Randomized Controlled Trial of Chloroquine for the Treatment of Dengue in Vietnamese Adults
<input type="checkbox"/>	Simmons, Cameron	A polymorphism in Toll-interleukin 1 receptor domain containing adaptor protein is associated with susceptibility to meningeal tuberculosis

[Cancel](#)

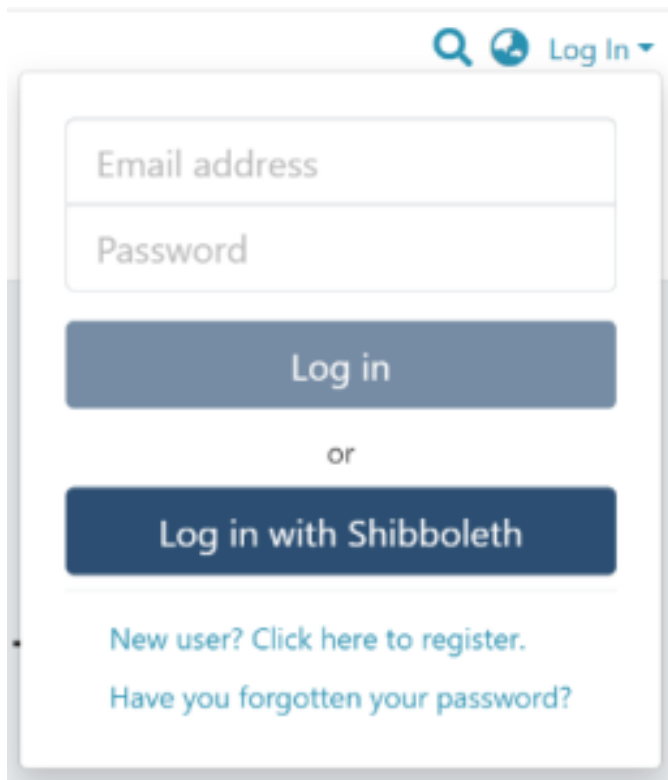
[Remove selected item mappings](#)

[Return](#)

Exporting a collection

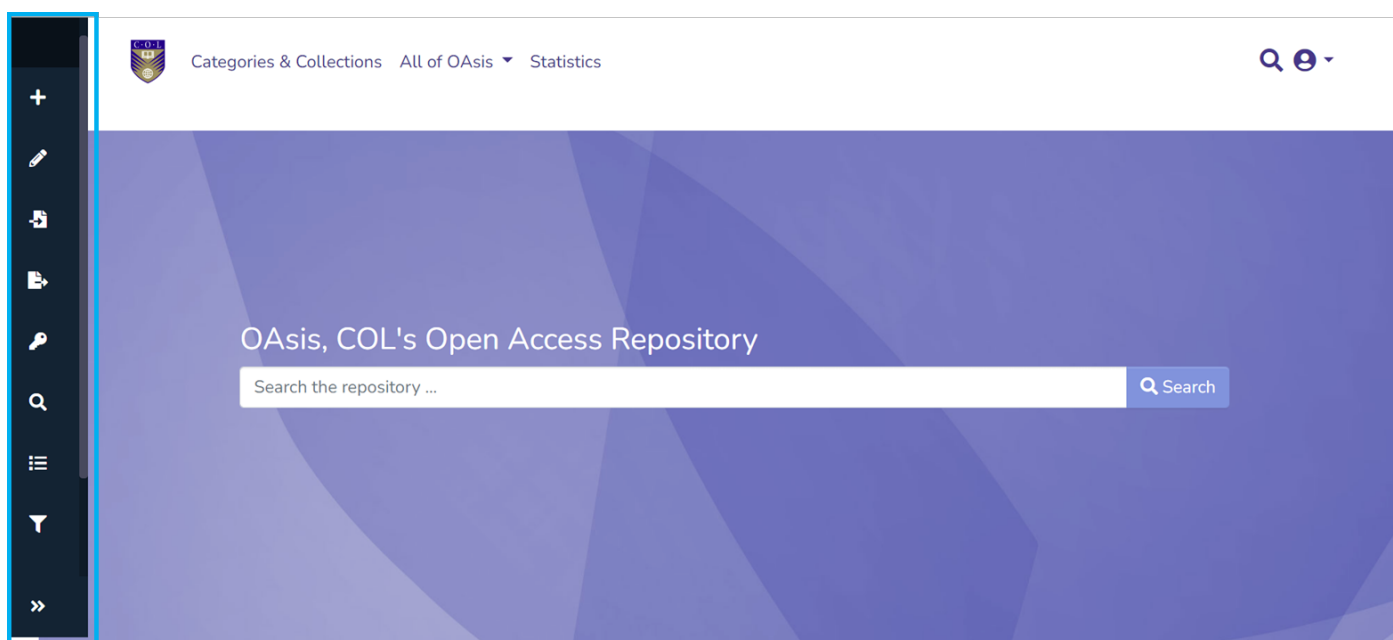
Users log in using their log-in credentials and follow the steps mentioned below to export a collection's metadata.

Step 1: Go to the DSpace home page and click on the "Log In" link at the top right corner of the screen, as illustrated below.

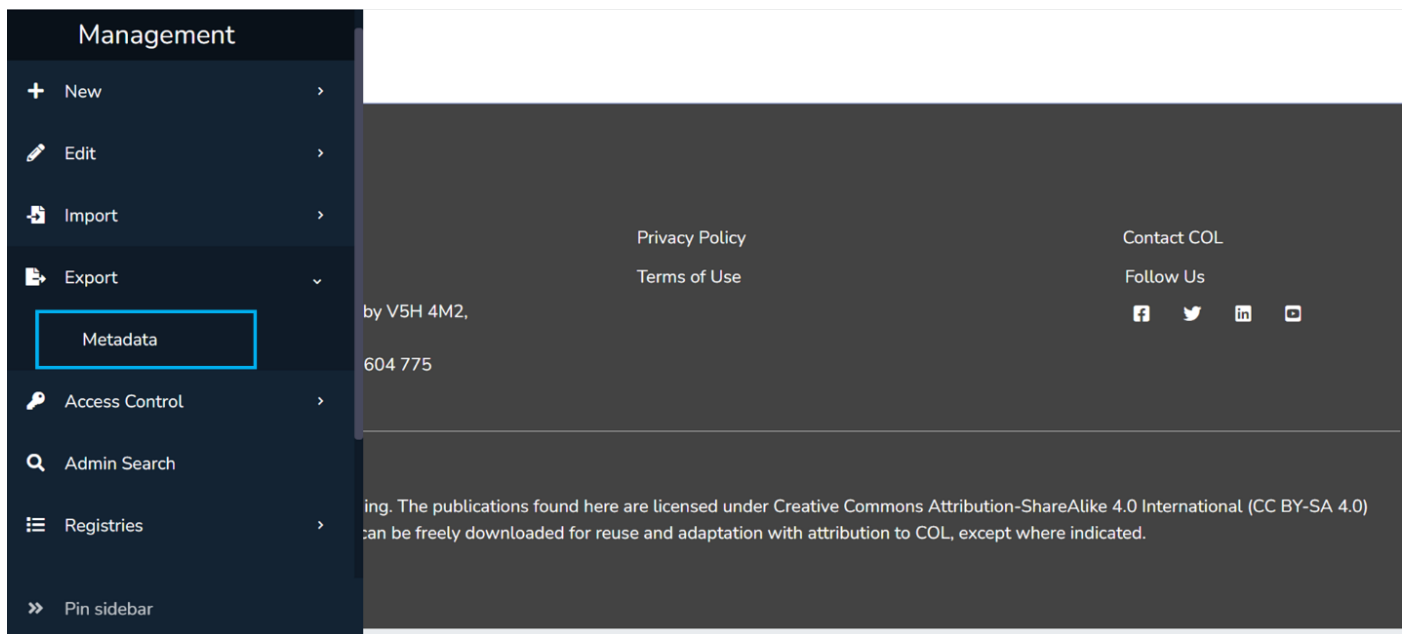


A login form with a search icon and a 'Log In' dropdown menu at the top right. The form contains two input fields: 'Email address' and 'Password'. Below these fields is a blue 'Log in' button. Underneath the button is the word 'or'. Below 'or' is a dark blue button labeled 'Log in with Shibboleth'. At the bottom of the form, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

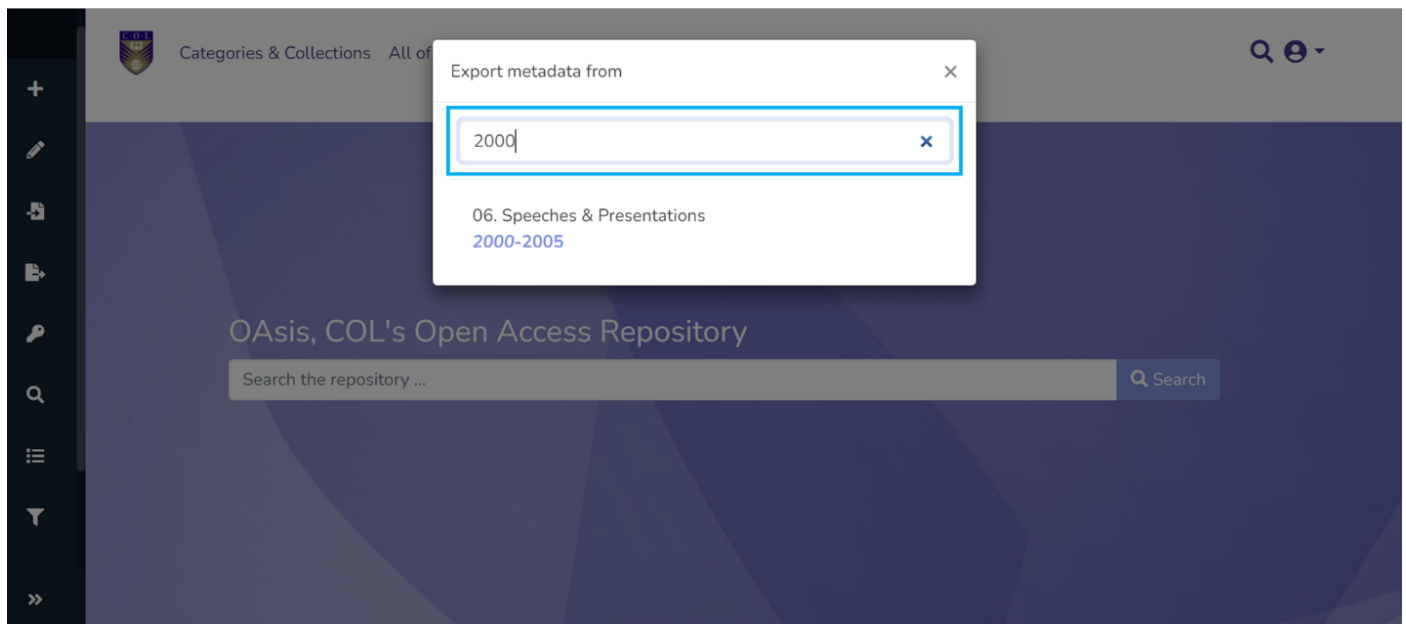
Step 2: Users will see the admin menu on the left-hand side of the screen, as highlighted in the illustration.



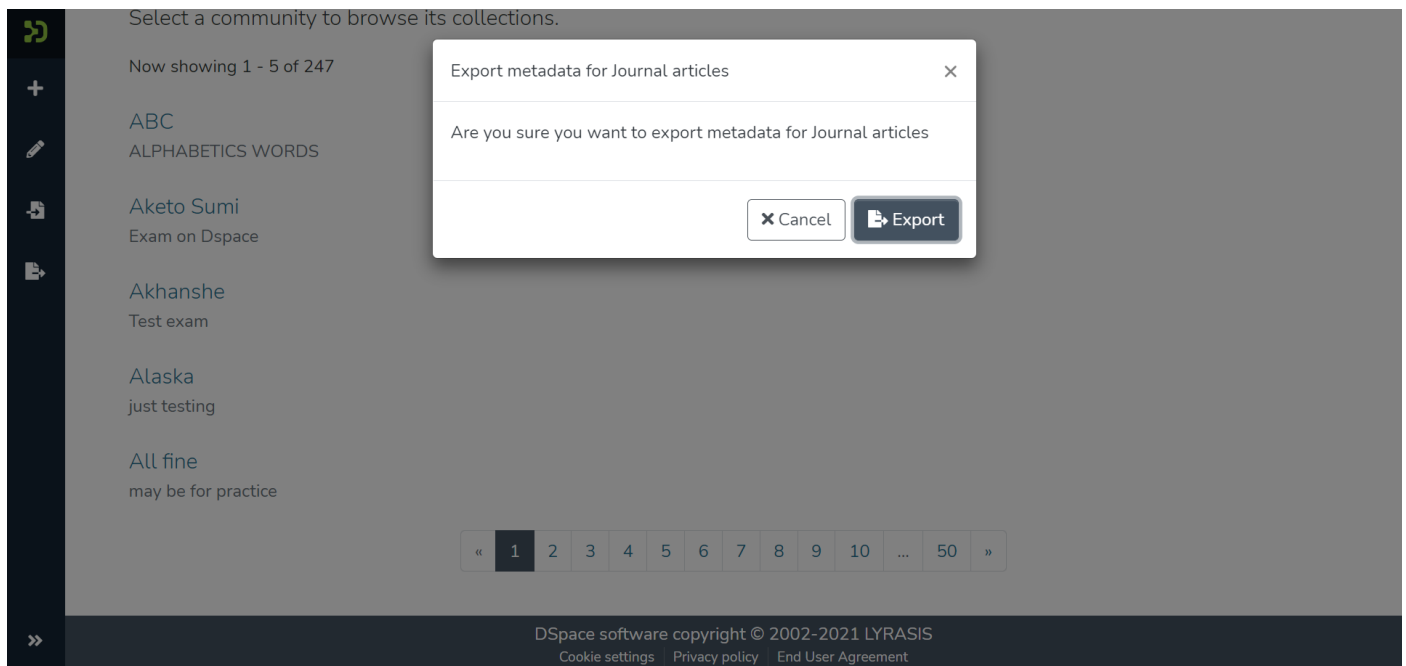
Step 3: Rollover your cursor over the Export menu and click on metadata.



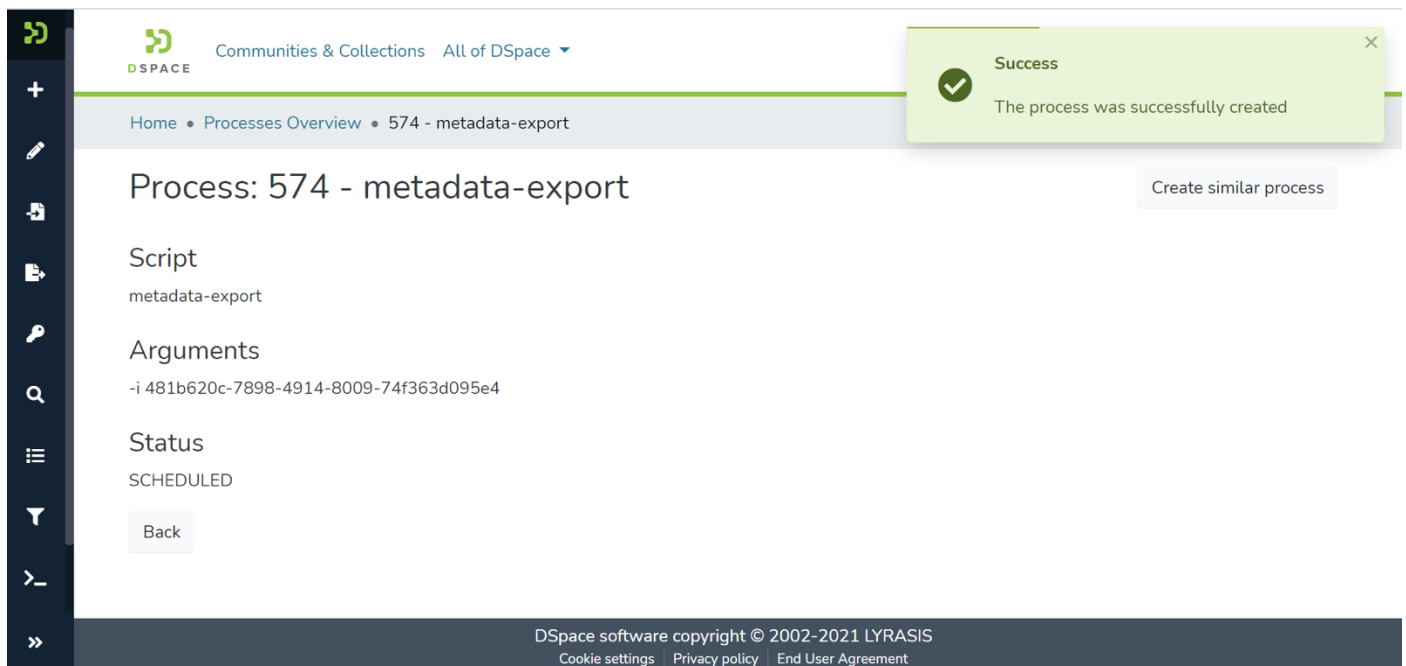
Step 4: Type the collection's name in the textbox and click on the target collection from the list appearing in the popup.



Step 5: Click on the “Export” button in the popup to continue with the item metadata-export or click the “Cancel” button to cancel the process.



Users will see the success prompt confirming the creation of the export process upon successful completion of the process, or else the application will show the failure promptly.



Step 6: Users will be redirected to the metadata export page with a csv download link, as highlighted in the screenshot below. Click on the link to download the file.

Communities & Collections All of DSpace

Home • Processes Overview • 574 - metadata-export

Process: 574 - metadata-export

Create similar process

Script

metadata-export

Arguments

-i 481b620c-7898-4914-8009-74f363d095e4

Output Files

[481b620c-7898-4914-8009-74f363d095e4.csv \(14 B\)](#)
[metadata-export574.log \(274 B\)](#)

Status

SCHEDULED

Back

DSpace software copyright © 2002-2021 LYRASIS
[Cookie settings](#) [Privacy policy](#) [End User Agreement](#)

Users can perform the following actions on this page:

- Click on the CSV file link to download the metadata CSV. This file contains metadata of items stored in the exported collection.

282164f5-d325-4740-8dd1-fa4d6d3e7200 - Excel												
DSquare Technologies												
File Home Insert Page Layout Formulas Data Review View Help Tell me what you want to do												
A1 id												
A	B	C	D	E	F	G	H	I	J	K	L	
1	id	collection	creativeworkseries.isbn	dc.contributor.author	dc.contributor.author[]	dc.contributor.other	dc.date.issued	dc.date.issued[]	dc.date.issued[en_U	dc.descrip	dc.descrip	dc.descrip
2	c1162101-10673/3			Simmons, Cameron::virtual::1523::600					01-07-2010	A better description of the e		
3	f0f5f83c-b10673/3			Simmons, Cameron::virtual::1529::600					01-06-2011	Dengue is one of the most in		
4	2e241414-10673/3			Simmons, Cameron::virtual::1489::600					01-10-2006	Avian influenza A (H5N1) viri		
5	e98b0f27-10673/3	1083-9194::virtual::604::	Vercauteren, Marcel::virtual::1390::600	Abdom Medicine and Health Sciences::virtual::557::600			Abdominal and Paediatric Surgery::virtual::558::600			Anaes		
6	de13d35d-10673/3						2020					
7	c491122e-10673/3			Simmons, Cameron::virtual::1652::600					2010			
8	67f5af32-10673/3			John Doe			13-06-2021					
9	8cbbc320-10673/3											
10	da4be843-10673/3											
11	30b7eb29-10673/3	10673/1118	Perez, Juan				01-01-2020					
12	41a53051-10673/3											
13	ffdebb79-10673/3											
14	d8208906-10673/3						30-04-2021					Lorem
15												
16	gue bland	sed labor	ac mattis turpis varius.	Pellentesque id risus eget elit mattis laoreet sed at leo. Maecenas ac dapibus arcu.								
17												
18	Quisque le	lacinia eu	rutrum at ligula. Cras eu	id faucibus urna mattis eu.								
19												
20	Maecenas mollis lori	suscipit ex. Etiam massa	condimentum sit amet	maximus interdum eros	tincidunt iaculis vestib	facilisis eget lor	et pulvinar massa	sit amet porttitor ju	et facilisis	feugiat eu	condin	
21												
22	Duis a ele	eu vulput	ut rutrum metus vehicul	egestas mauris eu	accumsan tellus. Quisqu	ullamcorper non orci l	efficitur sceleris	semper purus ac	faucibus metus. Nulla facilisi. In rhoncus velit at t			
23												
24	Vivamus n	eu rutrum	vitae lobortis nisi fermer	ex eget maximus effici	erat leo congue leo	eget dapibus sem orci	vel cursus nunc fermentum. Nunc sit amet dictum elit. Duis pulvinar fringilla tempor					
25												
26	In vel blan	sed finibu	ut semper est eleifend. N	velit ut rutrum pharetr	orci felis aliquet massa	nec hendrerit lacus m	venenatis condimentum quam euismod ac.					

- Click on the log file link to download. The Logfile contains details of steps performed during the export job.

C:\Users\sales\Desktop\metadata-export267.log - Notepad++

File Edit Search View Encoding Language Settings Tools Macro Run Plugins Window ?

new 2 new 1 new 6 metadata-export267.log

12021-06-13 04:50:16.835 INFO metadata-export - 267 @ The script has started

22021-06-13 04:50:16.838 INFO metadata-export - 267 @ Exporting collection 'Articles' (282164f5-d325-4740-8dd1-fa4d6d3e7200)

32021-06-13 04:50:18.807 INFO metadata-export - 267 @ The script has completed

4

Normal text file

length : 278 lines : 4

Ln : 1 Col : 1 Pos : 1

Unix (LF)

UTF-8

INS